

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
December 10th, 2019**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, December 10th 2019, at 6:00 p.m. in regular session with Mayor Raye Miller presiding, and the following present to wit:

Kent Bratcher	Manuel Madrid Jr.
Bill Rogers	Luis Florez
George G. Mullen	Jeff Youtsey
Terry Hill	

The following were absent:
Raul Rodriguez

Also, present:
Aubrey Hobson, City Clerk/Treasurer
Matt Byers, City Attorney

It was determined that a quorum was present. The invocation was given by Mayor Miller and all joined in the Pledge of Allegiance.

New Requests for City Facilities

None.

City Departments and Employees

None.

Special Reports

None.

Consent Agenda

Councilor Rogers moved to approve the consent agenda. Councilor Hill provided a second and upon vote, the motion carried 7-0.

**CONSENT AGENDA
December 10, 2019**

1. **Approval of Minutes** **November 26, 2019**
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**

A. *Approval of the sublease between Ralph C. Watts and Canary Drilling Services, LLC and Canary Production Services, LLC for Lot 6 of Block 2 of the Industrial Park of Artesia, 2405 N. Parkland Ave.

4. Appointments:

5. Personnel Resignations, Hirings, Promotions, and Transfers:

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Voluntary Demotion:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
Stephanie Robinson	Museum	Clerk I	\$2225 per month CA11
Gina Davila	F&A	Clerk I	\$3234 per month CA20

A. Ratification to hire:

Joe Herrera	Water	Technician	\$2482 per month CA22
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B. Lateral transfer:

Viveca Herrera	Museum	Maintenance Tech	\$2147 per month CA13
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D. Accept the retirement of Yolanda Romo, Commission on Aging Clerk/Dispatcher, effective January 17, 2020

6. Dates of Hearing:

7. *Travel and Training:

A. Police – Permission for two (2) employees to attend the Women in Command training in Santa Fe, NM

B. Facilities Maintenance – Permission for one (1) employee to attend the Traffic Light Controller training in Santa Fe, NM

8. Routine Requests for City Facilities:

9. Routine Resolutions (to be assigned a number by staff):

A. *Open Meetings Resolution

RESOLUTION- 1726

10. Budgeted Items:

A. Approval to spend unused Fire Department Capital funds for repair to Station 2

11. Quarterly Journal Entries

12. Non-budgeted Items:

13. *Payment of Bills:

A. Permission to pay bills thru December 31, 2019

Public Hearings - including consideration of final passage of any ordinance as to which proper notice has been published.

A. Consideration and approval of an ordinance for Case No. 19-10 a zone change from Suburban acreage, type 2 "SA-2" to Manufactured/mobile home district "MH"; Legal description: Beginning at the West ¼ Corner of Section 32, T16S, R26E; thence, N 89° 07' 05" E along the south line of the NW ¼ of said Section 32, 342.17 feet; thence, N 00° 27' 29" W, 296.66 feet; thence, S 89° 32' 31" W, 342.53 feet to a point on the west line of said NW ¼; thence, S 00° 31' 23" E along said west line, 299.19 feet to the point of beginning; Location: R252 N. 13th St.; Owners: Damian and Barbara Ochoa.

Community Development Director Jim McGuire stated the owners are requesting a zone change from Suburban acreage, type 2 to Manufactured home district MH.

Mayor Miller asked for public input.

Councilor Hill moved to approve Case No. 19-10 a zone change from Suburban acreage, type 2 "SA-2" to Manufactured/mobile home district "MH". Councilor Rogers provided a second.

Upon roll call vote with the following vote recorded:

Aye: Councilors Bratcher, Madrid, Rogers, Mayor Pro tem Florez, Councilors Mullen, Hill.

Nay: None.

The motion passed 7-0.

ORDINANCE 1060

Period for Hearing Visitors

Ignacio Mariscal addressed the Council regarding sewer line concerns and Mr. Mariscal also expressed concern regarding the number of grackles.

Comments from Public Officials and Contracted Services

None.

Committee Reports

Police & Fire - Councilor Bratcher mentioned the Fire Department brought their new ambulance to show the Councilors.

Personnel

Human Resource Director Sandi Countryman invited the Councilors to the Employee Appreciation Luncheon.

Director Countryman presented stats and stood for questions.

Public Safety

Police

Police Chief Kirk Roberts presented stats and stood for questions.

Fire

A. Approval of hiring plan to maintain transfer ability.

Fire Chief Kevin Hope requested approval to hire EMT Specialists on an "as needed basis".

Councilor Bratcher moved to approve hiring plan to maintain transfer ability. Mayor Pro tem Florez provided a second and upon vote, the motion carried 7-0.

Fire Chief Kevin Hope presented stats and stood for questions.

Councilor Bratcher commended Chief Hope.

Community Development

Community Development Director Jim McGuire presented stats and stood for questions.

Infrastructure Department

Infrastructure Director Byron Landfair presented stats and stood for questions.

City Attorney

City Attorney Matt Byers stood for questions.

City Clerk

A. Approval of election poll workers pay for the March 3, 2020 election.

City Clerk Aubrey Hobson requested approval for the pay for the election poll workers.

Councilor Hill moved to approve the poll workers pay for the March 3, 2020 election. Councilors Madrid provided a second and upon vote, the motion carried 7-0.

Mayor

Councilor Rogers moved that in accordance with 10-15-1-(H)(8), the Council and Mayor go into executive session regarding purchase of real property and pending litigation. The motion was seconded by Councilor Hill and upon roll call vote, with the following votes recorded:

Aye: Mayor Pro tem Florez, Councilors Youtsey, Madrid, Hill, Rogers, Mullen, Rodriguez, Bratcher.

Nay: None.

The motion passed.

The Council went to closed session at 6:27 p.m.

The Council reconvened in open session at 7:12 p.m.

Councilor Youtsey moved that the only matters discussed in executive session pertained to the purchase of real property and pending litigation and no action was taken. The motion was seconded by Councilor Mullen and upon vote, the motion passed 7-0.

Councilor Bratcher made a motion to accept a proposed settlement presented by the Attorneys contracted by the New Mexico Municipal League with no City funds being involved. The motion was seconded by Mayor Pro tem Florez and upon vote, the motion passed 7-0.

Councilor Rogers made a motion to direct staff to start negotiations for the purchase of real property. The motion was seconded by Councilor Hill and upon vote, the motion passed 7-0.

Mayor Pro tem Florez made a motion to direct staff to consider other options for the use of real property owned by the City. The motion was seconded by Councilor Hill and upon vote, the motion passed 7-0.

New or other business from Councilors

All the Councilors wished everyone a Merry Christmas & Happy New Year.

There being no further business, the meeting was adjourned at 7:26 p.m. on December 10, 2019.



Raye Miller, Mayor

ATTEST:



Aubrey Hobson - City Clerk