

MINUTES OF CITY COUNCIL MEETING
Telephone conference
ARTESIA, NEW MEXICO
May 26, 2020

The City Council of the City of Artesia, New Mexico met by teleconference, audio only because of the coronavirus pandemic and the Governor's executive order with Mayor Raye Miller presiding, on Tuesday, May 26th, 2020 at 6:00 p.m., and the following present by telephone to wit:

Jeff Youtsey
Kent Bratcher
Ignacio Mariscal
Raul Rodriguez

Sam Hagestein
Jarrod Moreau
George G. Mullen
Mayor Pro Tem Terry Hill

Also, present:
Aubrey Hobson, City Clerk-Treasurer

After a rollcall, it was determined a quorum was in attendance by telephone. The invocation was given by Councilor Raul Rodriguez and all joined in the Pledge of Allegiance.

New Requests for City Facilities:

None.

City Departments and Employees

None.

Special Reports

None.

Approval of Consent Agenda

The consent agenda for May 26, 2020 was presented for passage with a motion by Councilor Rodriguez, as written. Councilor Youtsey provided a second. Upon vote, the motion passed 8-0.

CONSENT AGENDA
May 26, 2020

1. **Approval of Minutes** *May 12, 2020
2. **Consideration of Bids:**

3. Contracts, Leases and Agreements:

4. Appointments:

- A. Approval of the reappointment of Deborah Younggren to the Library Board of Trustees (*term to expire June 2023*)
- B. Approval of the reappointment of Sandy Schuetz to the Library Board of Trustees (*term to expire June 2023*)
- C. Approval of the reappointment of Eleanor Larson to the Commission on Aging Advisory Council (*term to expire June 2022*)
- D. Approval of the appointment of Smith Allen to the Commission on Aging Advisory Council (*term to expire June 2022*)
- E. Approval of the appointment of Dorothy Crouch to the Commission on Aging Advisory Council (*term to expire June 2022*)
- F. Approval of the appointment of Jennifer Hilliard to the Commission on Aging Advisory Council (*term to expire June 2022*)

5. Personnel Resignations, Hirings, Promotions, and Transfers:

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing:

A. *Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. <u>James Contreras</u>	Police	Certified Police Officer	\$3332 per month CA32

6. Dates of Hearing:

- A. Approval to set a public hearing on June 23, 2020 for consideration of an ordinance for Case No. 20-07: Zone Change from R-2, General Residential district to C, Business district; Location: W. Richey Ave., west of FLETC; Legal: Lot 1, The Wells of Artesia Sub./6-17S-26E; Owners: Eddie Valencia and VP Terra Capital, LLC
- B. Approval to set a public hearing on June 23, 2020 for consideration of an ordinance for Case No. 20-08: Annexation Request and to Set Zoning of Property to be Annexed as C, Business district; Location: 503 and 507 N. 26th St.; Legal: Tract Y of the Cotham-Grantham Boundary Line Adjustment and Vacation in Section 12, Township 17 South, Range 25 East and a Tract being 50 by 70 owned by the City of Artesia in Section 12, Township 17 South, Range 25 East; Owners: R&D Cotham Properties, LLC, R&D Cotham Revocable Trust, and the City of Artesia
- C. Approval to set a public hearing on June 23, 2020 for consideration of an ordinance for Case No. 20-09: Final Plat – Stonegate Subdivision #2; Location: W. Hermosa Ave. and S. 26th St.; Legal: Tract I, Stonegate Subdivision #1 to the City of Artesia in Section 13, Township 17 S, Range 25 E; Owners: Stonegate Crestline, LLC and Boulder Canyon Construction

7. *Travel and Training:

- A. Police - Ratification of approval for three (3) employees to participate in the online training Drone Night Operations

8. Routine Requests for City Facilities:

9. Routine Resolutions (to be assigned a number by staff):

10. Budgeted Items:

11. Quarterly Journal Entries

12. Non-budgeted Items:

13. *Payment of Bills

Public Hearings – including consideration of final passage of any ordinance as to which proper notice has been published.

- A. *Consideration and approval of an ordinance amending Ordinance 1068 and consideration and approval of an ordinance adopting a new penalty assessment ordinance rescinding Ordinance 1069

Aubrey Hobson stated the Police Chief and the Judge have gone over the Ordinances and have approved them. Since both Ordinances have been done before we can do both with one motion.

Mayor Miller addressed the public and council for comments or questions on the ordinances.

Councilor Bratcher made the motion to approve Ordinance 1071 and 1072, amending Ordinance 1068 and rescinding Ordinance 1069. Second by Councilor Hagelstein. Upon rollcall vote, the motion passed 8-0.

ORDINANCE 1071 ORDINANCE 1072

Period for Hearing Visitors

None.

Comments from Public Officials and Contracted Services

Mayor Miller addressed any visitors, public officials or contracted services that would like to speak.

Committee Reports:

- A. Budget and Finance
 - 1) Approval of the 20-21 interim budget

Mayor Pro Tem Hill stated that Budget and Finance has sent out copies of an adjusted budget to all the councilors and realized that half of the 19-20 PSC project funds interest have been inadvertently left out. In doing so the budget has negatively impacted the balance at the end of the year on general funds which will be down \$390,000 less than listed. Mayor Pro Tem Hill recommendation is this still does not include any capital outlay projects and recommends that we accept this as the interim budget. In July we will start to look at the budget again, if there must be additional changes made, we will discuss those at that time. Mayor Pro Tem Hill apologized for the oversight and when noticed it did bring down the ending balance to Fifteen million one hundred eighty-three thousand.

Mayor Pro Tem Hill made the motion to accept the interim budget as provided. Second by Councilor Rodriguez. Upon rollcall vote, the motion passed 8-0.

- B. Personnel – None.
- C. Police and Fire – None.
- D. Planning (*Project Management, Code Enforcement, Permits and Inspections*) – None.
- E. Recreation – Councilor Rodriguez wanted to discuss recreation on the parks and JC Park in particular. Mayor Miller stated that he knows that many in community have asked about JC park; until the Governor changes her order, the status will remain the same, the council will consider at that time. As soon as the Governor makes a change it can be on the agenda for the

- F. next council meeting. If an order from the Governor is received changing the status, a special meeting can be held.
- G. Infrastructure (Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance)
– Met last week to discuss information on the agenda.
- H. Government – None.

Personnel:

Human Resource Director Sandi Countryman stood for questions.

Public Safety:

A. Police Department:

Chief Roberts stood for questions.

B. Fire Department:

Chief Hope stood for questions.

Community Development:

Community Development Director Jim McGuire stood for questions.

Infrastructure:

- A. *Discussion and possible approval of a resolution extending a suspension of utility disconnects

Infrastructure Director Byron Landfair greeted the Mayor and Council. The committee discussed the extension of a suspension of utility disconnects this Thursday night, the consensus around the table was to start looking at cut offs again for the month of July, so Byron believes that is what the recommendation will be, however would like to see council discuss the resolution. Mayor Miller stated that the recommendation would be to continue not having any disconnects through June 30th; our disconnect suspension was due to terminate on June 1st. Mayor Miller addressed council for any thoughts or questions. The water department will include a note in the utility bills that cut offs will resume on July 1st for delinquent accounts if the council adopts the recommendation.

Councilor Rodriguez made a motion to approve the resolution for extension suspension of disconnects for delinquent utility accounts until June 30, 2020. Second by Councilor Bratcher. Upon rollcall vote, the motion passed 8-0.

RESOLUTION 1730

Mayor Miller asked Bryon if there is anything else to be discussed. Byron commented about the contractor for the tank project at JC Park, which is the pressure augmentation to the SW part of town has been back on-site last week are starting to get geared up. A few people have called concerning 24th Street. The contractors are working their way back to that project. Byron then stood for questions.

Mayor Miller asked if Hermosa Street is still coming along. Bryon replied that is correct, they are starting to pave sidewalks and expects them to be done at the end of the month. The Mayor stated that he also noticed that DOT is starting to work back on the North end of Main by Artesia Builders.

City Attorney:

None.

City Clerk:

City Clerk/Treasurer Aubrey Hobson thanked everybody that worked on the budget and that he appreciates it.

Mayor:

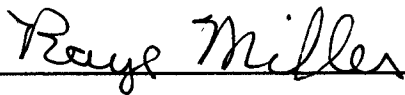
None.

New or other business from Councilors:

None.

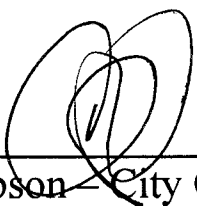
Adjournment

There being no further business, the meeting was adjourned at 6:33 pm on May 26, 2020.



Raye Miller – Mayor

ATTEST:



Aubrey Hobson – City Clerk