

**MINUTES OF CITY COUNCIL MEETING  
ARTESIA, NEW MEXICO  
October 22<sup>nd</sup>, 2019**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, October 8<sup>th</sup>, 2019, at 6:00 p.m. in regular session with Mayor Raye Miller presiding, and the following present to wit:

Kent Bratcher	Raul Rodriguez
Bill Rogers	Luis Florez
George G. Mullen	
Terry Hill	
Jeff Youtsey	

The following were absent:  
Manuel Madrid Jr.  
Aubrey Hobson, City Clerk/Treasurer

Also, present:  
Matt Byers, City Attorney

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez and all joined in the Pledge of Allegiance.

**New Requests for City Facilities**

A. Artesia Chamber of Commerce – permission to use Eagle Draw Park on Saturday, November 2, 2019 for the 1st Annual 5K Balloon Chase.

Councilor Rodriguez moved approve the request to use Eagle Draw Park on Saturday, November 2, 2019 for the 1st Annual 5K Balloon Chase. Councilor Mullen provided a second and upon vote, the motion carried 7-0.

**City Departments and Employees**

Human Resources Director Sandi Countryman stated that COA Supervisor Caryle Goss was awarded four grants for the Senior Center.

**Special Reports**

None.

**Consent Agenda**

Councilor Rodriguez moved to approve the consent agenda as written. Councilor Hill provided a second and upon vote, the motion carried 7-0.

**CONSENT AGENDA  
October 22, 2019**

1. **Approval of Minutes** **October 8, 2019**

2. **Consideration of Bids:**

3. **Contracts, Leases and Agreements:**

- A. \*Approval of Alcoholic Beverage Control Special Dispenser Permit Application for Hotel Artesia – Abo Empire
- B. \*Approval of Alcoholic Beverage Control Special Dispenser Permit Application for Hotel Artesia – COG
- C. \*Approval of a Lease Agreement for Hocker & Sons LLC to lease Lot 15 of the Artesia Industrial Park North Subdivision
- D. \*Approval of a Lease Agreement for Hocker & Sons LLC to lease Lot 16 of the Artesia Industrial Park North Subdivision

4. **Appointments:**

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Ratification to Hire:

	<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1.	Christopher Mendoza	Streets	Equipment Operator I	\$2482 per month CA22
2.	Ramiro Granados	Water	Technician	\$2482 per month CA22

A. Hire:

	<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1.	James Contreras	Police	Certified Police Officer	\$3332 per month CA32

B. Failure to complete probation, Juan Becerra, Museum Facility Maintenance Tech, effective October 9, 2019

C. Accept the retirement of Socorro Huerta, Commission on Aging Van Driver, effective January 31, 2020

D. Accept the retirement of Beth Walker, F&A Clerk, effective January 31, 2020

**6. Dates of Hearing:**

**7. \*Travel and Training:**

- A. Streets and Facilities Maintenance-- Permission for six (6) employees to attend the Roadway Safety 365 workshop in Roswell, NM
- B. Water – Permission for one (1) employee to attend the NM Rural Water Association Southern Fall conference in Las, Cruces, NM
- C. Infrastructure – Permission for (1) employee to attend a Grant Writing class in El Paso, TX
- D. Water – Permission for one (1) employee to attend the Contact Time and Theory training in Albuquerque, NM
- E. Infrastructure – Permission for one (1) employee to attend the 2019 CDBG Implementation workshop in Albuquerque, NM

**8. Routine Requests for City Facilities:**

- A. \*Ashlie Quinones – permission for the road closure of Jacobs Avenue (2000-2200 block) for a Block Party on Saturday, October 26, 2019 from 3:00 pm – 6:00 pm (*contingent upon proof of insurance*)

**9. Routine Resolutions (to be assigned a number by staff)**

**10. Budgeted Items:**

**11. Quarterly Journal Entries**

**12. Non-budgeted Items:**

**13. \*Payment of Bills:**

- A. Ratification of Mayor Miller’s approval of payment to Jahva House per Project Participation Agreement (PPA) - \$40,000

**Public Hearings** - including consideration of final passage of any ordinance as to which proper notice has been published.

- A. Consideration and approval of an ordinance for Case No. 19-09 - Los Altos (Replat of the South 476 Feet of the West 2/3rds, less the West 12.5 Feet of Block 10 of the Gunter Redivision of Blocks 9, 10, 11, and 12 of the Gunter Subdivision, and Lots 4 through 12 of

Encantada Place, a Replat of the West 12.5 Feet of the West 1/3 of Block 10 and the East 1/3 of Block 11 of the Gunter Redivision, as described by the deed filed August 6, 2014 in Book 992, Slide 0533 of the official records of Eddy County, New Mexico. Said property lies in Section 18, Township 17 South, Range 26 East, New Mexico); Location: Between 22nd Street and 23rd Street, and between the alley south of Grand Avenue and Dallas Avenue; Owner: Beverley Still.

Community Development Director Jim McGuire presented Council the Case No. 19-09. Community Development McGuire stated that the owners are requesting Lots 4-12 be vacated and the Planning and Zoning Commission recommended approval.

Councilor Hill moved to approve case No. 19-09- Los Altos. Councilor Rodriguez provided a second.

Upon vote with the following vote recorded:

Aye: Councilors Hill, Mullen, Rogers, Mayor Pro tem Florez, Councilors Bratcher, Mullen, Youtsey.

Nay: None.

The motion passed 7-0.

## **ORDINANCE 1059**

### **Period for Hearing Visitors**

None.

### **Comments from Public Officials and Contracted Services**

None.

### **Committee Reports**

#### **Police & Fire**

Councilor Bratcher stated he met with the Police & Fire Chiefs and is requesting to meet with the Personnel Committee next.

#### **Recreation**

Councilor Rodriguez stated the Recreation Committee met last night and the next committee meeting will be January 20<sup>th</sup>, 2020.

#### **Personnel**

Human Resources Director Sandi Countryman stood for questions.

#### **Public Safety**

Police

Police Chief Kirk Roberts stood for questions.

Sergeant Chantel Longway gave the Council an update about the training she attended.

### Fire

Fire Chief Kevin Hope stood for questions.

### Community Development

Community Development Director Jim McGuire stood for questions.

### Infrastructure Department

Infrastructure Director Byron Landfair stood for questions.

### City Attorney

City Attorney Matt Byers stood for questions.

### City Clerk

Gabrielle Cronopulos informed the Council that Resolution 1717, to forgive working capital loans to REDA is now 1717 A.

A. Consideration and approval of MOU with Eddy County and the City of Carlsbad for funding a Public and Government Affairs Director.

Mayor Raye Miller stated the MOU presented to the Councilors is the updated one recommend by Aubrey Hobson for approval.

Councilor Hill moved to approve the MOU with Eddy County and the City of Carlsbad for funding a Public and Government Affairs Director. Councilor Rodriguez provided a second and upon vote, the motion carried 7-0.

### Mayor

- A. Executive session: In accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-(H)(8):
1. Purchase of real property.

Councilor Rodriguez moved that in accordance with 10-15-1-(H)(8), the Council and Mayor go into executive session regarding purchase of real property. The motion was seconded by Councilor Bratcher and upon roll call vote, with the following votes recorded:

Aye: Councilors Youtsey, Hill, Rodriguez, Mullen, Bratcher, Rogers, Mayor Pro tem Florez.

Nay: None.

The motion passed 7-0.

The Council went into closed session at 6:39 p.m.  
The Council reconvened in open session at 6:44 p.m.

Councilor Rodriguez moved that the only matters discussed in executive session pertained to the purchase of real property and no action was taken. The motion was seconded by Councilor Rogers and upon vote, the motion passed 7-0.

**New or other business from Councilors**

There being no further business, the meeting was adjourned at 6:47 p.m. on October 22<sup>nd</sup>, 2019.

  
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Raye Miller, Mayor

ATTEST:

  
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Aubrey Hobson - City Clerk