

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
November 28th, 2017**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, November 28th, 2017 at 6:00 p.m. in regular session with Mayor Phillip Burch presiding, and the following present to wit:

Nora Sanchez	Luis Florez
Ken Bratcher	Jeff Youtsey
Bill Rogers	Raul Rodriguez
Terry Hill	Manuel Madrid Jr.

The following were absent:

None

Also present:

John Caraway, City Attorney
Aubrey Hobson, City Clerk

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez and all joined in the Pledge of Allegiance.

Consent Agenda

Councilor Rodriguez moved to approve the consent agenda removing Item 3A and Item 11 from the agenda for separate consideration. Councilor Bratcher provided a second and upon vote, the motion passed 8-0.

The consent agenda includes:

**CONSENT AGENDA
November 28, 2017**

1. **Approval of Minutes:** *November 7, 2017
2. **Consideration of Bids:**
 - A. *Approval of award of Request for Proposal #18-0002 to provide engineer design and inspection services for Phase II of the Infrastructure Recovery Program (Hermosa to 26th St) to Smith Engineering, Roswell, NM
3. **Contracts, Leases and Agreements:**
 - A. *Approval of contract with Jive Communications under the CES Contract to purchase City phone system
4. **Appointments:**
5. **Resignations:**
 - A. Accept the resignation of Tony Wolf, Community Improvement Technician, effective November 24, 2017
 - B. Accept the resignation of Tieler Palmer, Receptionist, effective November 24, 2017
6. **Dates of Hearing:**

- A. Permission to hold a public hearing on January 9, 2018 for adoption of an ordinance approving a Public Participation Agreement between the City and Chase Petroleum Service and Supply

7. *Travel and Training:

- A. Police – Ratification of Mayor Burch’s approval for one (1) employee to attend the continuation of a Disciplinary Hearing in Santa Fe, NM
- B. Police – Ratification of Mayor Burch’s approval for one (1) employee to attend the Critical Incident training in Roswell, NM
- C. Police – Permission for one (1) employee to attend the 2017 NM Law Enforcement Conference in Albuquerque, NM

8. Routine Requests for City Facilities:

9 Budgeted Items:

10. Non-budgeted Items:

11. *Payment of Bills

Consent Agenda - Item #3A

3. A. Approval of contract with Jive Communications under the CES Contract to purchase City phone system.

Councilor Rogers inquired regarding the cost difference between the new and old system and internet access for the new system. Information Technology Administrator Aaron Jones explained the cost and internet access.

11. Payment of bills

Councilor Rogers inquired regarding the number of times Wells Fargo Leasing has recently appeared in the billing cycle. City Clerk Aubrey Hobson explained that it was a routine payment for the lease of the City’s copiers.

Councilor Rogers moved to approve the contract with Jive Communications under the CES Contract to purchase the City phone system as well as to approve the Payment of bills. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed 8-0.

Public Hearings

- A. Consideration and approval of an ordinance amending 12-1-3 of the Artesia Municipal Code Repealing (B)(2) and Adopting 12-10-1.12A (B)(2) as written in the 2010 Compilation of the Uniform Traffic Ordinance with all revisions to date.

Chief Kirk Roberts presented a request for the above changes stating that it had recently been discovered that our codification states a 35% tint vs the 20% allowed by the State of New Mexico. Chief Roberts stated that this difference is problematic in a few ways. It can cause issues with drivers from out of town who may have had their tint done elsewhere and are unaware of our different ordinance. He also indicated that this can make it difficult for the police officers to properly issue citations on this issue. Chief Roberts stated that his recommendation would be to approve this change to bring our ordinance back in line with the State of New Mexico thereby alleviating any confusion.

There was no public input.

There was some discussion regarding tint testing and consistency.

Councilor Rogers moved to approve the adoption of an ordinance amending 12-1-3 of the Artesia Municipal Code Repeating (B)(2) and Adopting 12-10-1.12A(B)(2) as written in the 2010 Compilation of the Uniform Traffic Ordinance with all revisions to date. The motion was seconded by Mayor Pro Tem Hill.

Upon vote with the following vote recorded:

Aye: Councilors Youtsey, Bratcher, Madrid, Rodriguez, Rogers, Florez, Sanchez, Mayor Pro Tem Hill

Nay: None
the motion passed 8-0.

ORDINANCE NO. 1018

Period for Hearing Visitors

Mr. Scott Hicks of Smith Engineering thanked the council for the award to provide engineering design for Phase II of the Infrastructure Recovery Program. Mr. Hicks stated that he has enjoyed working with the City in the past and looks forward to working with them again on this project.

Mr. John Thurman, a resident on Mahone Drive, informed the council of a petition circulating among the residents of Mahone Drive and the surrounding area regarding the traffic flow and parking issues on Mahone Drive.

Committee Reports:

There were no Committee Reports.

Personnel

A. Hiring

1. Councilor Rodriguez moved, upon recommendation of the Mayor, to hire Gabrielle Cronopulos to the position of Records Clerk I, Finance and Administration Department, at a salary of \$2249 per month (CA18), subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Rogers. Upon vote, the motion passed 8-0.

2. Mayor Pro Tem Hill moved, upon recommendation of the Mayor, to hire Uriel Marquez to the position of Wastewater Assistant, Wastewater Department, at a salary of \$2363 per month (CA20), subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Bratcher. Upon vote, the motion passed 8-0.

3. Councilor Rodriguez moved, upon recommendation of the Mayor, to hire Kevin Schrader to the position of Lead Operator, Wastewater Department, at a salary of \$4000 per month (CA30), subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Mayor Pro Tem Hill. Upon vote, the motion passed 8-0.

4. Councilor Rodriguez moved, upon recommendation of the Mayor, to hire Alfredo Osornio to the position of Equipment Operator I, Cemetery, at a salary of \$2482 per month (CA22), subject to the successful completion of required pre-employment testing. The motion was seconded by Mayor Pro Tem Hill. Upon vote, the motion passed 8-0.

5. Councilor Rodriguez moved, upon recommendation of the Mayor, to hire Brandon Hilley to the position of Wastewater Assistant, Wastewater Department, at a salary of \$2363 per month (CA20), subject to the successful completion of required pre-employment testing. The motion was seconded by Mayor Pro Tem Hill. Upon vote, the motion passed 8-0.

6. Councilor Rodriguez moved, upon recommendation of the Mayor, to hire Benjamin Allen to the position of Wastewater Assistant, Wastewater Department, at a salary of \$2363 per month (CA20), subject to the successful completion of required pre-employment testing. The motion was seconded by Mayor Pro Tem Hill. Upon vote, the motion passed 8-0.

7. Councilor Rodriguez moved, upon recommendation of the Mayor, to hire Clayton Herring to the position of Technician, Water Department, at a salary of \$2363 per month (CA20), subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Rogers. Upon vote, the motion passed 8-0.

There was some discussion regarding the search for a qualified Lead Operator for the Wastewater Department as well as the requirements for Level 4 staffing.

B. Openings

Councilor Rogers moved to advertise and fill the positions of:

1. Community Improvement Technician
2. Receptionist

The motion was seconded by Councilor Rodriguez.

Councilor Rogers asked what the role of Community Improvement Technician was. Director Countryman stated that the position was formerly known as Graffiti Technician.

Upon vote, the motion passed 8-0.

C. Approval of annual safety pays payout

Councilor Rogers moved to approve the annual safety pays payout. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed 8-0.

Councilor Rodriguez thanked the employees of the City of Artesia for their hard work.

Public Safety

Police

Chief Roberts stood for questions. There was discussion regarding ATV's on the roadways and how that would affect the City. There was also discussion regarding cyclists and their adherence to the laws of the road.

Fire

Chief Kevin Hope stood for questions.

Community Development

Community Development Director Jim McGuire gave updates on ongoing projects, and stood for questions.

Infrastructure Department

Infrastructure Director Byron Landfair gave updates on projects and stood for questions.

City Attorney

City Attorney John Caraway stood for questions.

City Clerk

A. Consideration and approval of 2018 Election Resolution

City Clerk Aubrey Hobson presented the proposed resolution and went over pertinent election dates as well as polling places with the council.

Councilor Bratcher moved to approve the 2018 Election Resolution. The motion was seconded by Mayor Pro Tem Hill and upon vote, the motion passed 8-0.

RESOLUTION NO. 1648

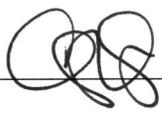
New or other business from Councilors

There being no further business, the meeting was adjourned at 7:02 pm on November 28th, 2017.



Mayor

ATTEST:



City Clerk