

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
September 24th, 2019**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, September 24th, 2019, at 6:00 p.m. in regular session with Mayor Raye Miller presiding, and the following present to wit:

Kent Bratcher	Bill Rogers
George G. Mullen	Luis Florez
Terry Hill	Raul Rodriguez
Jeff Youtsey	
Manuel Madrid Jr.	

The following were absent:

Also, present:
Aubrey Hobson, City Clerk
Matt Byers, City Attorney

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez and all joined in the Pledge of Allegiance.

New Requests for City Facilities

None.

City Departments and Employees

A. Myra Barnum - 2019 NM Property and Evidence Tech of the Year.

Police Chief Kirk Roberts made a presentation recognizing Evidence Technician Myra Barnum who was awarded the 2019 NM Property & Evidence Tech of the year.

Special Reports

None.

Consent Agenda

Councilor Rodriguez moved to approve the consent agenda as written. Councilor Hill provided a second and upon vote, the motion carried 8-0.

**CONSENT AGENDA
September 24, 2019**

1. Approval of Minutes September 10, 2019

2. Consideration of Bids:

- A. *Approval of award of bid for SW Tank and Booster Pump Station to Smithco Construction, Inc., Caballo, NM. *Council approved pending Funding Agency approval*
- B. *Approval of multi award for request for proposal to provide HVAC & Plumbing Services & Repair to:
 - 1) Coats Plumbing & HVAC LLC., Artesia, NM
 - 2) Advantage Heating & Cooling LLC., Artesia, NM
- C. *Approval of award for request for proposal to provide professional services contract for Janitorial Services to Quality Janitorial LLC., Artesia, NM

3. Contracts, Leases and Agreements:

- A. *Approval of MOA with NM Energy, Minerals and Natural Resources Department
- B. *Approval of contract for lease with SNMCAC for lease of the Headstart building
- C. *Approval of MOU with the Changing Lives Coalition
- D. *Subdivision Improvement Agreement for West Acres Subdivision #10

4. Appointments:

5. Personnel Resignations, Hirings, Promotions, and Transfers:

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Ratification to Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. Casey Mullins	Museum	Clerk I	\$1892 per month CA11
2. Isaiah Rivera	Cemetery	Equipment Operator I	\$2482 per month CA22

B. Promotion:

Name	Department	Position	Rate of Pay
1. Larry Horrell	Police	Sergeant	\$5503 per month CA39

- C. Accept the resignation of Phillip Bustamante, Street Department Equipment Operator, effective September 16, 2019

- D. Accept the resignation of Toby Bratcher, Firefighter/Paramedic, effective September 19, 2019
- E. Failure to complete probation, Jeremiah Harris, Firefighter, effective September 13, 2019
- F. Failure to complete probation, Steve Dominguez, Water Technician, effective September 12, 2019
- G. Failure to complete probation, Tyler Heisler, Cemetery Equipment Operator, effective September 20, 2019

6. Dates of Hearing:

- A. *Permission to set a public hearing for Case No. 19-09 on October 22, 2019 for consideration of an ordinance for Los Altos (Replat of the South 476 Feet of the West 2/3rds, less the West 12.5 Feet of Block 10 of the Gunter Redivision of Blocks 9, 10, 11, and 12 of the Gunter Subdivision, and Lots 4 through 12 of Encantada Place, a Replat of the West 12.5 Feet of the West 1/3 of Block 10 and the East 1/3 of Block 11 of the Gunter Redivision. as described by the deed filed August 6, 2014 in Book 992, Slide 0533 of the official records of Eddy County, New Mexico. Said property lies in Section 18, Township 17 South, Range 26 East, New Mexico); Location: Between 22nd Street and 23rd Street, and between the alley south of Grand Avenue and Dallas Avenue; Owner: Beverley Still

7. *Travel and Training:

- A. Library – Permission for one (1) employee to attend the Young Adult Library Services (YALSC)/Chief Officers of State Library Agencies (COSLA)/Institute of Museum and Library Services (IMLS) Train the Trainer course in Seattle, WA
- B. Executive & Infrastructure – Ratification to attend the CDBG hearings in Albuquerque, NM.
- C. Wastewater – Permission for one (1) employee to participate in the New Mexico Water and Wastewater Association (NMWWA) Good House Keeping Tour for the Southeast Section.

8. Routine Requests for City Facilities:

- A. *Trampas Spence – request for standby ambulance for the NM High School Rodeo to be held at the Rodeo Arena September 27 – 29, 2019. *Request waiver of fees*

9. Routine Resolutions (to be assigned a number by staff)

10. Budgeted Items:

11. Quarterly Journal Entries

12. Non-budgeted Items:

13. Payment of Bills

Public Hearings - including consideration of final passage of any ordinance as to which proper notice has been published.

- A. Consideration and approval of an ordinance for West Acres Subdivision #10 - Case No. 19-08; Legal description: Tract A of West Acres Subdivision #9 in Section 18, Township 17 South, Range 26 East, N.M.P.M. as filed in Cabinet 6, Slide 341-1 of the Eddy County Clerk's records, containing 16.404 acres, more or less; Location: Between 24th Street and 26th Street, north of Bullock Avenue; Owner: West Acres, Inc. Chief Building Official Don Plotner stated the only change will be made to Lot 1 and Block 5 of the Tyler Addition allowing it to be split.

Community Development Director Jim McGuire presented the Council with the final agreement for the West Acres Subdivision #10. Community Development Director stated the Planning & Zoning Committee and staff approved the final agreement.

Mayor Raye Miller opened for public input.

There was none.

Councilor Rodriguez moved to approve the ordinance for Lot 1, Block 5 Replat Tyler Subdivision and Bullock Dedication (Case No. 19-06). The motion was seconded by Councilor Hill and upon roll call vote, with the following votes recorded:

Aye: Councilor Rogers, Mayor Pro tem Florez, Councilors Mullen, Hill, Youtsey Bratcher, Madrid, Rodriguez.

Nay: None.

The motion passed 8-0.

ORDINANCE 1058

Period for Hearing Visitors

Glen Bell requested from the Council to present them with a presentation at a Council meeting. Mayor Miller directed Mr. Bell to present the information at the Infrastructure Committee meeting.

Comments from Public Officials and Contracted Services

None.

Committee Reports

None.

Personnel

Human Resources Director Sandi Countryman requested to remove item 5C from the consent agenda.

Councilor Hill moved to remove item 5C from the consent agenda. Councilor Rodriguez provided a second and upon vote, the motion carried 8-0.

Public Safety

Police

Police Chief Kirk Roberts stood for questions.

Fire

Fire Chief Kevin Hope stood for questions.

Community Development

Community Development Director Jim McGuire gave updates and stood for questions.

Infrastructure Department

- A. Consideration and approval of a resolution allowing Yates Foundation and their contractors access to Jamaica Park and authority to make improvements to same.

Infrastructure Director Byron Landfair presented Council with the improvement plan for Jamaica Park. It was noted that a more formal contract would be presented to the Council at a later date.

Councilor Rogers moved to approve to allow the Yates Foundation and their contractors access to Jamaica Park and authority to make improvements to same. Councilor Mullen provided a second and upon vote, the motion carried 8- 0.

RESOLUTUION 1717

City Attorney

City Attorney Matt Byers stood for questions.

City Clerk

- A. Consideration and approval of a resolution establishing a lien for delinquent utility accounts.

City Clerk Aubrey Hobson stated that no one showed up for the utility liens meeting and will file the final list with the County. He explained that if anyone made a payment before the liens were filed, the list could change.

Councilor Rodriguez moved to approve the resolution to establish a lien for delinquent utility accounts. Councilor Hill provided a second and upon vote, the motion carried 8- 0.

RESOLUTUION 1718

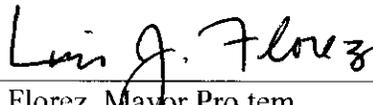
Mayor

Mayor Raye Miller stated he received the distribution list from the Trans America Retirement and the retirement board will meet.

New or other business from Councilors

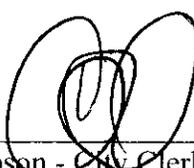
Councilor Bratcher & Rodriguez thanked everyone for their prayers.

There being no further business, the meeting was adjourned at 6:49 p.m. on September 24th, 2019.



Luis Florez, Mayor Pro tem

ATTEST:



Aubrey Hobson - City Clerk