

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
March 13th, 2018**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, March 13th, 2018 at 6:00 p.m. in regular session with Mayor Raye Miller presiding, and the following present to wit:

George G. Mullen	Luis Florez
Kent Bratcher	Jeff Youtsey
Terry Hill	Raul Rodriguez
Manuel Madrid Jr.	Bill Rogers

The following were absent:
None

Also present:
Matt Byers, City Attorney
Aubrey Hobson, City Clerk

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez and all joined in the Pledge of Allegiance.

City Departments and Employees

City Clerk Aubrey Hobson informed the council that this would be the last meeting for Assistant City Clerk Joanne Jones and stated that he enjoyed working with her.

Consent Agenda

Councilor Rodriguez moved to approve the consent as written. Mayor Pro Tem Hill provided a second and upon vote, the motion passed 8-0.

The consent agenda includes:

**CONSENT AGENDA
March 13, 2018**

1. **Approval of Minutes:** *February 27, 2018
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
 - A. *Approval of Memorandum of Agreement with the Artesia Chamber of Commerce for the 2018 Washington DC Economic Development Trip
 - B. *Approval to reassign the lease for Lot 2 of Block 3 of the Industrial Park of Artesia, located at 2404 N. Parkland Street, from LSEP, LLC to Martha Patterson
 - C. *Approval of Helipad Landing Agreement with Trans Aero, LTD
 - D. *Approval of Living Quarters Agreement with Trans Aero, LTD
4. **Appointments:**

5. Resignations:

- A. Accept the resignation of Joanne Jones, Purchasing Agent/Assistant City Clerk-Treasurer/Records Supervisor effective March 23, 2018
- B. Accept the resignation of Wesley Green, Detention Officer, effective March 6, 2018

6. Dates of Hearing:

7. *Travel and Training:

- A. Executive – Ratification of Mayor Miller's attendance to the NMML/NMSIF Mandatory Mayor Safety Training in Albuquerque, NM. Request mileage.
- B. Streets/Parks – Permission for three (3) employees to attend the Holly Frontier Chip Seal workshop in Ruidoso, NM
- C. Fire – Permission for two (2) employees to attend the New Mexico Firefighters Training Academy – Leadership in Supervision training in Silver City, NM
- D. Facilities Maintenance – Permission for one (1) employee to attend the Associated Contractors of NM training in Albuquerque, NM
- E. Recreation – Permission for two (2) employees to attend the NMRPA State Conference and Board meeting in Santa Fe, NM
- F. Executive/Legislative – Permission for elected officials to attend the NMML 2018 Newly Elected Officials Institute in either Albuquerque, NM or Las Cruces, NM. Request mileage
- G. Executive/Legislative/Department Heads – Permission to attend the NMML District 5 meeting in Hobbs, NM. Request mileage
- H. Wastewater – Permission for one (1) employee to attend the NMRWA Annual conference in Albuquerque, NM
- I. Police – Permission for one (1) employee to participate in the online training Foundations of Forensic Photography
- J. Fire – Permission for one (1) employee to attend the NMFTA Fire Officer I training in Los Alamos, NM
- K. Police – Permission for one (1) employee to participate in the online training Death Investigation
- L. Police – Permission for one (1) employee to attend the Media Relations and Public Information Officer training in Albuquerque, NM
- M. Police – Permission for one (1) employee to attend the Law Enforcement Coordinator's Symposium in Albuquerque, NM

8. Routine Requests for City Facilities:

- A. *First United Methodist Church – Request to use Woodbine Cemetery on Sunday, April 1, 2018 from 6:15 am – 7:00 am for Easter Sunrise Service

9 Budgeted Items:

10. Non-budgeted Items:

11. *Payment of Bills

Public Hearings

- A. Consideration and approval of the title and subject matter (Per State Statute 3-17-3.A.) of an Ordinance to amend Chapters 1, 2 and 11 of Section 9 of the Artesia City Code (*postponed from the February 13, 2018 meeting*)

Community Development Director Jim McGuire presented. Director McGuire summarized what had been discussed at the previous meeting as well as went over some additional proposed changes. He informed the council that he had spoken with the City Attorney regarding changes in definitions as well as discussed with the Chamber of Commerce on the changes they presented.

There was discussion regarding billboard size, concerns regarding sub-committees, how postponement would affect the City, as well as current signage and its application to the Ordinance. Several Councilors expressed concern at the time delay in receiving the documents.

Mayor Raye Miller declared the Public Hearing open to public input.

Mr. Roy Granado of Linmark Outdoor Media addressed the Council. He discussed radius spacing vs same side in regards to billboards. He also discussed numbers of billboards and upkeep on the signs. He thanked the Council and the Planning department for their time.

There was discussion about stacked signs, sign separation, and on premises signs.

Mayor Miller recommended a two week continuance on the proposed ordinance in order to allow the Councilors more time to go over the documents as well as gain more input from the Chamber.

Councilor Bratcher moved to continue the public hearing on the proposed Ordinance to amend Chapters 1, 2 and 11 of Section 9 of the Artesia City Code until the next meeting. Councilor Florez provided a second and upon vote, the motion passed 8-0.

- B. Consideration and approval of an ordinance amending Section 8-1-7 “Existing Building Code” and Section 8-1-8 “Property Maintenance Code” of the Artesia City Code.

Community Development Director Jim McGuire presented. He explained to the Council that this Ordinance would adopt the latest edition by the State and all amendments contained therein. There was discussion regarding the length of time before the next update would be required as well as how the Ordinance would apply to the City.

Mayor Raye Miller declared the Public Hearing open to public input.

There was no public input.

Councilor Rodriguez moved to approve the Ordinance amending Section 8-1-7 “Existing Building Code” and Section 8-1-8 “Property Maintenance Code” of the Artesia City Code. Councilor Youtsey provided a second and upon vote with the following votes recorded;

Yay: Councilors Youtsey, Bratcher, Madrid, Rodriguez, Rogers, Florez, Mullen, Mayor Pro Tem Hill

Nay: None

the motion passed 8-0.

ORDINANCE NO. 1024

Period for Hearing Visitors

Michael Ristrom from Air Methods (formerly Tri-State Care Flight) addressed the Council regarding the City's passing of Items #3C and 3D of the Consent Agenda that approved agreements with Trans Aero, LTD. Mr. Ristrom wanted to inform the Council that he would be reaching out to Trans Aero in order to ensure there was no gap in care during the change of companies.

Committee Reports:

Recreation

Councilor Rodriguez reminded everyone that there are openings on the Recreation Committee.

Personnel

A. Hiring

1. Councilor Rogers moved, upon recommendation of the Mayor, to hire Simranjit Khurana to the position of Police Officer, Police Department, at a salary of \$3332 per month (CA32), subject to the successful completion of required pre-employment testing. The motion was seconded by Mayor Pro Tem Hill. Upon vote, the motion passed 8-0.

2. Councilor Rogers moved, upon recommendation of the Mayor, to hire Karl Becker to the position of Police Corporal, Police Department, at a salary of \$4641 per month (CA35), subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Rodriguez. Upon vote, the motion passed 8-0.

C. Openings

Councilor Rodriguez moved to advertise and fill the position of Purchasing Agent/Assistant City Clerk/Records Supervisor. Councilor Rogers seconded the motion and upon vote, the motion passed 8-0.

Councilor Rodriguez moved to advertise and fill the position of Detention Officer.

There was discussion regarding staffing levels in Detention.

The motion was seconded by Councilor Rogers and upon vote, the motion passed 8-0.

Public Safety

Police

Chief Kirk Roberts informed the Council that he had been appointed through IACP (The International Association of Chiefs of Police) to sit on the National Advisory Board for CJIS (Criminal Justice Information Services). There was discussion regarding expenditures and reimbursement.

Chief Roberts stood for questions.

Councilor Rodriguez thanked the Police Department for their cooperation with the mounted patrol and the benefits it provides for the community.

Fire

Chief Kevin Hope stood for questions.

Councilor Bratcher inquired about new hires, academy attendees, and staff vacancies.

Community Development

Director Jim McGuire presented stats, gave project updates, and stood for questions.

Infrastructure Department

Infrastructure Director Byron Landfair gave project updates and stood for questions.

City Attorney

City Attorney Matt Byers stood for questions.

City Clerk

- A. Consideration and approval of annual CDBG resolutions.

Councilor Rogers moved to approve the following 2018 CDBG annual resolutions:

- 1. Section 3 Plan
- 2. CDBG Policies
- 3. Citizen Participation Plan
- 4. Fair Housing
- 5. Procurement Code
- 6. Anti-Displacement Relocation

Councilor Rodriguez seconded the motion and upon vote, the motion passed 8-0.

RESOLUTION NO. 1655

RESOLUTION NO. 1656

RESOLUTION NO. 1657

RESOLUTION NO. 1658

RESOLUTION NO. 1659

RESOLUTION NO. 1660

- B. Accept the 2018 Municipal Election Results

Councilor Rogers moved to accept the results of the 2018 Municipal Election. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed 8-0.

- C. Report on Air Force's expansion of military operating airspace.

City Clerk Aubrey Hobson presented the report. He stated that the proposed expansion would be to the east of the airport and that mainly west Texas flights would be affected. The proposal from the military would allow them to train F16 pilots out of Holloman Air Force Base. City Clerk Hobson stated that the proposal was supposed to allow emergency flights the ability to notify and

be approved to fly through the air space within minutes of notification. He strongly believed an Operational Agreement with clearly outlined repercussions for breaking the agreement be required should the proposal pass in the future.

City Clerk Hobson indicated that both Roswell and Carlsbad had sent letters and messages opposing the expansion and that it was his opinion that the Council should direct staff to attempt to arrange a meeting in Artesia to allow the City to have a voice in the process. Council agreed and directed staff to do so.

New or other business from Councilors

- A. Councilor Youtsey – Consideration and approval to name the City Community Garden located at 911 W. Dallas Avenue – Carol’s Corner

Councilor Youtsey told the Council that Carol Griffin had been instrumental in the My Neighborhood project and Artesia’s first Community Garden. In memory of Carol, the committee requests that the garden be named after Carol.

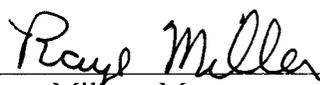
Councilor Rodriguez commended Councilor Youtsey on his and the community’s work on the garden. He expressed appreciation at how far it had come.

Councilor Rodriguez moved that the Council approve the name Carol’s Garden for the City Community Garden located at 911 W. Dallas Avenue. Councilor Youtsey provided a second and upon vote, the motion passed 8-0.

Councilor Mullen expressed appreciation at his election to Council and stated that he looked forward to a great 4 years.

Mayor Miller expressed a similar sentiment as well as appreciation for the seasoned Councilors who would be instrumental in helping the newly appointed officials.

There being no further business, the meeting was adjourned at 6:57 pm on March 13th, 2018.



Raye Miller - Mayor

ATTEST:



Aubrey Hobson - City Clerk