

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
August 27th, 2019**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, August 27, 2019, at 6:00 p.m. in regular session with Mayor Raye Miller presiding, and the following present to wit:

Kent Bratcher Raul Rodriguez
Jeff Youtsey
Terry Hill
Bill Rogers

The following were absent:

George G. Mullen
Luis Florez
Manuel Madrid Jr

Also, present:

Aubrey Hobson, City Clerk
Matt Byers, City Attorney

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez and all joined in the Pledge of Allegiance.

New Requests for City Facilities

None.

City Departments and Employees

A. Recognition of Fire and Police Department – Vice President Pence’s visit.

Mayor Raye Miller commended the Police & Fire Department on their assistance during the Vice President’s visit to Artesia.

Special Reports

None.

Consent Agenda

Councilor Rodriguez moved to approve the consent agenda as written. Councilor Hill provided a second and upon vote, the motion carried 5- 0.

**CONSENT AGENDA
August 27, 2019**

1. **Approval of Minutes** **August 13, 2019**

2. **Consideration of Bids:**

3. **Contracts, Leases and Agreements:**

4. **Appointments:**

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Ratification of Mayor Miller's approval to hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. Chance Carter	Cemetery	Equipment Operator I	\$2482 per month CA22
2. David Brazas	Solid Waste	Equipment Operator II	\$2673 per month CA25
3. Catalina Franco	Police	Detention Officer	\$2363 per month CA20

B. **Promotional transfer:**

1. Anthony Heady	Police	Certified Police Officer	\$3178 per month CA32
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C. Probationary Termination: Miguel Perez, Water Technician, effective August 13, 2019

D. Voluntary Resignation/Probationary: Krystle Fitzwater, Wastewater Assistant, effective August 16, 2019

E. Voluntary Resignation/Probationary: Andres Fabela, Water Technician, effective August 19, 2019

6. **Dates of Hearing:**

A. Ratification to set a public hearing for Case No. 19-06 on September 10, 2019 for consideration of an ordinance for the Lot 1, Block 5 Replat Tyler Subdivision and Bullock Dedication; Legal description: Lot 1, Block 5 of the Tyler Addition to the City of Artesia in Section 17, Township 17 S. Range 26 E as described by deed recorded in Book 244, Page 296 of the official records of Eddy County, New Mexico; Location: Between 1st

Street (U.S. Highway 285) and 2nd Street, on the south side of Bullock Avenue; Owner: City of Artesia (*rescheduled from August 27, 2019 due to publication issue*)

- B. Approval to set a public hearing for Case No. 19-08 on September 24, 2019 for consideration of an ordinance for West Acres Subdivision #10; Legal description: Tract A of West Acres Subdivision #9 in Section 18, Township 17 South, Range 26 East, N.M.P.M. as filed in Cabinet 6, Slide 341-1 of the Eddy County Clerk's records, containing 16.404 acres, more or less; Location: Between 24th Street and 26th Street, north of Bullock Avenue; Owner: West Acres, Inc.

7. *Travel and Training:

- A. Fire – Permission for one (1) employee to attend the NM Fire Services conference in Ruidoso, NM
- B. Police – Ratification of Mayor Miller's approval for one (1) employee to attend the ATF Post Blast Investigation I training in Las Cruces, NM
- C. F&A – Permission for two (2) employees to attend the NMML Municipal Officer Elections School in Albuquerque, NM
- D. F&A – Permission for two (2) employees to attend Excel training in Roswell, NM
- E. F&A – Permission for one (1) employee to attend AJJAC Program training in Santa Fe, NM

8. Routine Requests for City Facilities:

9. Routine Resolutions (to be assigned a number by staff)

10. Budgeted Items:

11. Quarterly Journal Entries

12. Non-budgeted Items:

13. *Payment of Bills

Public Hearings - including consideration of final passage of any ordinance as to which proper notice has been published.

None.

Period for Hearing Visitors

Executive Director of Artesia Clean & Beautiful Linda Stevens updated the Council on projects and events.

Comments from Public Officials and Contracted Services

None.

Committee Reports

None.

Personnel

Human Resources Director Sandi Countryman stood for question.

Public Safety

Police

Police Chief Kirk Roberts stood for questions and gave project updates.

Fire

Fire Chief Kevin Hope stood for questions.

Community Development

- A. Consideration and approval of a resolution adopting the FY 2021-2025 Infrastructure Capital Improvement Plan (ICIP)

Community Development Director Jim McGuire presented council with the five ICIP projects. As listed.

1. Vactor Truck
2. Handicap Accessible Van
3. Ladder Truck
4. City Warehouse
5. Infrastructure Program 26th Street (Hermosa to Grand)

Councilor Rodriguez moved to approve the resolution adopting the FY 2021-2025 Infrastructure Capital Improvement Plan (ICIP). Councilor Hill provided a second and upon vote, the motion carried 5- 0.

RESOLUTION 1715

- B. Determination of projects to be presented to Legislature.

Mayor Miller recommended to submit the first three projects to the legislature prioritized in that order.

- C. Consideration and approval of Case No. 19-07: Preliminary Plat West Acres Subdivision #10; Located between 24th Street and 26th Street, north of Bullock Avenue; Owner: West Acres, Inc.

Community Development Director Jim McGuire presented the Preliminary Plat for the West Acres Subdivision. Director McGuire stated the subdivision will contain sixty-eight (68) lots and stated the Planning & Zoning Commission approved the preliminary plat.

Councilor Bratcher moved to approve Case No. 19-07: Preliminary Plat West Acres Subdivision #10; Located between 24th Street and 26th Street, north of Bullock Avenue; Owner: West Acres, Inc. Councilor Rodriguez provided a second and upon vote, the motion carried 5-0.

Infrastructure Department

Infrastructure Director Byron Landfair stood for questions.

City Attorney

City Attorney Matt Byers stood for questions.

City Clerk

- A. Approval to set an appeal hearing for utility liens for September 24, 2019 at 5:30 pm

City Clerk Aubrey Hobson requested approval to set the utility lien hearing on September 24th, 2019 at 5:30 p.m.

Councilor Hill moved to approve to set an appeal hearing for utility liens for September 24, 2019 at 5:30 pm. Councilor Rogers provided a second and upon vote, the motion carried 5- 0.

- B. Acceptance of 2019-2020 Budget by DFA.

Mayor Miller read into the minutes, the acceptance of the City's 2019-2020 budget.

Mayor

- A. Approval of Manufacturing Day Proclamation.

Mayor Raye Miller read the proposed Proclamation and asked for Council approval to approve the Proclamation designating the month of October as Manufacturing Month.

Council Approved the Proclamation,

- B. Executive session: In accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-(H)(8):
 - 1. Purchase of real property.

2. Pending litigation.

Councilor Rodriguez moved that in accordance with 10-15-1-(H)(8), the Council and Mayor go into executive session regarding purchase of real property and pending litigation. The motion was seconded by Councilor-Hill and upon roll call vote, with the following votes recorded:

Aye: Councilors Hill, Rogers, Rodriguez, Youtsey, Bratcher.

Nay: None.

The motion passed 5-0.

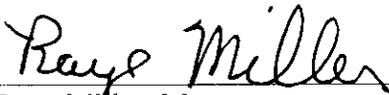
The Council went into closed session at 6:33 p.m.

The Council reconvened in open session at 6:46 p.m.

Councilor Rodriguez moved that the only matters discussed in executive session pertained to the purchase of real property and pending litigation and no action was taken. The motion was seconded by Councilor Hill and upon vote, the motion passed 5-0.

New or other business from Councilors

There being no further business, the meeting was adjourned at 6:50 p.m. on August 27th, 2019.



Raye Miller, Mayor

ATTEST:



Aubrey Hobson - City Clerk