

Beginning Tuesday, February 23rd, we are opening our doors, with some restrictions. Our hours will be 10:00 a.m. to 4:00 p.m., Tuesday thru Friday. You must have a reservation to enter the building. You can call the Library at 575-746-4252 to make a reservation.

Browsing reservations for groups of no more than four will be 30 minute increments beginning at 10:00 a.m. The 1:30 p.m. to 2:00 p.m. slot will be allotted to staff for cleaning. If you need to fax, make copies, or print from your personal device, you will need to make a reservation during our browsing time.

Reservations for the computer will be 2 hour increments beginning at 10:00 a.m. There will be one computer open at a time. Staff will be unable to assist you due to social distancing guidelines. If you will need assistance on the computer, please bring someone with you to your reservation. Browsing time will not be permitted during computer time, you will need to make a separate appointment for that.

When you call to make a reservation

Reservations can be made by calling the library Monday through Saturday from 9:00 a.m. to 5:00 p.m. Reservations are limited to one visit per day. You will only be able to reserve one time slot at a time. You will have a wellness screening when you call.

---When to make a browsing reservation

- To look at and pick out books
- To make copies
- To utilize fax services (outgoing only)
- To sign up for a physical library card

We are still offering curbside pickup and our Librarians Shop the Shelves service.

---When to make a computer reservation

When you need to physically access a computer. Please keep in mind that library staff is still available to print forms or blank legal forms, and provide tax forms, and that remote printing via Princh is still available through curbside.

When you make your reservation, you are reserving a specific time slot. If you arrive late, you will only receive the time remaining in your time slot.

If the health status of anyone in your party changes, we ask that you call to reschedule your appointment. If for some reason you are unable to make your appointment time, please let us know as soon as possible. Repeated missed appointments may result in a loss of library privileges.

When you arrive

There will be no admittance without a reservation. We recommend that you arrive 5 minutes prior to your reservation time. Upon arrival, please use the main door on the south side of the building (next to the large parking lot). Call us to let us know that you are here and we will send someone out to greet you. We will take your temperature with a contactless thermometer and ask health monitoring questions. If anyone in your group has an elevated temperature (above 99°), no one will be admitted.

Next you will need to read and sign our Entry Agreement. Please bring your library cards to facilitate contactless checkout. Masks are required at all time in the library.

When you are browsing, if you pick up a book and decide not to take it, we ask that you please put the item on the carts that will be located around the building so staff can disinfect the items prior to reshelving.

Browsing will be limited to the shelving areas only. The conference room and the study rooms will remain closed until further notice. Seating areas will be blocked off and newspapers and magazines will not be available. In addition, the paperback exchange has been removed.

We recommend that you start the checkout process five minutes prior to the end of your time.

There are some services that will remain closed until further notice.

- Meeting Room
- Conference/Study Rooms
- In person programming
- Computer assistance
- Paperback Exchange
- Print Newspapers and Magazines (talk to staff about how to access these digitally)
- Seating areas

We are very excited to be opening our doors once again and we ask that everyone please be cooperative with these guidelines and restrictions. Continual abuse of these guidelines and restrictions may result in locked doors again.