

## ARTESIA LODGERS TAX BOARD

### MEETING MINUTES

OCTOBER 15, 2013

Present: Joy Barr, Jess Holmes, Sandy Johnson, Rebecca Prendergast, Hayley Klein

Meeting convened at 1:30 PM

- I. Approve Minutes of September 13, 2013 – Rebecca Prendergast made a motion to approve the minutes of September 13, 2013 as presented. Sandy Johnson seconded the motion. Approved.
- II. Accept Financial Report – Hayley Klein presented a quarterly report of income and expenses, showing expenses based on approved applications. Jess Holmes made a motion to accept the report as presented. Sandy Johnson seconded the motion. Approved.
- III. NM MESA – Hayley presented an application for up to \$4,000 for promotional t-shirts for NM MESA students, teachers and chaperones who will be in Artesia for an overnight stay and educational tours at the end of October. The t-shirts will include the NM MESA logo and say “Artesia Fuels Our Future”. Jess Holmes made a motion to approve the request. Rebecca Prendergast seconded the motion. Approved.
- IV. Review Application Format – Hayley provided a blank application to the board members and asked them to comment on it before we send them out to applicants for 2014 requests. We agreed to take off the questions about previous events sponsored, and to add a line for an alternate contact name and number and a question about any other events going during the same time as the event requesting funding.
- V. Calendar of Upcoming Board Activities:
  - a. Cancel regularly scheduled November meeting
  - b. Second week in November – mail out 2014 applications and event review forms, due back December 12.
  - c. December 17 – next Lodgers Tax meeting to hear Chamber events request and receive booklet of returned community applications
  - d. January 21 – Hear presentations from community requests
- VI. Other Business – None
- VII. Adjourn – Rebecca Prendergast made a motion to adjourn. Jess Holmes seconded the motion. Approved. Meeting adjourned at 2:55 PM