

**MINUTES OF CITY COUNCIL MEETING  
ARTESIA, NEW MEXICO  
May 22<sup>nd</sup>, 2018**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, May 22<sup>nd</sup>, 2018 at 6:00 p.m. in regular session with Mayor Pro tem Luis Florez presiding, and the following present, to wit:

Bill Rogers  
Kent Bratcher  
Manuel Madrid Jr.

Jeff Youtsey  
Raul Rodriguez

The following were absent:  
Mayor Raye Miller  
George G. Mullen  
Terry Hill

Also, present:  
Matt Byers, City Attorney  
Aubrey Hobson, City Clerk

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez and all joined in the Pledge of Allegiance.

**New requests for City Facilities**

None.

**City Departments and Employees**

Community Development Director Jim McGuire announced to the Council that Recreational Specialist Adam Leachman earned a certified pool operator certification.

**Special Reports**

None.

**Consent Agenda**

Councilor Rodriguez moved to approve the consent agenda removing Items # 4A and 5C from the consent agenda for separate consideration. Councilor Bratcher provided a second and upon vote, the motion carried 6- 0.

The consent agenda includes:

**CONSENT AGENDA**  
**May 22, 2018**

**1. Approval of Minutes**

**May 8, 2018**

**2. Consideration of Bids:**

- A. \*Approval of award of bid (#18-0010) - Richey Avenue Bore project - casing under Richey Avenue including pertinent piping, spacers and end seals to White Cloud Pipeline Corp. Roswell, NM

**3. Contracts, Leases and Agreements:**

- A. \*Consideration and approval of a Subordination Agreement by and among Roselawn Manor CIC, LLLP, Eastern Regional Housing Authority, City of Artesia and New Mexico Mortgage Finance Authority

**4. Appointments:**

- A. Pulled for separate consideration.
  - B. Approval of the appointment of Robert "Bob" Johnson to the Recreation Advisory Commission (*term to expire January 2021*)
  - C. Approval of the appointments to the at large positions of the Greater Artesia Economic Development Corporation:
    - 1) Chad Harcrow (*term to expire June 2019*)
    - 2) Richard Price (*term to expire June 2019*)
    - 3) Greg Marrs (*term to expire June 2020*)
    - 4) Chuck Pinson (*term to expire June 2020*)
    - 5) Anna Byers (*term to expire June 2021*)
    - 6) Jim Townsend (*term to expire June 2021*)
  - D. Approval of the appointments to the Lodger's Tax Advisory Board:
    - 1) Johnny Knorr (*term to expire June 2021*)
    - 2) Sandy Johnson (*term to expire June 2021*)
    - 3) Joy Barr (*term to expire June 2020*)
    - 4) Lauren Austin (*term to expire June 2020*)
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5) Jess Holmes (term to expire June 2020)

**5. Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Promote:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. Amanda Keller	Police	Un-certified Police Officer	\$3178 per month CA32
2. Ryan Hagedorn	Police	Un-certified Police Officer	\$3178 per month CA32
3. Gabrielle Cronopulos	F&A	Certified Purchasing Official	\$3685 per month CA38

B. Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. Lionel Barrera	Cemetery	Equipment Operator I	\$2482 per month CA22

C. Pulled for separate consideration.

D. Permission to advertise and fill:

- 1 Detention Officer
- 2 Community Service Officer

**6. Dates of Hearing:**

A. Approval to set a public hearing on Monday, June 25, 2018 for consideration and approval of an ordinance for the sale of property to Chase Energy Services, LLC.

**7. Travel and Training:**

A. Police – Ratification of Mayor Miller’s approval for one (1) employee to attend the General Instructor Refresher training in Los Lunas, NM

B. Police – Permission for one (1) employee to attend the Implied Consent Update training in Artesia, NM

C. Legislative – Permission to attend the NMML Policy Committee meeting in Albuquerque, NM

**8. Routine Requests for City Facilities:**

- A. \*Holly Frontier – Permission for use of Jaycee Park from 8:00 am – 11:00 am daily  
June 19-21, 2018 for the 2<sup>nd</sup> Annual Holly Frontier Youth Football Camp (*contingent upon proof of insurance*)

9. **Routine Resolutions (to be assigned a number by staff)**

10. **Budgeted Items:**

11. **Quarterly Journal Entries**

12. **Non-budgeted Items:**

13. **\*Payment of Bills**

Councilor Rodriguez inquired about Items 4A. and 5C. He informed the council there is one spot open on the Recreation Advisory Commission. He inquired about item 5C, summer youth workers. Director Sandi Countryman explained to the Council where the summer youth workers are assigned.

Councilor Rodriguez moved to approve Items 4A. and 5C. Councilor Bratcher provided a second and upon vote, the motion carried 6- 0.

**Appointments:**

4A. Approval of the re-appointments to the Recreation Advisory Commission

- 1) Robert Wachter (*term to expire January 2021*)
- 2) John Anguiano (*term to expire January 2021*)
- 3) Cooper Henderson (*term to expire July 2021*)

5C. \*Ratification of Mayor Miller's permission to hire summer youth workers, summer recreation aides for the school programs (*from approved list*) at \$7.50 per hour (Recreation and Youth Workers) / \$7.75 per hour (Splash Pad) - subject to successful completion of required pre-employment testing

**Public Hearings**

None.

**Period for Hearing Visitors**

None.

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## **Comments from Public Officials and Contracted Services**

None.

### **Committee Reports:**

#### **Budget & Finance**

- 1) Consideration and approval of the reinstatement of the Property Tax.

Councilors expressed concern on approving the reinstatement of property tax since a gross receipts tax was protested previously with Eddy County. City Clerk Aubrey Hobson explained the choices the council has because there must be a decision by June 1<sup>st</sup>, 2018. Councilor Rogers stated that he hopes this will only be a temporarily change until the next fiscal year.

Councilor Youtsey moved to reinstatement of the Property Tax at a rate of 3.5 mills. Councilor Rogers provided a second and upon vote, the motion carried 5- 1. Councilor Madrid voting nay.

- 2) Consideration and approval of the 2018/2019 Interim Budget.

Councilor Rogers informed the Council this budget includes a 3% pay increase for all employees.

Councilor Rogers moved to approve the 2018/2019 interim budget. Councilor Rodriguez provided a second and upon vote, the motion carried 6- 0.

### **Personnel:**

Human Resources Director Sandi Countryman asked the Council to approve a date and time for a disciplinary action meeting. The council approved the meeting to be held on June 12<sup>h</sup>, 2018 at 5:00pm, if the meeting will be longer than one hour the Council will have a recess and preside after the regular scheduled Council meeting.

### **Public Safety**

#### **Police**

Chief Kirk Roberts informed the council that the 2018 Nick Derzis Safe School Leadership Award, given by the National Association of School Resource Officers, has been awarded this year to the Artesia Public Schools. The School Resource Officers nominated APS for the award.

#### **Fire**

Chief Kevin Hope stood for questions.

### **Community Development**

Community Development Director Jim McGuire gave updates on projects and stood for questions.

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**Infrastructure Department**

Infrastructure Director Byron Landfair gave updates on projects and stood for questions.

**City Attorney:**

City Attorney Matt Byers stood for questions.

**City Clerk:**

City Clerk Aubrey Hobson informed the Council the final budget will be completed in July.

**Mayor:**

Mayor Pro tem Florez informed the Council the groundbreaking ceremony for the Artesia Aquatic Center will be held on May 25, 2018, and encourages everyone to attend.

Councilor Bratcher moved that in accordance with 10-15-1-H (8), the Council and Mayor go into executive session regarding sale of real property. The motion was seconded by Councilor Rogers and upon vote, with the following votes recorded:

Aye: Councilors Bratcher, Youtsey, Madrid, Rodriguez, Rogers, Mayor Pro tem Florez.

Nay: None.

The motion passed.

Council recessed to executive session at 7:06 p.m.

Council reconvened at 7:13 p.m.

Councilor Rodriguez moved that the only matters discussed in executive session pertained to sale of real property and no action was taken. The motion was seconded by Councilor Bratcher and upon vote, the motion carried 6-0.

**New or other business from Councilors**

There being no further business, the meeting was adjourned at 7: 20 pm on May 22<sup>nd</sup>, 2018.

  
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Raye Miller – Mayor

ATTEST:

  
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Aubrey Hobson - City Clerk