

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
January 11, 2022**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, January 11, 2022 at 5:00 p.m. in regular session with Mayor Raye Miller presiding, and the following present to wit:

Mayor Pro Tem Hill	Kent Bratcher
Sam Hagelstein	Jeff Youtsey
Ignacio Mariscal	Raul Rodriguez
George Mullen	Jarrod Moreau

Also, present:

Aubrey Hobson, City Clerk/Treasurer
Summer Valverde, City Assistant Clerk/Treasurer
City Attorney Jay Francis

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez and all joined in the Pledge of Allegiance.

New Requests for City Facilities:

- A. *Gabriel Longoria Sr. representing Outkast Softball Organization – request use of the Girls' Softball Fields for the Outkast Winter Classic Camp to be held from 8:00 am – 4:00 pm on January 15th, 22nd, and 29th, 2022 and February 5th, 12th, 19th and 26th, 2022. Contingent upon proof of insurance and proof of permission from the President of the Girls' Softball Association

The Camp baseball coordinator spoke on receiving permission from the softball association and stated that the camp is meant to train team members.

Councilor Rodriguez stated that they would need to know all the specifics to come before the Recreation Committee and Council to have precedence, rules, and guidelines to the types of camps. Also, stating that they would need to postpone and then send all the specifics to the recreation Committee to be reviewed.

Councilor Rodriguez made a motion to go back to committee with the documentation needed.

Councilor Rodriguez made a motion to withdraw his first motion.

Councilor Rodriguez made a motion contingent on receiving the proper documents with no charges to children. Second by Councilor Mariscal and upon vote, the motion passes 8-0.

City Departments and Employees

Human Resource Director Sandi Countryman introduced the new prosecuting Attorney Daniel Holmes.

Attorney Daniel Holmes greeted everyone, introduced himself and was grateful to be the City of Artesia's prosecuting attorney.

Special Reports

None.

Consent Agenda

Councilor Rodriguez moved to approve the consent agenda as written. Second by Mayor Pro Tem Hill and upon vote, the motion carried 8-0.

CONSENT AGENDA January 11, 2022

1. **Approval of Minutes** *December 14, 2021
2. **Consideration of Bids:**
 - A. *Approval of award of Request for Proposal to provide a Professional Services Contract for Hermosa Dr. Design Phase Reconstruction to Smith Engineering, Roswell, NM
 - B. Approval of award of Bid No. COA-21-0002 for 20th Street Reconstruction (Hermosa Dr. to Main St.) to J&H Services, Inc., Albuquerque, NM
3. **Contracts, Leases and Agreements:**
 - A. *Approval of Memorandum of Agreement with the Department of Homeland Security and Federal Law Enforcement Training Center regarding Law Enforcement Response and Support Capabilities
4. **Appointments:**
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**
 - A. Failure to complete probationary period, Kennon Swinney, Street Equipment Operator, effective January 6, 2022
 - B. Transition of Summer Valverde to City Clerk/Treasurer (CA60) \$85,462 per year effective January 11, 2022
6. **Dates of Hearing:**
7. ***Travel and Training:**
 - A. Police – Permission for one (1) employee to participate in the online training IR8000 Recertification training

- B. Police – Permission for one (1) employee to attend Buckle UP 2022 in Albuquerque, NM
- C. Police – Permission for three (3) employees to attend the National Law Enforcement Memorial Week in Washington DC
- D. Police – Permission for two (2) employees to attend the Advanced Search & Seizure and Advanced Traffic Stops training in Las Cruces, NM
- E. Wastewater – Permission for one (1) employee to attend the NMWWA 2022 School in Espanola, NM
- F. Planning – Permission for one (1) employee to attend the ICC/IAPMO Edu Code conference in Las Vegas, NV

8. Routine Requests for City Facilities:

9. Routine Resolutions (to be assigned a number by staff):

- A. *Approval of resolution accepting Capital Outlay items from Eddy County Sheriff's Office

10. Budgeted Items:

- A. *Approval of pay for poll workers on March 1, 2022 be set to \$200.00 for head judges and \$175.00 for election clerks

11. Quarterly Journal Entries:

12. Non-budgeted Items:

13. *Payment of Bills

Public Hearings – including consideration of final passage of any ordinance as to which proper notice has been published.

None.

Period for Hearing Visitors

Danny Fletcher contracted by Holtec in Carlsbad gave information of the upcoming session of a bill from Senator Steinborn that would affect many services including WIPP. Mr. Fletcher stated that he would support the shutdown of this bill.

Rob Wachter, Economic Development Director stated that he had been receiving calls on 10th & Main and wanted to let Council know that they are drilling monitor wells.

Comments from Public Officials and Contracted Services

None.

Committee Reports:

- A. Budget and Finance - None.
- B. Personnel – Have a short meeting after tonight's Council.
- C. Police and Fire – None.

- D. Planning (*Project Management, Code Enforcement, Permits and Inspections*) – Councilor Rodriguez gave a reminder of their meeting tomorrow at Jim’s office.
- E. Recreation – None.
- F. Infrastructure (Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance) – Had a lengthy meeting last week about the budget and things they will be needing.
- G. Government – None.

Personnel

- A. *Consideration and approval of a Resolution adjusting the Position Classification Plan
- B. *Safety Stats

Human Resource Director Sandi Countryman presented Resolution - 1778 to adjust wages for the minimum wage increase. Sandi then stated that safety stats are in the packet.

Councilor Rodriguez made a motion to approve the adjustment of wages for the minimum wage increase. Second by Mayor Pro Tem Hill and upon vote, the motion passed 8-0.

RESOLUTION – 1778

Public Safety

Police Department:

- 1) *Consideration and approval to redirect funding from a PY Foundation Grant to now be used for the purchase of two Police Vehicles
- 2) *Stats

Police Chief Roberts greeted everyone, then spoke on redirecting of funds that used to be for the training facility which they received no bids for an opportunity of special vehicle models with government contract pricing and request a budget line-item change for \$30,000. The Yates Foundation is aware of the request. Chief Roberts then spoke on the stats.

Councilor Bratcher made a motion to approve the purchase of two vehicles and budget adjustments. Second by Councilor Hagelstein and upon vote, the motion passed 8-0.

Fire Department:

- 1) *Stats

Fire Chief Hope greeted everyone, and stated stats are standard this month. The Fire department has hired 5 new individuals that have started this Monday and will then go to EMT School the 27th of April.

Community Development

A. *Stats

Community Development Director Jim McGuire greeted the Mayor and Council. Jim stated that building Inspections are in the packet. Also, that six lifeguards for the pool are out sick being quarantined and there are teachers trained to do lifeguarding.

Councilor Rodriguez asked about the warranty on the pool. Jim stated that he is not sure of the status on warranties and that repairs are being completed.

Councilor Bratcher asked about Jessie Dominguez Code Enforcement position. Sandi replied that the position has been posted and listed since November.

Infrastructure

Infrastructure Director Byron Landfair greeted the Mayor and Council. Byron gave project updates on the final tie-in on the Freeman loop that the contractors are repairing water and sewer line issue. Byron then stood for questions.

City Attorney

None.

Attorney Jay Francis appreciates and thanked the City of Artesia.

City Clerk

- A. Appointment of Summer Valverde as City Clerk/Treasurer
- B. Swearing in of Summer Valverde as City Clerk/Treasurer

City Clerk/Treasurer Aubrey Hobson presented the appointment of Summer Valverde as City Clerk/Treasurer read the oath and swore her in as the new City Clerk/Treasurer effective January 11, 2022.

Mayor

- A. ICIP/Infrastructure Projects/Legislature/Governor

Mayor Miller spoke on ICIP/Infrastructure Projects stating we have capital outlay and that we are ready to begin. State and Federal money are available targeted to infrastructure. The Mayor met with the Governor on the 10th of January and talked about our projects. All the projects fit exactly with what is needed. There will be a match of one mill per project from the City in order to show that the City is ready to proceed with these projects and therefore be a serious consideration for funding. Biodiesel facility offers great community addition and did not get incentives.

B. *Consideration of and possible action to address compensation for Judge, Mayor, Mayor Pro Tem and Council

The Mayor spoke on compensation for the Judge, Mayor and Council that currently the pay is \$800 for Mayor and \$600 for council. That anything new will apply to new Council. The Judges position is up for re-election in 2 years.

Councilor Youtsey made a motion to postpone all discussion and leave it up to the next administration to discuss. Second by Councilor Rodriguez and upon vote, the motion passed 8-0.

New or other business from Councilors

Councilor Bratcher wishes everyone running in the elections good luck.

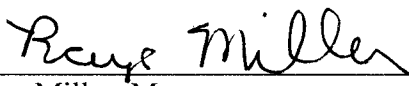
Councilor Hagelstein, Mullen, Youtsey, and Mariscal congratulated Summer.

Mayor Pro Tem Hill wished Aubrey the best on his retirement then thanked everyone for the pleasure to run.

Councilor Rodriguez Congratulated Summer and wished everyone good luck.

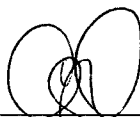
Adjournment

There being no further business, the meeting was adjourned at 6:32 p.m. On January 11, 2022.



Raye Miller, Mayor

ATTEST:



Aubrey Hobson - City Clerk