

MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
April 10, 2018

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, April 10th, 2018 at 6:00 p.m. in regular session with Mayor Raye Miller presiding, and the following present, to wit:

Luis Florez	
Kent Bratcher	Bill Rogers
Terry Hill	Raul Rodriguez
Manuel Madrid Jr.	

The following were absent:

George G. Mullen
Jeff Youtsey

Also, present:

Matt Byers, City Attorney
Aubrey Hobson, City Clerk

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez and all joined in the Pledge of Allegiance.

New requests for City Facilities

- A. Changing Lives Coalition – request approval to use Robert’s Park/MLK Park on Monday, June 11, 2018 from 10:00 am – 1:30 pm for the Summer Meal Program Kick-off. (*Contingent upon proof of current insurance policy*)

Councilor Rodriguez moved to approve the request for the Summer Meal Program Kick-off to use Robert’s Park/MLK Park on Monday June 11th, 2018 from 10:00am — 1:30pm. The motion was seconded by Councilor Madrid and upon vote, the motion passed.

City Departments and Employees

Human Resources Director Sandi Countryman introduced City of Artesia employees Deborah Brazas and Caryle Goss and REDA employees Bambi Kern and Kirstene Kampbell.

Consent Agenda

Councilor Hill moved to approve the consent agenda removing Item 1 from the consent agenda for separate clarification. Councilor Rodriguez provided a second and upon vote, the motion passed.

Councilor Hill clarified that he did not second a motion from the previous minutes on March 27th, 2018.

City Clerk Aubrey Hobson stated he would correct the error.

Mayor Miller clarified on Item 1A, approval of staff to make determination of available lots in the Artesia Industrial Park.

The consent agenda includes:

CONSENT AGENDA
April 10th, 2018

1. **Approval of Minutes:** *March 27, 2018
2. **Consideration of Bids:**
 - A. Report on Sealed Bid #18-0009 Sale of Property - No bids received
3. **Contracts, Leases and Agreements:**
 - A. *Approval of staff to make determination of available lots in the Artesia Industrial Park
4. **Appointments:**
5. **Resignations:**
 - A. Report resignation of Thomas Blankenship, Municipal Court Bailiff, effective April 19, 2018
 - B. Accept the voluntary resignation of Alicia Planas, Police Department Administrative Assistant, effective March 30, 2018
 - C. Accept the resignation of Collin Prescott, Firefighter, effective April 5, 2018
6. **Dates of Hearing:**
 - A. Approval of Mayor Miller's permission to hold a public hearing on April 24, 2018 for consideration of an Ordinance to amend Ordinance No. 801, Amending the Master Plan of the Yates Farms Planned Unit Development (PUD) located in Section 7, T.17 S., R.26 E./ Bowman Drive and J.J. Clark Avenue, change the land use designated for three parcels of land, being a total of 8.6 acres, from "Public Use" to "Commercial and Multi-Residential", and designating one parcel of land, being 10 acres, for "Public Use"
7. ***Travel and Training:**
 - A. Police – Permission for four (4) employees to attend the Emotional Response to Diverse Situations in Artesia, NM
 - B. Police – Permission for one (1) employee to attend the General Instructor Refresher course in Artesia, NM
 - C. F&A – Ratification of Mayor Miller's approval for one (1) employee to attend the Certified Purchasing Officer training in Albuquerque, NM
 - D. Police – Permission for three (3) employees to attend Supervising the Toxic Officer training in Rio Rancho, NM
 - E. F&A – Ratification of Mayor Miller's approval for one (1) employee to attend the Local Government Budget Management System training in Santa Fe, NM
 - F. Police – Permission for one (1) employee to participate in the online training Institute of Police Technology and Management Bicycle Crash Investigation training
 - G. Legislative – Permission to attend the Municipal Official's Leadership Institute (MOLI) 2018 Education Program in Santa Fe, NM
 - H. Solid Waste – Permission for two (2) employees to attend the Transfer Station Certification training in Moriarty, NM
 - I. Solid Waste – Ratification of Mayor Miller's approval for two (2) employees to attend the Composting Certification training in Albuquerque, NM
 - J. Police – Permission for one (1) employee to attend the Critical Incident Management course in Santa Fe, NM

- K. Police – Permission for two (2) employees to attend the ICS-300 training in Carlsbad, NM
- L. Police – Permission for one (1) employee to attend the Advanced Roadside Impaired Driving Enforcement training in Santa Fe, NM
- M. Police – Permission for one (1) employee to attend the ICS-400 training in Santa Fe, NM
- N. Fire – Permission for two (2) employees to attend the Medical Direction Committee meeting in Albuquerque, NM
- O. Police – Permission for one (1) employee to attend the HB93 Train the Trainer training in Santa Fe, NM

8. Routine Requests for City Facilities:

- A. *Pecos Valley Baptist Association – Request to use Veteran’s Memorial Park on Thursday, May 3, 2018 from 12:15 pm – 12:45 pm for National Day of Prayer 2018 (*contingent upon proof of current insurance policy*)
- B. *Artesia Arts & Cultural District/Artesia Arts Council has requested the use of the Heritage Plaza and Walkway from Friday, August 24, 2018 thru Sunday, August 26, 2018 for the Red Dirt Black Gold Festival. Request use of city services and road closures as stated on application and waiver of fees. (*Contingent upon proof of security*)
- C. *Artesia Arts & Cultural District/Artesia Arts Council has requested the use of Eagle Draw from 6 am – 1 pm Saturday, August 25, 2018 for the Oilfield Olympics during the Red Dirt Black Gold Festival
- D. Missy Williams representing Senior Salute has requested a waiver of fees for use of the Artesia Recreation Center the week of May 20-25, 2018 for the Annual Senior Salute after graduation celebration

9 Budgeted Items:

10. Non-budgeted Items:

11. *Payment of Bills

Public Hearings

None.

Period for Hearing Visitors

Mr. Ignacio Mariscal thanked the Council for their support regarding the parking on Mahone Drive.

Committee Reports

Police & Fire:

Councilor Bratcher reported that the committee meet with the Infrastructure Department regarding the parking on Mahone Drive. They proposed to change parking back to the way it was.

Mayor Miller requested to put the matter on the next agenda.

Personnel

A. Hiring

- 1. Councilor Rodriguez moved, upon recommendation of the Mayor, to hire:

1. Ahmed Ben Abdulla to the position of Equipment Operator II, Street Department, at a salary of \$2,673 per month CA25, subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Madrid. Upon vote, the motion passed 6-0.

2. Councilor Rodriguez moved, upon recommendation of the Mayor, to hire Richard Torrez to the position of Equipment Operator I, Parks Department, at a salary of \$2,482 per month CA22 subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Madrid. Upon vote, the motion passed 6-0.

B. Mayor Pro tem Florez moved, upon recommendation of the Mayor, to promote Marie Garcia to uncertified Police Officer, Police Department, at a salary of \$3,178 per month CA32 subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Rodriguez. Upon vote, the motion passed 6-0.

Councilor Rodriguez moved to advertise and fill the position of:

- 1) Police Department Administrative Assistant (Ratification of Mayor Miller's approval to post)
- 2) Municipal Court Bailiff (Ratification of Mayor Miller's approval to post)
- 3) Humane Officer
- 4) Firefighter

The motion was seconded by Councilor Rogers and upon vote, the motion passed 6-0.

Public Safety

Police

Chief Kirk Roberts presented stats and stood for questions. There was discussion regarding the crime rate in Artesia and how various software reporting has affected it.

Fire

Chief Kevin Hope stood for questions.

Mayor Miller mentioned that he has been discussing the return of funding from the County Commission.

Community Development

Community Development Director Jim McGuire stated to the Councilors that he did not receive any bids for the sale of real property and the matter will be on the next agenda for discussion.

Councilor Rogers asked if Jim McGuire can separate the proposed sign ordinance to different chapters.

Jim McGuire explained that he will investigate the best user-friendly method for the community.

Infrastructure Department

Infrastructure Director Byron Landfair stood for questions.

City Attorney

City Attorney Matt Byers stood for questions.

City Clerk

- A. Consideration and approval of a Resolution Designating Signatory Agents for the City of Artesia and Rescinding Resolution 1628.

Councilor Rogers moved to approve resolution 1628 for consideration and approval of a Resolution Designating Signatory Agents for the City of Artesia and Rescinding Resolution 1628. The motion was seconded by Councilor Rodriguez, the motion passed 6-0.

RESOLUTION #1628

- B. Discussion of 2018 Council Retreat/Strategic Planning Session.

City Clerk Aubrey Hobson explained he discussed with departments regarding adding a one-day meeting retreat in May and still hold an additional one-day meeting retreat in July.

There was discussion regarding the council retreat and City Clerk Aubrey Hobson stated they will discuss the dates at the next council meeting.

City Clerk Aubrey Hobson stated there will be a meeting with the representatives from Heinrich, Pearce and Udall offices regarding the airspace project.

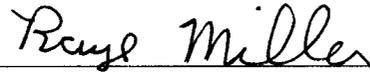
Mayor

Mayor Miller stated that there will be a possibility of having an executive session at the next council meeting regarding purchasing real property.

Mayor Miller stated that the Eddy County Commission meetings will be held on June 26, 2018 and October 16, 2018 at 6:00pm at the Artesia School Administration office. Mayor Miller recommended to reschedule the date or time of the June 26, 2018 council meeting.

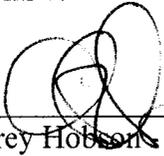
New or other business from Councilors

There being no further business, the meeting was adjourned at 6: 47 pm on April 10th, 2018.



Raye Miller - Mayor

ATTEST:



Aubrey Hobson, City Clerk