

**MINUTES OF SPECIAL CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
July 28, 2020**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall with limits in place for the public attendees because of the coronavirus pandemic and the Governor's executive order with Mayor Raye Miller presiding, on Tuesday, July 28th, 2020 at 12:00 p.m., and the following present to wit:

Sam Hagelstein
Kent Bratcher
Ignacio Mariscal
Raul Rodriguez

Jarrod Moreau
George G. Mullen
Mayor Pro Tem Terry Hill
Jeff Youtsey

Also, present:
Aubrey Hobson, City Clerk-Treasurer

It was determined a quorum was present. The invocation was given by Councilor Raul Rodriguez and all joined in the Pledge of Allegiance.

Approval of Consent Agenda

The consent agenda for July 28, 2020 was presented for passage with a motion by Councilor Rodriguez as written, and to pull item 3. B for discussion. Mayor Pro Tem Hill provided a second. Upon vote, the motion passed 8-0.

Councilor Rodriguez asked if the figures represented in the PSA's were at 50% of their requests. Clerk Hobson answered they were and the agreements covered July 1st through December 31st 2020. A motion to approve Item 3. B. was made by Councilor Rodriguez with a second by Mayor Pro Tem Hill. Upon vote, the motion passed 8-0.

**CONSENT AGENDA
July 28, 2020**

1. **Approval of Minutes** *July 14, 2020
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
 - A. *Approval of these eight (8) shotguns for trade-in to a licensed federal firearms dealer (Serial numbers: B424906M, B705027M, B705044M, C435565M, D973339M, B408786M, W484029M, W586711M)
 - B. *Approval of the 2020/2021 Outside Request PSAs

- 1) Artesia Advocacy/Chaves County CASA 07282020-1 (\$12,500)
- 2) Artesia Paws and Claws PSA Number 07282020-2 (\$4,990.50)
- 3) Artesia Clean & Beautiful PSA Number 07282020-3 (\$21,885)
- 4) Artesia Main Street PSA Number 07282020-4
 - a) For Downtown and Community Revitalization services not to exceed (\$21,375)
 - b) For MainStreet holiday expenses (\$9,975)
 - c) For MainStreet maintenance expenses (\$10,125)
 - d) For Greenway Project expenses (\$10,000)
- 5) Artesia Community Crime and Drug Coalition PSA Number 07282020-5 (\$7,500)
- 6) Artesia Department of Development PSA Number 07282020-06 (\$17,500)
- 7) Greater Artesia Foundation/dba My Neighborhood PSA Number 07282020-7 (\$8,000)
- C. *Ratification of approval for a temporary change/expansion of Liquor License 31149 for Los Agaves LLC
- D. *Approval of contract thru CES with AUI Inc. for the Artesia Sewer Line Project

4. Appointments:

5. Personnel Resignations, Hirings, Promotions, and Transfers:

- A. Accept the resignation of Joshua Herrera, Firefighter, effective August 4, 2020
- B. Accept the resignation of Joe Herrera, Water Technician, effective July 23, 2020

6. Dates of Hearing:

7. Travel and Training:

8. Routine Requests for City Facilities:

9. Routine Resolutions (to be assigned a number by staff):

- A. *Informational item only - adding additional items to the auction (Resolution 1733)

10. Budgeted Items:

11. Quarterly Journal Entries:

- A. *4th Quarter Journal Entries

12. Non-budgeted Items:

13. *Payment of Bills

City Clerk:

- A. *Approval of a resolution approving the End of Year Budget Adjustments, the 4th quarter quarterly report, and adoption of the 2020-2021 final budget

Clerk Hobson presented the final budget figures for 2020-2021 as well as the budget adjustments for 2019-2020. He also discussed the approval by Council for the 4th quarter quarterly figures. He explained that the Council would actually be certifying that the Finance Department had provided accurate figures

Mayor Pro Tem Hill made a motion to approve Resolution 1734 approving the end of year budget adjustments, quarterly report and adoption of the 2020-2021 final budget. Second by Councilor Mullen. Upon vote, motion passed 8-0.

RESOLUTION 1734

New or other business from Councilors:

All members of Council thanked the Mayor, budget committee, departmental heads, staff and appreciates all the hard work put into the budget.


Adjournment

There being no further business, the meeting was adjourned at 12:20 pm on July 28, 2020.



Raye Miller – Mayor

ATTEST:



Aubrey Hobson – City Clerk