

Artesia Public Library  
Board of Trustees Meeting  
May 14, 2020

President David Grousnik called the “Zoom” meeting to order at 10:15 am. Other members attending were Rae Aaron, Julie Gibson, Jess Holmes, Sandy Schuetz, Donna Todd, and Head Librarian Erin Loveland.

Minutes from the April 2020 meeting were approved as emailed. (Rae/Donna)

No FOTL report.

Librarian’s Report – Erin

- In trying to come up with a plan for reopening and figuring the next steps, Erin has talked with the State Librarian and other librarians across the state numerous times.

Old Business

- ComiCon has now been pushed to spring/summer 2021.
- The summer reading program will be totally virtual. The police station has already been videoed with an officer interviewed and read a story book. Other places to include through the summer include the museum, Ocotillo, fire department, and a farm.
- Erin has turned in a request to renew Deborah and Sandy’s board membership for another term to the mayor.

New Business

- **Phased Reopening Plan:** The Mayor has had the plan for a week and is reviewing it.
- According to the Governor’s speech yesterday, nothing has changed and the library is still on the “do not open” list. This may mean the library will remain closed for the summer with curbside service only.
- In answer to Donna’s question on cleaning supplies...When this whole mess started, the librarians started collecting the necessary supplies.
- Since books and paper can retain the virus for 72-96 hours, returned books are cleaned and put on a book cart and not touched for at least one week.
- **Strategic plan** is due July 1, 2020, and will be sent to us by proxy. This is done every 2-3 years.

We don’t usually meet in June or July, but since this is an unusual year, our next “Zoom” meeting will be June 9, 2020, at 10 am.

Meeting adjourned 10:40 am

Sandy Schuetz  
Pro-tem secretary

