

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
February 22, 2022**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, February 22, 2022 at 5:00 p.m. in regular session with Mayor Raye Miller presiding, and the following present to wit:

Mayor Pro Tem Hill	Kent Bratcher
Sam Hagelstein	Raul Rodriguez
Ignacio Mariscal	Jarrod Moreau
George Mullen	Jeff Youtsey

Also, present:
Summer Valverde, City Clerk/Treasurer
City Attorney Jay Francis

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez and all joining in the Pledge of Allegiance.

New Requests for City Facilities:

None.

City Departments and Employees

Chief Roberts greeted the Mayor and Council and stated that Commander Quinones wanted to speak about a training in areas that they are trying to expand in. Commander Quinones greeted everyone and spoke on the class that he and Sergeant Gallegos attended in Trinidad Colorado dealing with social media management and getting out in front of the story before someone else makes the story. Commander Quinones thanked everyone and then stood for questions.

Special Reports

None.

Consent Agenda

Councilor Rodriguez made a motion to approve the consent agenda as written. Second by Mayor Pro Tem Hill and upon vote, the motion carried 8-0.

February 22, 2022

1. **Approval of Minutes** *February 8, 2022
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
4. **Appointments:**
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**
 - A. Accept the resignation of Lynne Bryant, Finance Supervisor, effective February 14, 2022
 - B. Ratification of approval to advertise and fill the Finance Supervisor position
 - C. Accept resignation from Auden Escajeda, Fire Cadet – failure to report for work, accepting voluntary resignation, effective January 31, 2022
6. **Dates of Hearing:**
 - A. *Ratification of approval to set a public hearing for March 8, 2022 for consideration and approval of an Ordinance for the City of Artesia to enter into a Lease Agreement with Artesia Stone, LLC, as Lessee, for 612 N. Roselawn Avenue
 - B. Approval of a public hearing on March 22, 2022 for consideration and approval of an ordinance for Case No. 22-03: Final Plat for Campbell Summary Division (County). A final plat for 5 lots; Location: 117, 119 and 121 E. Compress Road; Legal: The east 50 feet for the W ½ E ½ NW ¼ of the Section 33, and that part of the E ½ E ½ NW ¼ of Section 33, in Township 16 South, Range 26 East, N.M.P.M., Eddy County, New Mexico; Owners: Elvira and Charles M. Campbell
7. ***Travel and Training:**
 - A. Police – Ratification of approval for one (1) employee to attend the Tammy Terrell Memorial in Henderson, NV
 - B. Fire – Permission for one (1) employee to attend the Firefighter I/II test site in Socorro, NM
 - C. Police – Permission for one (1) employee to participate in the online training Evidence Technician – Advanced CSI Shooting Scene Investigations
8. **Routine Requests for City Facilities:**
9. **Routine Resolutions (to be assigned a number by staff):**
10. **Budgeted Items:**
11. **Quarterly Journal Entries:**
12. **Non-budgeted Items:**
13. ***Payment of Bills**

Public Hearings – including consideration of final passage of any ordinance as to which proper notice has been published.

- A. *Consideration and approval of an ordinance for Case No. 22-01: Final Plat for Desert Willow Estates (County). A final plat for 61 lots; Location: Northeast corner of Richey Avenue and Savannah Drive; Legal: Tracts 1 and 2 of Redeemed Hermosa Land Division, E/2 SW/4 in Section 1, Township 17 S, Range 25 E; Owners: Hermosa LLC and Redeemed Holdings LLC

Chief Building Official Don Plotner spoke on the consideration and approval of final plat for Desert Willow Estates Case No. 22-01, of 61 lots that has gone through the Planning & Zoning Commission, Council and was approved unanimously. Then stated that there is representation if there are any questions.

Mayor Miller asked if there was anyone in the audience or the public that was opposed or had any questions. Mr. Flores asked if the plat was directly across from the golf course. Mayor Miller replied that it's across the golf course in the County but in our extraterritorial zone so they have come before us as well the County.

Councilor Rodriguez made a motion to approve Ordinance - 1093 Case No. 22-01 final plat for Desert Willow Estates. Second by Councilor Moreau and upon rollcall vote, the motion passed 8-0.

ORDINANCE – 1093

- B. *Consideration and approval of an ordinance for Case No. 22-02: Missouri Avenue 80' R.O.W. Vacation Between Sellcrow, LLC and Choas Cafe. An 80-foot right-of-way street vacation; Location: Missouri Avenue from 1st Street to BNSF Railway, between 415 S. 1st Street and 501 S. 1st Street; Legal: 80' Public R.O.W. known as Missouri Avenue of the Blair Addition to the City of Artesia in Section 17, Township 17 S, Range 26 E; Owners: Sellcrow Holdings, LLC, Morton Family Trust, and City of Artesia

Chief Building Official Don Plotner presented the consideration and approval of Case No. 22-02 vacation and consolidation of 3 lots into one lot that was unanimously approved. Mayor Miller asked if there was anyone in the audience would like to speak in favor or opposition or had any questions.

Councilor Rodriguez made a motion to approve Ordinance -1094 right of way vacating of land by the City for property owners Case No. 22-02. Second by Councilor Hagelstein and upon rollcall vote, the motion passed 8-0.

ORDINANCE - 1094

Period for Hearing Visitors

None.

Comments from Public Officials and Contracted Services

None.

Committee Reports:

- A. Budget and Finance – None
- B. Personnel – None.
- C. Police and Fire – None.
- D. Planning (*Project Management, Code Enforcement, Permits and Inspections*) – Will have a meeting that will be later discussed in executive session.
- E. Recreation – None.
- F. Facility Maintenance) – Will be having a meeting next Thursday.
- G. Government – None.

Personnel

Sandi stated that she has nothing on the agenda and then stood for questions.

Public Safety

Police Department:

Police Chief Roberts greeted everyone and stated that he has nothing for Council and stood for questions.

Councilor Bratcher asked where they were on receiving the Explorer's. Chief Roberts replied they are looking at April or May.

Fire Department:

Fire Chief Hope greeted the Mayor and Council and has nothing on the agenda and then stood for questions.

Community Development

Chief Building Official Don Plotner has nothing on the agenda and then stood for questions.

Infrastructure

Infrastructure Director Byron Landfair greeted the Mayor and Council and stated that he does not have anything on the agenda. Byron also stated that they are still waiting to hear on when the pipe will be delivered for 20th Street. In addition, Industrial Park will be out for bid next month. Bryon then stood for questions.

City Attorney

None.

City Clerk

City Clerk/Treasurer Summer Valverde stated that she has nothing on the agenda and then stood for questions.

Mayor

- A. Executive session: In accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-(H)(2)(8):

5:19 PM Councilor Rodriguez made a motion to go into Executive session to discuss limited personnel matters and real property In accordance with the State of New Mexico Open Meetings Act. Second by Councilor Hagelstein and upon rollcall vote, the motion passed 8-0.

1. Limited Personnel Matters – Recruitment of Human Resources Director
2. Real Property – Lease of City Property
3. Real Property – Industrial Park
4. Real Property - City Owned Property

- B. Action as a result of executive session

6:14 PM Councilor Rodriguez made a motion to come out of Executive session discussion of personnel matters and real property Item # 1 and 2, no action was taken. Second by Councilor Hagelstein and upon vote, the motion passed 8-0.

Councilor Rodriguez made a motion for Item # 3 Industrial Park to direct staff to review lease, terms and trespass. Second by Councilor Hagelstein and upon vote, the motion passed 8-0.

Councilor Rodriguez made a motion for Item # 4 City owned property to direct staff to further research with discussion only, no action taken. Second by Councilor Mullen and upon vote, the motion passed 8-0.

New or other business from Councilors

Councilors wished good luck to all the Candidates in the 2022 Municipal Election. In addition, encouraged everyone to vote.

Adjournment

There being no further business, the meeting was adjourned at 6:24 p.m. On February 22, 2022.

Raye Miller, Mayor

ATTEST:

Summer Valverde - City Clerk/Treasurer