



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
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ARTESIA, NM 88211-1310 (575) 746-3886 FAX

AGENDA CITY COUNCIL MEETING

April 12, 2022
5:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities:**
 - A. *CASA/CYFD – Permission to use Central Park on Friday, April 29, 2022 from 10 am to 12 noon for a Child Abuse Prevention and Awareness campaign. Contingent upon proof of security
4. **City Departments and Employees**
5. **Special Reports**
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
Recess Regular City Council meeting

Convene Zoning Board of Appeals [APPEAL WITHDRAWN]

1. To hear and decide on an appeal where it is alleged there is an error in the decision or determination of the Community Development Director not allowing a drive-in/drive-through facility and restaurant (take out service of food and beverages for off-site consumption) at 1407 W. Main Street due to safety concerns, inadequate parking, and the lack of a drive-through lane
2. Action as a result of appeal

Adjourn Zoning Board of Appeals

Reconvene Regular City Council meeting

- A. *Consideration and approval of the Sewer Use and Wastewater Control Ordinance
 - B. *Consideration and approval of an ordinance for Case No. 22-05: Smith Subdivision, Block 4 Vacation. A vacation plat of the Smith Subdivision, Block 4, including the alley between Roselawn Avenue and 4th Street, and between Logan Avenue and Cannon Avenue; Location: 1105 N. Roselawn Avenue; Legal: Smith Subdivision, Block 4; Owners: Our Lady of Grace Parish, Artesia, Inc., and City of Artesia
 - C. *Consideration and approval of an ordinance for Case No. 22-04: Special Use Permit for Retail Cannabis Dispensary. A special use permit for a retail cannabis dispensary; Location: 501 S. 1st Street; Legal: Blair Addition, Block 9, Lots 1 and 3, North 50' of Lots 2 and 4, Vacated Alley, and South 40' of Vacated Missouri Avenue; Owner: Morton Family Trust
8. **Period for Hearing Visitors** (3-minute time limit)
 9. **Comments from Public Officials and Contracted Services**

*Denotes material included in Council Packets or previously received material

10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government

11. **Personnel:**
 - A. Discussion and decision on pre-employment physicals
 - B. Consideration and approval to advertise IT Technician as full-time vs. part-time
 - C. *Safety stats

12. **Public Safety:**
 - A. Police Department:**
 - 1) *Stats

 - B. Fire Department:**
 - 1) *Stats

13. **Community Development:**
 - A. *Stats

14. **Infrastructure:**

15. **City Attorney:**

16. **City Clerk:**
 - A. *Approval of a resolution Designating Signatory Agents for the City of Artesia and rescinding resolution 1776

17. **Mayor:**
 - A. In accordance with Section 3-11-5 of NMSA 1978 I submit the following names of Appointive Officers for confirmation by the Artesia City Council:
 - Byron Landfair – Infrastructure Director
 - Kevin Hope – Fire Chief
 - Kirk Roberts – Police Chief
 - Jim McGuire – Community Development Director
 - Summer Valverde – Clerk/Treasurer
 - Jerry Conde – Human Resources Director
 - Sandi Countryman – Human Resources Director (until retirement on April 29, 2022)
 - B. *In accordance with Section 3-11-5 of NMSA 1978 I submit all current full time and part time regular employees as well as all probationary and as needed employees of the City of Artesia as of April 12, 2022 for confirmation by the Artesia City Council
 - C. Election of Mayor Pro tem

18. **New or other business from Councilors:**

19. **Adjournment**

CONSENT AGENDA
April 12, 2022

1. **Approval of Minutes** *March 22, 2022
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
4. **Appointments:**
 - A. *Council Committee Assignments
 - B. Approval of the appointment of Tommy Bailes to the Artesia Historical Museum Commission (term to expire March 2026)
 - C. Approval of the appointment of Debbie Edwards to the Lodger's Tax Advisory Board (to fulfill term to expire June 2024)

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. *Transfer:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Streets/Parks	Equipment Operator I	\$2531 per month CA22

B. *Ratification of approval to hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Police	Police Corporal/Cert by Waiver	\$4443 per month CA35

C. *Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	F&A	Part-time AP Clerk	\$13.76 per hour
2. _____	Police	Detention Officer I	\$2386 per month CA20

- D. Accept the resignation of Rick Bently, Firefighter, effective March 24, 2022
- E. Accept the resignation of Jesse Solano, Firefighter, effective April 12, 2022
- F. Accept the resignation of Drake Giacco, Fire Lieutenant, effective April 25, 2022

6. **Dates of Hearing:**

7. ***Travel and Training:**

- A. Police – Permission for one (1) employee to attend the Detective and New Criminal Investigator training in Albuquerque, NM
- B. Police – Permission for one (1) employee to attend the School of Police Staff and Command in Rio Rancho, NM
- C. F&A – Permission for one (1) employee to attend the NM Municipal Clerks & Finance Officers Association meeting in Santa Fe, NM
- D. Police – Permission for one (1) employee to attend the Standard Field Sobriety Test Instructor training in Las Cruces, NM
- E. Police – Permission for one (1) employee to attend the Death and Homicide Investigation training in Littleton, CO
- F. Fire – Permission for nine (9) employees to attend the EMS Committee meetings/Region 3 conference in Ruidoso, NM

8. **Routine Requests for City Facilities:**
9. **Routine Resolutions (to be assigned a number by staff):**
 - A. *Approval of Budget Adjustment Resolution
10. **Budgeted Items:**
 - A. *Lodger's Tax Board – Approval for the following:
 - 1) Lions Club – \$5,000
11. **Quarterly Journal Entries:**
12. **Non-budgeted Items:**
13. ***Payment of Bills**