

**MINUTES OF CITY COUNCIL MEETING  
ARTESIA, NEW MEXICO  
January 10, 2017**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, January 10, 2017 at 6:00 p.m. in regular session with Mayor Phillip Burch presiding, and the following present to wit:

Kent Bratcher	Bill Rogers
Luis Florez	Nora Sanchez
Manuel Madrid Jr.	Jeff Youtsey
Raul Rodriguez	

The following were absent:  
Terry Hill

Also present:  
Aubrey Hobson, City Clerk-Treasurer  
John Caraway, City Attorney

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez and all joined in the Pledge of Allegiance.

**Consent Agenda**

Councilor Rogers requested that item 2-A be pulled and discussed under the Community Development Director's section. Councilor Bratcher requested that item 5-F be pulled for separate consideration. Councilor Rodriguez moved to approve the Consent Agenda minus items 2-A and 5-F. The motion was seconded by Councilor Sanchez and upon vote, the motion passed.

The Consent Agenda includes

1. Approval of Minutes: \*December 13, 2016
2. Consideration of Bids:
  - A. pulled for separate consideration
3. Contracts, Leases and Agreements:
  - A. \*Approval of MOA with Eddy County DWI Program to manage CDWI funds
4. Appointments:
5. Resignations:
  - A. Accept the resignation of Michael Christensen, Building Inspector, effective January 10, 2017
  - B. Accept the resignation of Diego Bonilla, Firefighter, effective December 29, 2016
  - C. Accept the resignation of Ryan Hagedorn, Community Service Officer, effective December 29, 2016
  - D. Accept the resignation of Chad Drummond, Firefighter, effective January 7, 2017
  - E. Accept the resignation of Laura Mischke Simon, Library Supervisor, effective January 13, 2016
  - F. pulled for separate consideration
6. Dates of Hearing:
7. \*Travel and Training:
  - A. Police – Permission for one (1) employee to attend the Leadership Skills for Challenging Times training in Rio Rancho, NM

- B. Artesia Clean & Beautiful – Ratification of Mayor Burch’s approval for one (1) employee to attend the NMCB Grant workshop in Socorro, NM. Request mileage
  - C. F&A – Permission for two (2) employees to attend the Payroll Law training in Roswell, NM
  - D. Fire – Permission for one (1) employee to attend the Fire Officer III/IV combo training in Webster, TX
  - E. AC&B – Permission for one (1) employee to attend the KAB 2017 National Conference in Washington DC. Request mileage
8. Routine Requests for City Facilities:
- 9 \*Budgeted Items:  
A. Approval of GL adjustments (2<sup>nd</sup> quarter)
10. Non-budgeted Items:  
11. \*Payment of Bills

Councilor Bratcher recognized Chief Hummingbird’s years of service and noted the many things he had done for the city.

Councilor Bratcher moved to approve Consent Agenda item 5-F (F. Accept the retirement of J.D. Hummingbird, Fire Chief, effective January 30, 2017). The motion was seconded by Councilor Youtsey and upon vote, with Councilor Rogers voting “nay”, the motion passed.

### **Personnel**

Councilor Rogers moved to rescind the council offer from December 13, 2016 to hire a Detention Officer I position. The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

Councilor Rogers moved to advertise and fill for the position of Firefighter. The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

Councilor Rodriguez moved to advertise and fill for the position of Detention Officer. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Councilor Rogers moved to advertise and fill for the position of Community Service Officer. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed.

Councilor Rodriguez moved to advertise and fill for the position of Building Inspector. The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

Councilor Rogers moved to advertise and fill for the position of Library Supervisor. The motion was seconded by Councilor Madrid and upon vote, the motion passed.

Councilor Rogers moved to advertise and fill for the position of Fire Chief. The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

Councilor Madrid moved, upon recommendation of the Mayor, to hire Dakota Corbell to the position of Certified Firefighter at a salary of \$3,743 per month (CA30), subject to successful completion of required pre-employment testing. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed.

Councilor Rodriguez moved, upon recommendation of the Mayor, to hire Dallas Garthwait to the position of Un-Certified Firefighter at a salary of \$2,482 per month (CA22), subject to successful completion of required pre-employment testing. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Councilor Rodriguez moved, upon recommendation of the Mayor, to hire Anthony Heady to the position of Detention Officer at a salary of \$2,127 per month (CA20), subject to successful completion of required pre-employment testing. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Councilor Rogers moved, upon recommendation of the Mayor, to promote Patricia Hernandez to the position of Wastewater Supervisor at a salary of \$4,711 per month (CA37), subject to successful completion of required pre-employment testing. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed.

Ms. Farley distributed the department statistics for December.

**Public Safety**  
**Police**

Chief Raley distributed the department statistics for December.

**Fire**

Chief Hummingbird distributed the department statistics for December.

**Community Development**

Councilor Rogers moved to designate Don Plotner as the City'

**Consent Agenda item 2-A**

2. Consideration of Bids:
  - A. \*Approval of award of bid for Sale of Real Property

Community Development Director Jim McGuire reported on the status of surplus properties. Of the five properties declared surplus in October 2015, one property was sold at the minimum asking price while being marketed by real estate agents. The Infrastructure department has requested that the property at 2110 (2101) W. Dallas should be retained by the City for right-of-way access. The remaining properties were let for bid. Mr. McGuire reported that the city had received two bids, one each for two of the properties: 915 S. 6<sup>th</sup> (\$3,780) which has a realtor's estimate value of \$11,600 and 914 S. 2<sup>nd</sup> (\$150) which has a realtor's estimate value of \$13,800. Because both bids are less than 50% of the estimated value, staff recommends the rejection of both bids.

Purchasing Agent Mary Josselyn reported that both bidders met the requirements and that she recommends award since the bid did not require a minimum bid.

City Attorney John Caraway stated that while there was no minimum bid required, the city still retains the right to reject any or all bids.

Councilor Youtsey moved to accept the bid for 915 S. 6<sup>th</sup> for \$3,780 and to withdraw from surplus, the property at 2110 (2101) W. Dallas. The motion was seconded by Councilor Sanchez and upon vote, the motion passed.

Councilor Rogers moved to reject the bid for 914 S. 2<sup>nd</sup> for \$150. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed.

Mr. McGuire reported that there were two addition properties for consideration to declare as surplus. Councilor Youtsey moved to postpone consideration of the additional properties to the next meeting to allow the My Neighborhood group to review the properties for future projects. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed.

Community Development Director Jim McGuire distributed the department statistics for December.

**Infrastructure Department**

Infrastructure Director Byron Landfair reported on the status of projects.

**City Clerk**

City Clerk Aubrey Hobson reported that the Budget Committee had met regarding mid-year budget adjustments. It was noted that most departments are at about 50% at the mid-year point. The Department Heads will meet with Mr. Hobson next week to review individual line items and try to balance their budgets without any increases.

Councilor Rodriguez moved to approve the annual resolution for payment in lieu of taxes (PILT) for the Artesia Housing Authority, Resolution No. 1624. The motion was seconded by Councilor Madrid and upon vote, the motion passed.

**RESOLUTION NO. 1624**

**New and other business from Councilors**

The Mayor and Council expressed their thanks to retiring Fire Chief J.D. Hummingbird.

There being no further business, the meeting was adjourned at 7:00 p.m. on January 10, 2017.

ATTEST:

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City Clerk

  
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Mayor