

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
September 28, 2021**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, September 28, 2021 at 5:00 p.m. in regular session with Mayor Raye Miller presiding, and the following present to wit:

Sam Hagelstein
Ignacio Mariscal
Raul Rodriguez

Jeff Youtsey
Kent Bratcher

Also, present:

Aubrey Hobson, City Clerk/Treasurer
Summer Valverde, City Assistant Clerk/Treasurer
Jay Francis, Attorney

Absent:

Mayor Pro Tem Hill
Jarrod Moreau
George G. Mullen

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez and all joined in the Pledge of Allegiance.

New Requests for City Facilities:

None.

City Departments and Employees

None.

Special Reports

A. *Protest hearing of delinquent utility accounts - None.

Consent Agenda

Councilor Rodriguez moved to approve the consent agenda as written. Second by Councilor Hagelstein and upon vote, the motion carried 5-0.

**CONSENT AGENDA
September 28, 2021**

1. **Approval of Minutes** *September 14, 2021

2. **Consideration of Bids:**

3. **Contracts, Leases and Agreements:**

4. **Appointments:**

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. *Ratify Hire:

| <u>Name</u> | <u>Department</u> | <u>Position</u> | <u>Rate of Pay</u> |
|----------------------------|-------------------|--------------------|--------------------------|
| 1. <u>Carlos Rodriguez</u> | Cemetery | Equipment Operator | \$2482 per month CA22 |
| 2. <u>Jesse Cain</u> | Wastewater | Assistant | \$2482 per month CA22 |

6. **Dates of Hearing:**

7. ***Travel and Training:**

A. Fire – Permission for one (1) employee to attend the Command and Control of Operations at Target Hazards in Emmitsburg, MD

B. Infrastructure – Permission for one (1) employee to attend the Microsoft Excel online training course

8. **Routine Requests for City Facilities:**

A. *Our Lady of Grace Catholic Church & Artesia Arts Council – request use of Guadalupe Park Saturday, October 2, 2021 (8:00 am) thru Sunday, October 3, 2021 (9:00 pm) for the Fall Fiesta. Request use of city services and road closures as stated on application and waiver of fees. Contingent upon proof of security

B. *Artesia Public Schools – request use of Jaycee Park on Saturday, October 2, 2021 from 6:00 am – 2:00 pm for the Annual Cross Country Meet

C. *Artesia MainStreet has requested permission to hold the following events (approval of use of city services and road closures as stated on application and waiver of fees):

1) Trick-or-Treat Main Street to be held Saturday, October 30, 2021 from 4:00 pm – 7:00 pm along Main Street from First Street to Seventh Street and Fourth Street between Main and Quay. *Contingent upon NM Department of Transportation approval*

2) Veteran's Day Celebration to be held Thursday, November 11, 2021 from 10:00 am – 12 noon at Baish Veterans Park

3) Parade of Lights to be held Thursday, December 2, 2021 from 6:00 pm – 7:00 pm (gathering at Bulldog Bowl headed east on Main Street turning south on First Street) *Contingent upon NM Department of Transportation approval*

9. **Routine Resolutions (to be assigned a number by staff):**

10. **Budgeted Items:**

11. **Quarterly Journal Entries:**

12. **Non-budgeted Items:**

13. ***Payment of Bills**

Public Hearings – including consideration of final passage of any ordinance as to which proper notice has been published.

None.

Period for Hearing Visitors

None.

Comments from Public Officials and Contracted Services

None.

Committee Reports:

- A. Budget and Finance - None.
- B. Personnel – None.
- C. Police and Fire – None.
- D. Planning (*Project Management, Code Enforcement, Permits and Inspections*) – None.
- E. Recreation – Councilor Rodriguez stated that Flag football & Cheerleading have started and then spoke on keeping the facility clean.
- F. Infrastructure (Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance) – There will be a meeting this Thursday afternoon.
- G. Government – None.

Personnel

Human Resource Director Sandi Countryman has nothing on the agenda and stood for questions.

Public Safety

Police Department:

None.

Fire Department:

None.

Community Development

None.

Infrastructure

None.

City Attorney

None.

City Clerk

A. Consideration and approval of Resolution to file delinquent utility liens

Clerk/Treasurer Aubrey Hobson presented Resolution -1761 for consideration and approval to file delinquent utility liens with the County Clerk's office.

Councilor Rodriguez made a motion to approve R-1761 to file Utility liens with the County Clerk. Second by Councilor Bratcher and upon vote, the motion passed 5-0.

RESOLUTION - 1761

B. Designation of legislative capital requests

Aubrey presented the capital outlay 1.) Water Well, 2.) 26th – Grand, 3.) Hermosa, 13th & 1st Street. Mayor Miller and Infrastructure Director Byron Landfair will go to meet with legislature.

Councilor Bratcher made a motion to approve the designation of legislative capital outlay. Second by Councilor Rodriguez and upon vote, the motion passed 5-0.

C. Budget Adjustment Resolution

Aubrey spoke on the budget adjustment Resolution – 1762. Fund 710 will be established to track the Yates/TransAero project and we will adjust General revenues and expenditures to account for the TRD settlement and payment\ of attorney fees.

Councilor Rodriguez made a motion to approve R -1762 Budget adjustment. Second by Councilor Bratcher and upon vote, the motion passed 5-0.

RESOLUTION - 1762

Mayor

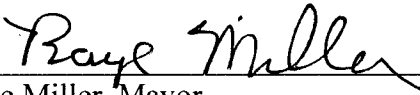
None.

New or other business from Councilors

None.

Adjournment

There being no further business, the meeting was adjourned at 5:16 p.m. On September 28, 2021.



Raye Miller, Mayor

ATTEST:



Aubrey Hobson - City Clerk