

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
February 12, 2019.**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, February 12, 2019, at 6:00 p.m. in regular session with Mayor Raye Miller presiding, and the following present, to wit:

Bill Rogers	Kent Bratcher
Manuel Madrid Jr.	Jeff Youtsey
Terry Hill	Mayor Pro tem Luis Florez
Raul Rodriguez	

The following were absent:
George G. Mullen

Also present:
Aubrey Hobson, City Clerk
Matt Byers, City Attorney

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez and all joined in the Pledge of Allegiance.

New requests for City Facilities

None.

City Departments and Employees

None.

Special Reports

Discussion of action taken at the Special Meeting of February 12, 2019, concerning refinancing of Bond Issues.

Mayor Raye Miller stated there was a presentation at the 5:00 p.m. special council meeting given by the bond brokers, Mayor Miller stated the Council made a motion to refinance the bonds at the meeting, because it would be a significant savings compared to paying the bonds off according to the original schedule.

Consent Agenda

Councilor Rodriguez moved to approve the consent agenda. Councilor Hill provided a second and upon vote, the motion passed 7- 0.

**CONSENT AGENDA
February 12, 2019**

1. **Approval of Minutes** **January 22, 2019**

2. **Consideration of Bids:**

3. **Contracts, Leases and Agreements:**

A. *Ratification of Mayor Miller's approval of a Memorandum of Understanding between the City of Artesia Police Department and the U.S. Department of Veterans Affairs Police

4. **Appointments:**

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. Marco Munoz	Parks	Equipment Operator I	\$2482 per month CA22
2. Aaron Flores	Police	Community Service Officer	\$2037 per month CA14
3. Joval Duran	Police	Humane Officer	\$2037 per month CA14
4. Dustin Letcher	Solid Waste	Equipment Operator I	\$2482 per month CA22
5. Jeramy Boyd	Solid Waste	Equipment Operator I	\$2482 per month CA22
6. Danyle Romero	Solid Waste	Equipment Operator I	\$2482 per month CA22

B. Promote:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
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1. Armanodo Lucero Fire

Battalion Chief-Paramedic \$5184 per month
CA37

- C. Accept the resignation of Emilio Bustos, Firefighter, effective January 14, 2019
- D. Accept the resignation of Sarah Mitchell, Administrative Assistant, February 12, 2019
- E. Approval of termination of probationary employee, Isaac Bejarano, Firefighter, February 12, 2019 (failure to complete probationary period)
- F. Permission to advertise and fill:
 - 1) Administrative Assistant – Fire Department
 - 2) Lieutenant – Fire Department

6. Dates of Hearing:

7. Travel and Training:

- A. Fire – Permission for two (2) employees to attend the Instructor Development workshop in Socorro, NM
- B. Police – Ratification of Mayor Miller’s approval for one (1) employee to attend the Informant Management class in Las Cruces, NM
- C. Police – Ratification of Mayor Miller’s approval for one (1) employee to attend the National Child Passenger Safety Certification training in Roswell, NM
- D. Police – Permission for one (1) employee to participate in the Law Enforcement Academy Instruction in Hobbs, NM
- E. F&A – Permission for one (1) employee to attend the NM Public Procurement Association 2019 Spring conference & vendor fair in Ruidoso, NM
- F. F&A – Permission for two (2) employees to attend the Making the Transition from Peer to Supervisor training in Roswell, NM

8. Routine Requests for City Facilities:

9. Routine Resolutions: (to be assigned a number by staff)

10. Budgeted Items:

11. Quarterly Journal Entries:

12. Non-budgeted Items:

13. *Payment of Bills:

Public Hearings - including consideration of final passage of any ordinance as to which proper notice has been published.

Consideration and approval of an ordinance amending Sections 9-5-2 and 9-16-5 of Artesia City Code. Purpose of the amendment is concerning Recreational Vehicle (RV) standards and restrictions.

Community Development Director Jim McGuire reported on the proposed ordinance amending sections 9-5-2 and 9-16-5 of the current Artesia City Code, Director McGuire stated June 9, 2015 the City adopted Ordinance No. 969, which included recreational vehicle standards and restrictions for RVs located outside of MH districts. When the ordinance was adopted, staff received comments and concerns from the public saying the ordinance is too restrictive, the standards and restrictions were put in place to help prevent people living in RVs. The proposed ordinance is having staff is correcting what was previously approved but not codified. The Planning and Zoning Commission reviewed the proposed changes and recommended approval.

There was no public input.

Councilor Youtsey moved to amending Sections 9-5-2 and 9-16-5 of Artesia City Code. Purpose of the amendment is concerning Recreational Vehicle (RV) standards and restrictions. The motion was seconded by Councilor Rogers.

Upon vote with the following vote recorded:

Aye: Councilors Bratcher, Youtsey, Madrid, Rogers, Mayor Pro tem Florez, Councilors Rodriguez, Hill.

Nay: None.

the motion passed 7-0.

ORDINANCE 1047

Period for Hearing Visitors

None.

Comments from Public Officials and Contracted Services

None.

Committee Report

E. Recreation-

Councilor Rodriguez gave an update regarding the Recreation Committee, the Committee met on January 31st, 2019, and had brief discussions regarding the Aquatic Center, Artesia Center and the budget. Community Development Jim McGuire also indicated a new community group called Artesia is for Everyone requested in the future to use baseball fields at J.C. Park for disabled individuals.

F. Infrastructure

Councilor Hill mentioned last week the Infrastructure Committee met regarding the issue on the 800 Block of Bullock. Staff and Committee heard the residents concerns and is working on addressing their concerns.

Personnel

A. Safety Stats

Human Resource Director Sandi Countryman stated there were no reportable incidents in January 2019.

B. Consideration and approval of a resolution addressing take home vehicles for the Water and Wastewater Supervisors and on-call employees.

Director Countryman stated the resolution is strictly for the Water & Waste Water supervisors and on-call employees. The Personnel Committee is also requesting a council retreat to discuss the City-wide take-home vehicle policy for all departments.

Councilor Rodriguez asked how the proposed resolution is different from the current take home vehicle policy. Director Countryman stated the current policy does not allow the vehicles out of the City's fifteen (15) mile radius, and in the proposed resolution changes is to a fifty (50) mile radius.

Councilor Rogers moved to approve the resolution addressing take home vehicles for the Water and Wastewater Supervisors and on-call employees. The motion was seconded by Councilor Hill and upon vote, the motion carried 7-0.

RESOLUTION 1691

C. Consideration and approval of a resolution addressing no smoking or use of any tobacco products and E-cigarettes in any City-owned or leased building, any City-owned or leased vehicle, or any City-owned or leased equipment (*rescinding Resolution 1223*)

Director Countryman stated the only change is adding on Electronic Cigarettes to the policy.

Councilor Rogers moved to approve the resolution addressing no smoking or use of any tobacco products and E-cigarettes in any City-owned or leased building, any City-owned or leased vehicle, or any City-owned or leased equipment (*rescinding Resolution 1223*). The motion was seconded by Councilor Rodriguez and upon vote, the motion carried 7-0.

RESOLUTION 1692

D. Consideration and approval of a resolution approving the Pay Classification Plan (*rescinding Resolution 1677*)

Director Countryman stated the proposed resolution is changing the pay classification for the Waste Water and Water Department to increase the salary.

Councilor Rogers moved to approve the resolution approving the Pay Classification Plan (*rescinding Resolution 1677*). The motion was seconded by Councilor Youtsey and upon vote, the motion carried 7-0.

RESOLUTION 1693

Public Safety

Police

Police Chief Kirk Roberts discussed stats and informed the Council that burglaries were down, there have been arrests in those investigations and commended his staff for their hard work.

Fire

Fire Marshal Brenden Harvey stood for questions.

Community Development

Planning and Zoning Director Jim McGuire gave project updates and stood for questions.

Infrastructure Department

Infrastructure Department Byron Landfair gave project updates and stood for questions.

City Attorney

City Attorney Matt Byers stood for questions.

City Clerk

A. Consideration and approval to pay invoices from United Pool before Council action.

City Clerk Aubrey Hobson informed Council with the negotiations with United Pools regarding the contract, United Pools asked to be paid in advance, but that would violate purchasing regulations. In the contract it was approved to be billed weekly and be paid within two days of approval.

Councilor Rodriguez moved to approve to pay United Pools before Council action. Councilor Bratcher provided a second upon vote, the motion carried 7-0.

B. Consideration and approval of a resolution opposing changes in the Legislative Capital Outlay Distribution Process.

City Clerk Hobson stated the proposed resolution is from Council of Governments, requesting the City to oppose the appointment of a committee to oversee all the capital outlay projects.

Councilor Youtsey moved to approve the resolution opposing changes in the Legislative Capital Outlay Distribution Process. The motion was seconded by Councilor Rogers and upon vote, the motion carried 7-0.

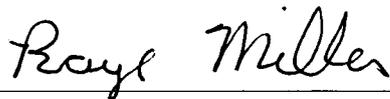
RESOLUTION 1694

Mayor

None.

New or other business from Councilors

There being no further business, the meeting was adjourned 7:03 p.m. on February 12, 2019.



Raye Miller, Mayor

ATTEST:



Aubrey Hobson - City Clerk