

**MINUTES OF CITY COUNCIL MEETING  
ARTESIA, NEW MEXICO  
January 9<sup>th</sup>, 2018**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, January 9<sup>th</sup>, 2018 at 6:00 p.m. in regular session with Mayor Phillip Burch presiding, and the following present to wit:

Nora Sanchez	Luis Florez
Kent Bratcher	Jeff Youtsey
Bill Rogers	Raul Rodriguez
Manuel Madrid Jr.	Terry Hill

The following were absent:

None

Also present:

John Caraway, City Attorney  
Aubrey Hobson, City Clerk

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez and all joined in the Pledge of Allegiance.

**Consent Agenda**

Councilor Rodriguez moved to approve the consent agenda removing Item 7(E) from the consent agenda for separate consideration. Councilor Florez provided a second and upon vote, the motion passed 8-0.

The consent agenda includes:

**CONSENT AGENDA  
January 9, 2018**

1. **Approval of Minutes:** \*December 12, 2017
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
  - A. \*Approval of Contract with James Cooke & Hobson, Inc. for Flygt pumps and parts for the Water/Wastewater Departments (*sole source/30-day protest period passed*)
  - B. \*Approval of Contract with Buildology Inc. for proprietary infield mix for Jaycee Park for the Infrastructure Department (*sole source/30-day protest period passed*)
4. **Appointments:**
  - A. Approval of reappointment of Ron Davis to the Artesia Historical Museum Commission (*term to expire January 2020*)
  - B. Approval of reappointment of Kelcey George to the Artesia Historical Museum Commission (*term to expire January 2020*)
  - C. Approval of reappointment of Charlie Holder to the Artesia Historical Museum Commission (*term to expire January 2020*)
  - D. Approval of reappointment of Betty Price to the Artesia Historical Museum Commission (*term to expire January 2020*)

**5. Resignations:**

- A. Accept the resignation of Richard Lindberg, Fire Lieutenant, effective January 31, 2018

**6. Dates of Hearing:**

- A. Ratification of Mayor Burch's approval for a public hearing to be held January 23, 2018 for consideration of Case No. 17-05 Vacation of five (5) feet of public Right-of-Way along the east side of the 100 Block of South Eleventh Street

Legal Description- Public right-of-way between Blocks 1 and 2 of Forest Hill Addition

Requestors- Wendtesia LLC and Artesia Public School District

Right-of-way owner -City of Artesia

- B. Ratification of Mayor Burch's approval for a public hearing to be held January 23, 2018 for consideration of Case No. 17-06 Street Name Change for the 1400 Block of South Runyan Avenue. Proposed new name "Adams Drive"

Legal Description- Public right-of-way between Lots 3-5 of Block 3 and Lots 10-12 of Block 4 of the Replat of the Correction Plat- West Acres Subdivision #7

Requestors- City Staff and Residents

Right-of-way owner -City of Artesia

**7. \*Travel and Training:**

- A. Artesia Clean & Beautiful – Permission for one (1) employee to attend the KAB annual conference in Dallas, TX
- B. Police – Ratification of Mayor Burch's approval for one (1) employee to attend the School Behavioral Threat Assessment training in Clovis, NM
- C. Police – Permission for one (1) employee to attend the NM Association of Chiefs of Police meeting in Santa Fe, NM
- D. Fire – Permission for one (1) employee to attend the Fire Department Safety Officer Annual Health and Safety Forum in Scottsdale, AZ
- E. Police – Permission for one (1) employee to attend the Conducting Pre-Employment Background Investigations course in Albuquerque, NM
- F. Police – Permission for two (2) employees to attend the Crash Report – Getting it Right training in Artesia, NM
- G. Planning – Permission for one (1) employee to attend the 2018 Edu Code conference in Las Vegas, NV

**8. Routine Requests for City Facilities:**

**9 Budgeted Items:**

- A. \*Approval of second quarter general ledger adjustments

**10. Non-budgeted Items:**

**11. \*Payment of Bills**

**Consent Agenda - Item #7E**

7.E. Police – Permission for one (1) employee to attend the Conducting Pre-Employment Background Investigations course in Albuquerque, NM

Mayor Pro Tem Hill inquired as to the difference between this background investigation and the ones that are done in house. Human Resources Director Sandi Countryman and Chief Kirk

Roberts explained that with Law Enforcement a much more in depth and extensive background is required, including psychological evaluations.

Mayor Pro Tem Hill moved to approve the request for permission for one (1) employee to attend the Conducting Pre-Employment Background Investigations course in Albuquerque, NM. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed 8-0.

### **Public Hearings**

- A. Consideration and approval of an ordinance approving a Public Participation Agreement between the City and Chase Petroleum Service and Supply (*budget adjustment required*)

Mr. Michael Bunt, Chamber of Commerce and Economic Development, presented the Agreement. Mr. Bunt explained that Chase Petroleum Service and Supply is a conglomeration of the existing service related businesses affiliated with various Chase companies. The Project Participation Agreement states that in exchange for \$500,000 from the GADC account, they will commit to adding 80 new jobs in the area, paying an average wage of at least \$65,000 over a 3-year period. Mr. Bunt stated that this Agreement has been an attempt to compensate for the inherent ups and downs of the oil industry and that it would have a longer term economic benefit to the community. Mr. Bunt then went on to explain Pro Forma job creation, indirect job creation and GRT generation.

Mayor Burch opened the Public Hearing to any public input. There was none.

Councilor Florez inquired as to the difference between employment figures between January of 2017 and January of 2018. Mr. Bunt stated that in January 2017 the umbrella company had 278 employees and as of January 1, 2018 the company had 417 employees.

Councilor Youtsey asked if the economy of the agreement would be based solely at the industrial park or spread out over all 7 companies that fall under the umbrella of Chase Petroleum Service and Supply. Mr. Bunt explained that it would be over all 7 companies but that the industrial park would be the main. Councilor Youtsey then asked if some of those companies were in the County and therefore the GRT generated would be received by the County instead of the City. Mr. Bunt said that he did not believe the location of the companies would affect the gross receipts much.

There was some discussion regarding the total investment and the progression of the Agreement process.

Mayor Pro Tem Hill mentioned a concern regarding new jobs and housing issues. Mr. Bunt gave some examples of progress he felt has been made in the housing area over the last few years.

Councilor Rodriguez moved to approve the ordinance approving a Public Participation Agreement between the City and Chase Petroleum Service and Supply. The motion was seconded by Councilor Madrid and with the following votes recorded;

Yay: Councilors Bratcher, Florez, Youtsey, Sanchez, Rogers, Rodriguez, Madrid, Mayor Pro Tem Hill

Nay: None

the motion passed 8-0.

Mayor Burch thanked Mr. Bunt and City Attorney John Caraway for their hard work on the Agreement.

### **Period for Hearing Visitors**

There was no public input.

### **Committee Reports:**

There were no Committee Reports.

### **Personnel**

#### **A. Hiring**

1. Councilor Rogers moved, upon recommendation of the Mayor, to hire Amber Denton to the position of Detention Officer, Police Department, at a salary of \$2363 per month (CA20), subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Rodriguez. Upon vote, the motion passed 8-0.

#### **B. Promotions**

1. Councilor Roers moved, upon recommendation of the Mayor, to promote Richard Acosta to the position of Supervisor, Streets Department, at a salary of \$3609 per month (CA35). The motion was seconded by Councilor Rodriguez. Upon vote, the motion passed 8-0.

#### **C. Openings**

Councilor Rodriguez moved to advertise and fill the positions of:

1. Fire Lieutenant
2. Parks Foreman

The motion was seconded by Councilor Rogers and upon vote, the motion passed 8-0.

Director Countryman presented stats and stood for questions.

### **Public Safety**

#### **Police**

Chief Kirk Roberts presented stats and stood for questions.

#### **Fire**

Chief Kevin Hope presented stats and stood for questions.

### **Community Development**

Community Development Director Jim McGuire presented stats, gave project updates, and stood for questions.

### **Infrastructure Department**

Infrastructure Director Byron Landfair gave updates on projects and stood for questions.

**City Attorney**

City Attorney John Caraway stood for questions.

**City Clerk**

- A. Consideration and approval of Payment in Lieu of Taxes (PILT) Resolution – Artesia Housing Authority

City Clerk Aubrey Hobson explained that the resolution was a requirement by HUD even though the City currently does not have any property taxes.

Councilor Rodriguez moved to approve the resolution for Payment in Lieu of Taxes (PILT) Resolution – Artesia Housing Authority. The motion was seconded by Councilor Rogers and upon vote, the motion passed 8-0.

**RESOLUTION NO. 1653**

City Clerk Aubrey Hobson went over the list of Uncertified Candidates for the 2018 Municipal Election:

<b>Mayor</b>	Raye P. Miller
<b>District 1</b>	Raul R. Rodriguez Delia Cortez-Collier
<b>District 2</b>	Michael Paul Mondragon
<b>District 3</b>	Allen K. Bratcher Tommy Dee Bailes
<b>District 4</b>	Terry L. Hill Kenneth Hart Kevin D. Baggerly

City Clerk Hobson stated that the Candidates would be certified by 9:00am on Thursday, January 11<sup>th</sup>, 2018 and reminded everyone that ballot positions would be drawn at 5:01pm that same day.

**Mayor**

- A. Executive session: In accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-(H)(8):
  - 1. Purchase of real property

A motion was made by Councilor Rodriguez with a second by Councilor Rogers to go into executive session at 6:33pm. Upon roll call vote, with the following votes recorded:

Yay – Councilors Florez, Youtsey, Bratcher, Rogers, Sanchez, Rodriguez, Madrid, Mayor Pro Tem Hill  
 Nay – None  
 the motion passed 8-0.

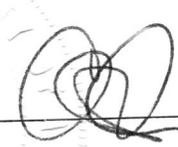
Councilor Rodriguez made a motion to come out of executive session at 7:15 pm, only purchase of real property was discussed and no action taken. The second was made by Councilor Rogers and upon vote, the motion passed 8-0.

**New or other business from Councilors**

The Councilors reminded everyone about the Town Hall Meeting being held at the Recreation Center on Thursday, January 11<sup>th</sup>, 2018 to discuss water issues and also wished all the new Candidates good luck in the upcoming election. There being no further business, the meeting was adjourned at 7:18 pm on January 9<sup>th</sup>, 2018.

  
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Mayor

ATTEST:

  
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City Clerk

