

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
July 9th, 2019**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, July 9th, 2019, at 6:00 p.m. in regular session with Mayor Raye Miller presiding, and the following present to wit:

Luis Florez	Kent Bratcher
Bill Rogers	George G. Mullen
Terry Hill	Raul Rodriguez
Manuel Madrid Jr.	Jeff Youtsey

The following were absent:
None.

Also present:
Matt Byers, City Attorney
Aubrey Hobson, City Clerk

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez and all joined in the Pledge of Allegiance.

New Requests for City Facilities

None.

City Departments and Employees

Mayor Raye Miller recognized IT Administrator Peter Newman and IT Tech Jordan Herrera on their work at the Artesia Aquatic Center.

Museum Supervisor Michael Rebman invited the Council and Mayor to the annual ice cream social on July 18th, 2019, from 5:00 p.m. -- 7:00 p.m.

Special Reports

None.

Consent Agenda

Councilor Rodriguez moved to approve the consent agenda removing Item 7 B & C for separate Consideration. Councilor Mullen provided a second and upon vote, the motion carried 8- 0.

**CONSENT AGENDA
July 9, 2019**

1. **Approval of Minutes** **June 25, 2019**

2. **Consideration of Bids:**

3. **Contracts, Leases and Agreements:**

- A. *Ratification of Mayor Miller's approval of Aquatic Center IT Expenses Grant
- B. *Approval of Service Agreement A-19-76 with Eddy County
- C. *Approval of Agreement for entry and testing for possible tower
- D. *Approval of Service Agreement with the SENMEDD/COG

4. **Appointments:**

- A. Approval of the reappointment of Jessica Arenivas to the Library Board of Trustees *(term to expire June 2022)*
- B. Approval of the reappointment of Donna Todd to the Library Board of Trustees *(term to expire June 2022)*
- C. Approval of the reappointment of Jess Holmes to the Library Board of Trustees *(term to expire June 2022)*
- D. Approval of the appointment of Anna Whitmire to the Planning and Zoning Commission *(term to expire April 2021)*

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Ratification of Mayor Miller's approval to hire:

1. <u>Andres Fabela</u>	Water	Technician	\$2482 per month CA22
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A. Hire:

1. <u>Victor Fuentes</u>	Water	Technician	\$2482 per month CA22
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B. Promote:

1. <u>Eli Herrera</u>	Fire	Assistant Fire Marshal	\$5320 per month CA40
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2. <u>Josh Stites</u>	Fire	Battalion Chief-Paramedic	\$5216 per month
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3. Dakota Corbell Fire Lieutenant-Paramedic \$4297 per month
CA33

C. Accept the resignation of Johnny Chazarreta, Solid Waste Equipment Operator,
effective
July 3, 2019

6. **Dates of Hearing:**

7. ***Travel and Training:**

- A. Police – Permission for one (1) employee to attend the Conducting Pre-Employment Background Investigations training in Santa Fe, NM
- B. Police – Permission for one (1) employee to participate in the AHA BLS Instructor Essentials online training. – Pulled for separate consideration.**
- C. Police – Permission for one (1) employee to attend the AHA BLS Instructor course in Roswell, NM – Pulled for separate consideration.**
- D. Police – Permission for one (1) employee to attend the IA Conference and Certification in Gatlinburg, TN
- E. Police – Permission for two (2) employees to attend the FBI LEEDA Command training in Lovington, NM
- F. Police – Permission for one (1) employee to attend the ICS 300/400 training in Los Lunas, NM
- G. Police – Permission for three (3) employees to attend the NM Property & Evidence Tech conference in Albuquerque. NM
- H. Police – Permission for two (2) employees to attend the Bevel, Garner and Associates Blood Stain Analysis training in Greely, CO
- I. Police – Permission for one (1) employee to attend the Evidence Management Professional training in Santa Fe, NM
- J. Fire– Permission for one (1) employee to attend the Fire Service Instructor I training in Socorro, NM
- K. Legislative – Permission to attend the NMML Resolutions Committee meeting in Albuquerque, NM

L. Legislative – Permission to attend the NMML Annual meeting and Resolutions Committee meeting in Las Cruces, NM

8. Routine Requests for City Facilities:

9. Routine Resolutions (to be assigned a number by staff):

A. *Approval of SENMEDD/COG resolution

RESOLUTION 1706

10. Budgeted Items:

11. Quarterly Journal Entries

12. Non-budgeted Items:

13. *Payment of Bills

Travel and Training: Pulled for separate consideration.

B. Police – Permission for one (1) employee to participate in the AHA BLS Instructor Essentials online training. – Pulled for separate consideration.

C. Police – Permission for one (1) employee to attend the AHA BLS Instructor course in Roswell, NM – Pulled for separate consideration.

Councilor Hill inquired if the Fire Department can teach the AHA training Course, Fire Chief Kevin Hope stated they can. Councilor Hill mentioned his concerns with the training budget.

Councilor Rodriguez moved to approve Item 7 B & C. Councilor Rogers provided a second and upon vote, the motion carried 7- 1.

Public Hearings - including consideration of final passage of any ordinance as to which proper notice has been published.

None.

Period for Hearing Visitors

REDA Executive Director Bambi Kern thanked the Police Department and Fire Department for assisting with the funeral for Chief White.

Comments from Public Officials and Contracted Services

None.

Committee Reports

- D. **Planning** – Councilor Madrid informed the Council the committee met to discuss the Aquatic Center and properties.
- E. **Recreation** – Councilor Rodriguez stated there will be a committee meeting July 15th, 2019, at 5:30 p.m. at City Hall.
- F. **Infrastructure**- Councilor Hill stated the committee met last week.

Personnel

Human Resources Director Sandi Countryman presented stats and stood for questions.

Public Safety

Police

Police Chief Kirk Roberts presented stats and stood for questions.

Fire

Fire Chief Kevin Hope presented stats and stood for questions.

Community Development

Community Development Director McGuire gave updates and presented stats.

Infrastructure Department

- A. Approval of a resolution amending the Woodbine Cemetery regulations.

Infrastructure Director Byron Landfair stated to the Council the update would only-change the number of cremains allowed on each lot from four to two, and the existing plots with 4 cremains and any agreements presently in effect will be grandfathered in.

Councilor Rogers moved to approve the resolution amending the Woodbine Cemetery regulations. Councilor Hill provided a second and upon vote, the motion carried 8- 0.

RESOLUTION 1707

Director Landfair presented stats and stood for questions.

City Attorney

City Attorney Matt Byers stood for questions.

City Clerk

- A. Approval of resolution rescinding resolution 1705 Accepting an Environment Department Grant.

City Clerk Aubrey Hobson stated resolution 1705 was approved last month but said it needs to be in a different format.

Councilor Bratcher moved to approve rescinding resolution 1705 accepting an environment department grant. Councilor Rodriguez provided a second and upon vote, the motion carried 8- 0.

RESOLUTION 1708

B. Approval of resolution to write off doubtful accounts.

City Clerk Aubrey Hobson presented Council with a list of bad debts from 2014-2015.

Councilor Hill moved to approve the resolution to write off doubtful accounts. Councilor Mullen provided a second and upon vote, the motion carried 8- 0.

RESOLUTION 1709

C. Approval of resolution setting the polling places for the March 3rd, 2020 Municipal Officer Election.

City Clerk Aubrey Hobson stated the polling places will be at the Senior Center, Faith Baptist and early and absentee voting will be held at City Hall.

Councilor Rogers moved to approve setting the polling places for the March 3rd, 2020, Municipal Officer Election. Councilor Rodriguez provided a second and upon vote, the motion carried 8- 0.

RESOLUTION 1710

City Clerk Hobson reminded the Council the next Council meeting is on July 29th, 2019 at 5:00 p.m.

Mayor

A. Executive session: In accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-(H)(8):

1. Purchase of real property

Councilor Rodriguez moved that in accordance with 10-15-1-(H)(8), the Council and Mayor go into executive session regarding purchase of real property. The motion was seconded by

Councilor Mullen and upon roll call vote, with the following votes recorded:

Aye: Councilors Rodriguez, Bratcher, Madrid, Youtsey, Rogers, Mayor Pro tem Florez, Councilors Mullen, Hill.

Nay: None.

The motion passed.

The Council went to closed session at 6:37 p.m.

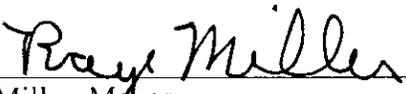
The Council reconvened in open session at 7:01 p.m.

Councilor Rodriguez moved that the only matters discussed in executive session pertained to the purchase of real property and no action was taken. The motion was seconded by Mayor Pro tem Florez and upon vote, the motion passed 8-0.

Councilor Rodriguez moved to direct staff to start negotiations to purchase real property and coordinate with GAEDC. The motion was seconded by Councilor Hill and upon vote, the motion passed 8-0.

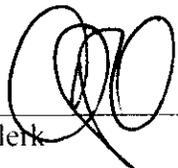
New or other business from Councilors

There being no further business, the meeting was adjourned at 7:05 p.m. on July 9^h, 2019.



Raye Miller, Mayor

ATTEST:



Aubrey Hobson - City Clerk