

**MINUTES OF CITY COUNCIL MEETING  
ARTESIA, NEW MEXICO  
February 25, 2020**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, February 25, 2020 at 6:00 p.m. in regular session with Mayor Raye Miller presiding, and the following present to wit:

Kent Bratcher	Jeff Youtsey
Terry Hill	Raul Rodriguez
Manuel Madrid Jr.	Bill Rogers
Luis Florez	

Members absent:

George Mullen

Also present:

Matt Byers, City Attorney

Aubrey Hobson, City Clerk

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez and all joined in the Pledge of Allegiance.

**New requests for City Facilities**

None.

**City Departments and Employees**

Infrastructure Director Byron Landfair introduced Patsy Hernandez, Wastewater Supervisor to present the NMWWA President's award for most Improved Wastewater Plant. Patsy then introduced Janeth Cox and presented her with the NMWWA Lab analyst of the year. Mayor Miller praised the wastewater department for their professionalism.

**Approval of Consent Agenda**

The consent agenda was presented and approved with Item 1 and Item 13 removed for separate consideration on a motion by Councilor Rodriguez and a second by Councilor Hill. The motion carried 7-0.

Item 1-Minutes-the minutes were amended to add" no capital expenses nor maintenance or personnel costs now or in the future".

Motion to approve the changes and Item 1 was made by Councilor Hill with a second by Councilor Rodriguez. The motion passed 7-0.

Item 13 was addressed by Councilor Rogers asking the format of the accounts payable be changed so the columns lined up, City Clerk Hobson stated he would address that. Councilor Rogers made a motion to approve Item 13 with a second by Councilor Rodriguez. The motion passed 7-0.

**CONSENT AGENDA  
February 25, 2020**

1. **Approval of Minutes**

\*February 11, 2020 (as amended)

2. **Consideration of Bids:**

- A. \*Approval of award of request for proposal to provide Low Voltage, Special System & General I.T. Services to Eclipse Solutions, Artesia NM

3. **Contracts, Leases and Agreements:**

4. **Appointments:**

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing:

A. Ratification to Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Fire	Uncertified Firefighter	\$2482 per month CA22
2. _____	Wastewater	Assistant	\$2482 per month CA22

B. Transfer:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Cemetery	Equipment Operator	\$2482 per month CA22

- C. Accept the resignation of David Avina, Firefighter, effective February 21, 2020

6. **Dates of Hearing:**

- A. Approval to set a public hearing on March 24, 2020 for consideration of an ordinance for Case No. 20-02: Final Plat for the 41<sup>st</sup> Street Road Dedication; Location: 41<sup>st</sup> St., south of U.S. Highway 82; Legal: The foregoing dedication of a tract in the E/2 NE/4, in Section 14, Township 17 S, Range 25 E as described by deed recorded in Book 977, Page 463; Owners: Norbert M. and Carole Sue McCaw
- B. Approval to set a public hearing on March 24, 2020 for consideration of an ordinance for Case No. 20-04: Final Plat for the Ochoa Land Division & Public R.O.W. Dedication; Location: R252 N. 13<sup>th</sup> St.; Legal: The foregoing land division of a tract of land in the NW/4 to the City of Artesia, Eddy County in Section 32, Township 16 S, Range, 26 E as described by deed recorded in Book 1128, Page 68 of the Official Records of Eddy County, New Mexico; Owner: Damian Ochoa

7. **\*Travel and Training:**

- A. Fire – Permission for one (1) employee to attend the Hazmat Technician for Surface Transportation training in Pueblo, CO
- B. Fire – Permission for one (1) employee to attend the EMS Committee meetings in Albuquerque, NM
- C. Fire – Permission for one (1) employee to attend the EMS Board meetings at Region III in Ruidoso, NM
- D. Police – Permission for one (1) employee to attend the Basic SRO course in Cleburne, TX
- E. Solid Waste – Permission for one (1) employee to attend the Landfill class in Santa Fe, NM
- F. Solid Waste – Permission for one (1) employee to attend the Compost Certification class in Albuquerque, NM
- G. Solid Waste – Permission for one (1) employee to attend the Transfer Station Certification in Ruidoso, NM
- H. Police – Permission for one (1) employee to attend the Criminal Justice Information System (CJIS) Workgroup sessions in Orlando, FL

8. **Routine Requests for City Facilities:**

- A. \*Becky Harwell – Request for standby ambulance for the NM High School Rodeo Association rodeo to be held at the Eddy County Horse Council Arena on March 20-22,2020. Request waiver of fees – Sponsoring agency NM High School Rodeo Association affiliation of NM Athletic Association

- B. \*Jennifer Knowlton - representing Senior Salute – request a waiver of fees for use of the Artesia Recreation Center the week of May 17 – May 22, 2020 for the Annual Senior Salute after graduation celebration

9. **Routine Resolutions (to be assigned a number by staff)**
10. **Budgeted Items:**
11. **Quarterly Journal Entries**
12. **Non-budgeted Items:**
13. **\*Payment of Bills**

**Special Reports**

None

**Public Hearings**

7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
- A. \*Consideration and approval of an ordinance for Case No. 20-01: Final Plat for the Artesia Improvement Company, Block 44 Replat & Partial Roadway Vacation; Location: South side of Missouri Ave., between 7<sup>th</sup> St. and 8<sup>th</sup> St.; Owner: Hermosa LLC Community Development Director presented the request which was postponed from the April 23, 2019 meeting. Mayor Miller opened the meeting for public input and received none.

Councilor Rodriguez moved for approval of Ordinance 1065 with a second by Councilor Youtsey. Upon roll call vote the Ordinance passed 7-0.

**Ordinance 1065**

**Period for Hearing Visitors**

None

**Comments from Public Officials and Contracted Services:**

None

**Committee Reports:**

Budget & Finance-No report

Recreation- No report

Police and Fire-

Councilor Bratcher reported the committee had met with the Chiefs to discuss staffing levels and ways to bring levels back up to standard

Planning- No report

Recreation- No report

Infrastructure- No report

Government-No report

### **Personnel**

Human Resources Director Sandi Countryman stood for questions

### **Public Safety**

Police

Chief Roberts stood for questions.

Fire

Chief Hope stood for questions.

### **Community Development**

A. \*Consideration and approval of Case No. 20-05, final plat for the Lower Heights Subdivision

Community Development Director McGuire presented the request. He stated the P&Z Commission as well as staff recommended approval. Motion was made by Councilor Rogers with a second by Councilor Rodriguez for approval. Upon vote, the motion passed 7-0.

B. \*Consideration and approval of Subdivision Improvement Agreement for the Artesia Improvement Company, Block 44 Replat & Partial Roadway Vacation

C.

Director McGuire presented the request and stated the P&Z Commission and staff had recommended approval. Motion for approval was made by Councilor Rodriguez with a second by Councilor Rogers. Upon vote the motion passed 7-0.

C. \*Consideration and approval of Subdivision Improvement Agreement for the Lower Heights Subdivision

Director McGuire presented the request and stated the request was recommended for approval by the P&Z Commission and staff recommended approval. Motion was made by Councilor Bratcher with a second by Mayor Pro Tem Florez. Upon vote the motion passed 7-0.

### **Infrastructure Department**

Infrastructure Director Byron Landfair stood for questions.

### **City Attorney**

City Attorney Matt Byers stood for questions.

**City Clerk**

The City Clerk presented the mid-year budget adjustments which were included in the Council packet as well as a few more that were provided to the Council at their seats. Motion to approve Resolution 1727 Mid Year Budget Adjustments was made by Councilor Rogers with a second by Councilor Bratcher. Upon vote, the motion passed 7-0.

**RESOLUTION 1727**

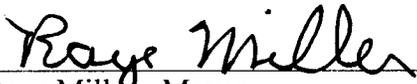
**Mayor**

Mayor Miller provided an update on the Legislative session. He stated that unless the Governor exercises her line item veto power, the City was awarded \$450,000 for a vector truck, \$52,000 for a Senior Accessible van and \$1,150,000 towards a ladder truck.

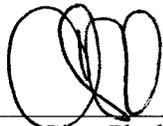
**New or other business from Councilors**

In light of the upcoming city election, several councilors expressed their appreciation for the cooperation and the accomplishments of the current council.

There being no further business, the meeting was adjourned at 6:45 pm..

  
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Raye Miller - Mayor

ATTEST:

  
\_\_\_\_\_  
Aubrey Hobson - City Clerk