RESOLUTION NO. 1650

A RESOLUTION ADOPTING A REVISED ADA TRANSITION PLAN FOR THE CITY OF ARTESIA

WHEREAS, THE PURPOSE OF THE Americans with Disabilities Act (ADA) is to prohibit discrimination against individuals with disabilities in such critical areas as employment, public programs and services, recreation, housing, communication, transportation, voting, and health services; and

WHEREAS, ADA prohibits discrimination by any public entity against any qualified individual with a disability who, with or without reasonable modifications to rules, policies, or practices, the removal of architectural, communication, or transportation barriers, or the provision of auxiliary aids and services, meets the essential eligibility requirements for the receipt of services or the participation in programs or activities provided by the City of Artesia.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ARTESIA:

The City of Artesia hereby adopts the attached Revised ADA Transition Plan.

PASSED, ADOPTED, SIGNED AND APPROVED this 12th day of December, 2017.

Phillip S. Burch, Mayor

ATTEST:

- Assistant City Clerk - Treasurer

Aubrey Hobson, City Clerk-Treasurer

CITY OF ARTESIA NEW MEXICO EST. 1905

AMERICANS WITH DISABILITIES ACT (ADA)

Self-Evaluation and Transition Plan

Revised December 2017

City of Artesia
P.O. Box 1310
Artesia, NM 88211

Mayor Phillip Burch

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(575) 748-8295

City of Artesia, New Mexico

Americans with Disabilities Act (ADA) Transition Plan

In 1990, the Federal Government enacted the Americans with Disabilities Act (ADA). Public entities with fifty (50) or more employees are required to develop a transition plan, outlining the steps and schedules for making public facilities accessible to individuals.

Purpose

The purpose of the transition plan is to ensure that the citizens of Artesia are provided full access to the City's programs, services, activities and facilities in as timely a fashion as is reasonably possible. Members of the City's organization believe that the ability to accommodate disabled persons is essential to good customer service, the enjoyment of a good quality of life for residents, and to effective governance.

The transition plan has been prepared following a study of all of the City's programs, services and activities, and evaluating the accessibility of the City's facilities. This City received input from department heads and other City personnel involved with the programs, services and activities provided by the City.

The ADA requires that each of the City's programs, services and activities, when viewed in their entirety, be readily accessible and usable by individuals with disabilities, and that any barriers that prevent or hinder access to and around City facilities be removed.

Transition Plan Features

The transition plan identifies two (2) forms of barriers; physical barriers and programmatic barriers.

Physical barriers include features such as, but not limited to, the following:

1. Parking
2. Paths of entry travel
3. Doorways
4. Restrooms
5. Service counters
6. Stairways
7. Curb ramps

Programmatic barriers include, but are not limited to, the following:

1. Building signage
2. Customer communications and interaction
3. Access to public telephones
4. Emergency notifications, alarms and visible signals
5. City communications via the internet, public meetings and telephone
6. Participation opportunities for events sponsored by the City

The transition plan addresses how the City of Artesia will meet the ADA requirements and the time frame in which the requirements are scheduled to be met.

City facilities, programs, services, activities, policies, practices and procedures will be evaluated on an on-going basis. The transition plan may be revised from time to time to account for changes to City facilities and operations. A City facilities inventory and curb ramp inventory have been completed and approaches have been put in place to ensure that public ramps meet the ADA requirements.

The transition plan will be posted on the City's website for review and consideration by the general public. In addition, notice will be provided of its existence in the City's official and unofficial publications. Any individual may submit comments on the accessibility of City programs, services, activities and facilities by contacting the City's ADA Coordinator by telephone at (575) 748-8295.

I. Physical Barriers

The City owns (or in the case of the Planning Department, leases) a number of facilities on properties from which programs, services and activities are offered. These facilities are as follows:

1. City Hall – 511 West Texas Avenue
2. Artesia Library – 205 West Quay Avenue
3. Artesia Adult Day Care Services and Meal Site – 1313 West Gilchrist Avenue
4. Senior Citizens Center – 202 West Chisum Avenue
5. Fire Department Substation (Fire Station #2) – 309 North 7th Street
6. Historical Museum – 505 West Richardson Avenue
7. Artesia Municipal Airport – 702 Airport Road
8. Chamber of Commerce – 107 North 1st Street
9. Artesia Transfer Station – 2507 North Pecos Avenue
10. Infrastructure Department – 612 North Roselawn Avenue
11. Artesia Center (Recreation Center) – 612 North 8th Street
12. Artesia Animal Shelter – 502 North Paddy Wagon Way
13. Wastewater Treatment Plant Administration and Training – 1702 North Haldeman Rural Road
14. Facilities/Streets/Parks Departments – 1805 South 27th Street
15. J.C. Park (Public Restrooms) – 1800 South 26th Street
16. Artesia Public Safety Complex (Court/Fire/Police) – 3300 West Main Street
17. Woodbine Cemetery – 201 East Hermosa Drive
18. Planning Department – 801 West Bush Avenue
19. Changing Lives Coalition (7024U) – 702 West Chisum Avenue
20. Eddy County CASA – 405 South 2nd Street
21. Art Center (Museum Annex) – 503 West Richardson Avenue
22. Artesia Vocational Training Center – 3205 West Main Street
23. Martin Luther King, Jr. Park (Public Restrooms) – 902 North 13th Street
24. Artesia Family Health Center (Presbyterian Medical Services) – 1105 West Memorial Drive
25. Old National Guard Armory and Warehouse – 409 West Centre Avenue

A self-evaluation/assessment of each of the City's physical facilities was conducted in conjunction with the preparation of this plan. Summaries of these evaluations are included as Exhibit "A," City Facilities Inventory, attached and by reference incorporated. Deficiencies in the physical features that diminish the ability of disabled persons to benefit from the City's programs, services and activities are identified.

A correction plan or other course of action is noted for each deficiency, along with a schedule for completion of the correction.

A. Sidewalks and Curb Ramps

A summary of the City's Sidewalk and Curb Ramp Inventory is attached to this plan as Exhibit "B." In some sections of the City, sidewalks have not been installed. In other sections, the sidewalks are not ADA-compliant due to disrepair or because physical encroachments reduce their effective width.

II. Programmatic Barriers

The City recognizes that not all barriers to the City's programs, services and activities are physical in nature. Other administrative barriers exist that must be overcome to provide complete government services to those who are disabled.

A. Communications

The City's transition plan incorporates steps to ensure that communications with disabled individuals are as effective as communications with non-disabled individuals. Effective communication means that whatever is written or spoken must be as clear and as understandable as possible to both disabled and non-disabled individuals.

Typical communication concerns include, but are not limited to, accessing the City's web site, public hearing notices, program announcements, service notices, and advertisements. The City is currently in the process of:

Identifying local resources for auxiliary aids and services;

Identifying ways of producing documents in Braille or acquiring other aids or services, including software that can convert text into speech;

Contacting qualified interpreter services and other providers so that interpreters and other aids and services may be available on short notice; and

Educating City employees on how to help individuals with disabilities, and instilling an awareness of the resources available.

Attached as Exhibit "C," Communications Barriers, is the timeframe to address these barriers.

III. ADA Grievance Coordination/Administration

The City has established an ADA Grievance Procedure and an ADA Grievance Form, both of which are attached as Exhibit "D." The City will affix the ADA Grievance Procedure and ADA Grievance Form to City facilities and on the City's web site.

IV. Conclusion

The City will take the necessary actions referenced above and noted in the Exhibit attachments, and will continue to look for and remedy barriers to access, in an effort to ensure that disabled individuals are given equal access to the City's facilities, programs, services and activities.

After the adoption of this transition plan, it will be updated on at least an annual basis, posted on the City's web site, and made available upon request.

Exhibit "A"

City Facilities Inventory

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
City Hall 511 W. Texas Ave.	ACCESSIBLE APPROACH									
	*Route of Travel			ADAAG 4.3, 4.4, 4.5, 4.7						
	*Ramps	X	Ramps do not have non-slip surface	ADAAG 4.8	Install non-slip material to ramp surface		2012	J. Anguiano	Complete	Aug. 2017
	*Parking & Drop-off area			ADAAG 4.6						
	*Entrance	X	Doors difficult to open/heavy	ADAAG 4.13, 4.14, 4.5	Replace hardware or install automatic open/install buzzer/adjust doors to pull no more than 5 pounds		Immediately	J. Anguiano	Complete	Aug. 2017
	ACCESS TO GOODS/SERVICES									
	*Horizontal Circulation			ADAAG 4.3						
	*Doors	X	Doors difficult to open/heavy	ADAAG 4.13	Replace hardware or install automatic open/install buzzer/adjust doors to pull no more than 5 pounds		Dec. 2017 or 2020	J. Anguiano	Complete	Dec. 2017
	*Rooms & Spaces			ADAAG 4.2, 4.4, 4.5						
	*Emergency Egress			ADAAG 4.28						
	*Signage			ADAAG 4.30						
	*Controls	N/A		ADAAG 4.27						
	*Seats/Tables/Counters			ADAAG 4.2, 4.32, 7.2						
	*Vertical Circulation	N/A		ADAAG 4.1.3(5), 4.3						
	*Stairs	N/A		ADAAG 4.9						
	*Elevators	N/A		ADAAG 4.10						
	*Lifts	N/A		ADAAG 4.2, 4.11						
	USABILITY OF REST ROOMS									
	*Getting to rest rooms			ADAAG 4.1						
	*Doorways & Passages			ADAAG 4.2, 4.13, 4.30						
	*Stalls	X	Doors difficult to open	ADAAG 4.17	Replace hardware		Dec. 2017	J. Anguiano	Complete	Dec. 2017
	*Lavatories	X	Pipes exposed under sinks	ADAAG 4.19, 4.24	Install padded covers over pipes		12/22/2017	J. Anguiano	Complete	Dec. 2017
	ADDITIONAL ACCESS									
	*Drinking Fountains	X	Not cane-detectable	ADAAG 4.15	Install apron		Mar. 2018	J. Anguiano	On Order	
	*Telephones	N/A		ADAAG 4.31						

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
Library*	ACCESSIBLE APPROACH		*Old library at 306 W. Richardson was demolished and new library opened March 1, 2014 and is ADA compliant.							
205 W. Quay Ave.	*Route of Travel			ADAAG 4.3, 4.4, 4.5, 4.7						
	*Ramps			ADAAG 4.8						
	*Parking & Drop-off area			ADAAG 4.6						
	*Entrance			ADAAG 4.13, 4.14, 4.5						
	ACCESS TO GOODS/SERVICES									
	*Horizontal Circulation			ADAAG 4.3						
	*Doors			ADAAG 4.13						
	*Rooms & Spaces			ADAAG 4.2, 4.4, 4.5						
	*Emergency Egress			ADAAG 4.28						
	*Signage			ADAAG 4.30						
	*Controls			ADAAG 4.27						
	*Seats/Tables/Counters			ADAAG 4.2, 4.32, 7.2						
	*Vertical Circulation	N/A		ADAAG 4.1.3(5), 4.3						
	*Stairs	N/A		ADAAG 4.9						
	*Elevators	N/A		ADAAG 4.10						
	*Lifts	N/A		ADAAG 4.2, 4.11						
	USABILITY OF REST ROOMS									
	*Getting to rest rooms			ADAAG 4.1						
	*Doorways & Passages			ADAAG 4.2, 4.13, 4.30						
	*Stalls			ADAAG 4.17						
	*Lavatories			ADAAG 4.19, 4.24						
	ADDITIONAL ACCESS									
	*Drinking Fountains			ADAAG 4.15						
	*Telephones			ADAAG 4.31						

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
Adult Day Care Services 1313 W. Gilchrist Ave.	ACCESSIBLE APPROACH									
	*Route of Travel			ADAAG 4.3, 4.4, 4.5, 4.7						
	*Ramps	N/A		ADAAG 4.8						
	*Parking & Drop-off area	X	Need H/C spaces signed and striped	ADAAG 4.6	Sign and stripe H/C spaces		Jul. 2018	J. Anguiano	Complete	Dec. 2017
	*Entrance			ADAAG 4.13, 4.14, 4.5						
	ACCESS TO GOODS/SERVICES									
	*Horizontal Circulation			ADAAG 4.3						
	*Doors			ADAAG 4.13						
	*Rooms & Spaces			ADAAG 4.2, 4.4, 4.5						
	*Emergency Egress			ADAAG 4.28						
	*Signage	N/A		ADAAG 4.30						
	*Controls	N/A		ADAAG 4.27						
	*Seats/Tables/Counters	N/A		ADAAG 4.2, 4.32, 7.2						
	*Vertical Circulation	N/A		ADAAG 4.1.3(5), 4.3						
	*Stairs	N/A		ADAAG 4.9						
	*Elevators	N/A		ADAAG 4.10						
	*Lifts	N/A		ADAAG 4.2, 4.11						
	USABILITY OF REST ROOMS									
	*Getting to rest rooms			ADAAG 4.1						
	*Doorways & Passages			ADAAG 4.2, 4.13, 4.30						
	*Stalls	X	Need vertical grab bars	ADAAG 4.17	Install vertical grab bars		12/22/2017	J. Anguiano	Complete	Dec. 2017
	*Lavatories			ADAAG 4.19, 4.24						
	ADDITIONAL ACCESS									
	*Drinking Fountains			ADAAG 4.15						
	*Telephones	N/A		ADAAG 4.31						

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
Meal Site 1313 W. Gilchrist Ave.	ACCESSIBLE APPROACH									
	*Route of Travel			ADAAG 4.3, 4.4, 4.5, 4.7						
	*Ramps	N/A		ADAAG 4.8						
	*Parking & Drop-off area	X	Need H/C spaces signed and striped	ADAAG 4.6	Sign and stripe H/C spaces		Jul. 2018	J. Anguiano	Complete	Dec. 2017
	*Entrance	X	Automatic door opener needs to be unlocked	ADAAG 4.13, 4.14, 4.5	Unlock automatic door opener		Immediately	J. Anguiano	Complete	Dec. 2017
	ACCESS TO GOODS/SERVICES									
	*Horizontal Circulation			ADAAG 4.3						
	*Doors	X	Doors dificult to open	ADAAG 4.13	Replace hardware or install automatic open/install buzzer/adjust doors to pull no more than 5 pounds		Immediately or 2020	J. Anguiano	Complete	Dec. 2017
	*Rooms & Spaces			ADAAG 4.2, 4.4, 4.5						
	*Emergency Egress			ADAAG 4.28						
	*Signage	N/A		ADAAG 4.30						
	*Controls	N/A		ADAAG 4.27						
	*Seats/Tables/Counters	N/A		ADAAG 4.2, 4.32, 7.2						
	*Vertical Circulation	N/A		ADAAG 4.1.3(5), 4.3						
	*Stairs	N/A		ADAAG 4.9						
	*Elevators	N/A		ADAAG 4.10						
	*Lifts	N/A		ADAAG 4.2, 4.11						
	USABILITY OF REST ROOMS									
	*Getting to rest rooms			ADAAG 4.1						
	*Doorways & Passages			ADAAG 4.2, 4.13, 4.30						
	*Stalls	X	Need verticle grab bars	ADAAG 4.17	Install vertical grab bars		12/22/2017	J. Anguiano	Complete	Dec. 2017
	*Lavatories			ADAAG 4.19, 4.24						
	ADDITIONAL ACCESS									
	*Drinking Fountains			ADAAG 4.15						
	*Telephones	N/A		ADAAG 4.31						

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
Senior Citizens Center 202 W. Chisum Ave.	ACCESSIBLE APPROACH									
	*Route of Travel	NA		ADAAG 4.3, 4.4, 4.5, 4.7						
	*Ramps	N/A		ADAAG 4.8						
	*Parking & Drop-off area	X	Need H/C spaces signed and striped	ADAAG 4.6	Sign and stripe H/C spaces		Jul. 2018	J. Anguiano	Complete	Dec. 2017
	*Entrance	NA		ADAAG 4.13, 4.14, 4.5						
	ACCESS TO GOODS/SERVICES									
	*Horizontal Circulation			ADAAG 4.3						
	*Doors			ADAAG 4.13						
	*Rooms & Spaces			ADAAG 4.2, 4.4, 4.5						
	*Emergency Egress			ADAAG 4.28						
	*Signage	N/A		ADAAG 4.30						
	*Controls			ADAAG 4.27						
	*Seats/Tables/Counters			ADAAG 4.2, 4.32, 7.2						
	*Vertical Circulation	N/A		ADAAG 4.1.3(5), 4.3						
	*Stairs	N/A		ADAAG 4.9						
	*Elevators	N/A		ADAAG 4.10						
	*Lifts	N/A		ADAAG 4.2, 4.11						
	USABILITY OF REST ROOMS									
	*Getting to rest rooms	N/A		ADAAG 4.1						
	*Doorways & Passages			ADAAG 4.2, 4.13, 4.30						
	*Stalls	X	Need grab bars	ADAAG 4.17	Install grab bars		12/22/2017	J. Anguiano	Complete	Dec. 2017
	*Lavatories			ADAAG 4.19, 4.24						
	ADDITIONAL ACCESS									
	*Drinking Fountains			ADAAG 4.15						
	*Telephones			ADAAG 4.31						

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
Fire Department Substation 309 N. 7th St.	ACCESSIBLE APPROACH		***NOT A PUBLIC BUILDING**							
	*Route of Travel			ADAAG 4.3, 4.4, 4.5, 4.7						
	*Ramps	N/A		ADAAG 4.8						
	*Parking & Drop-off area	X	Need H/C spaces signed and striped (including an H/C van space)	ADAAG 4.6	Sign and stripe H/C spaces		Jul. 2020	J. Anguiano		
	*Entrance			ADAAG 4.13, 4.14, 4.5						
	ACCESS TO GOODS/SERVICES									
	*Horizontal Circulation			ADAAG 4.3						
	*Doors			ADAAG 4.13						
	*Rooms & Spaces			ADAAG 4.2, 4.4, 4.5						
	*Emergency Egress			ADAAG 4.28						
	*Signage			ADAAG 4.30						
	*Controls	N/A		ADAAG 4.27						
	*Seats/Tables/Counters			ADAAG 4.2, 4.32, 7.2						
	*Vertical Circulation	N/A		ADAAG 4.1.3(5), 4.3						
	*Stairs	N/A		ADAAG 4.9						
	*Elevators	N/A		ADAAG 4.10						
	*Lifts	N/A		ADAAG 4.2, 4.11						
	USABILITY OF REST ROOMS	X	Designated H/C restroom doesn't meet H/C standards		Retrofit one stall to meet H/C standards		Jul. 2020	J. Anguiano		
	*Getting to rest rooms			ADAAG 4.1						
	*Doorways & Passages			ADAAG 4.2, 4.13, 4.30						
	*Stalls	N/A		ADAAG 4.17						
	*Lavatories			ADAAG 4.19, 4.24						
	ADDITIONAL ACCESS									
	*Drinking Fountains	N/A		ADAAG 4.15						
	*Telephones	N/A		ADAAG 4.31						

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
Museum*	ACCESSIBLE APPROACH		*Museum is housed in a state recognized historical building that is non-compliant and exempt from being accessible. Old building at 503 W. Richardson was demolished and replaced with new compliant Art Center that contains museum tour video services since November 2016.							
505 W. Richardson Ave.	*Route of Travel			ADAAG 4.3, 4.4, 4.5, 4.7						
	*Ramps	X	Ramps do not have non-slip surface	ADAAG 4.8	Install non-slip material to ramp surface		Jul. 2020	J. Anguiano		
	*Parking & Drop-off area			ADAAG 4.6						
	*Entrance			ADAAG 4.13, 4.14, 4.5						
	ACCESS TO GOODS/SERVICES									
	*Horizontal Circulation			ADAAG 4.3						
	*Doors			ADAAG 4.13						
	*Rooms & Spaces			ADAAG 4.2, 4.4, 4.5						
	*Emergency Egress	X	Exit signs are not flash & audible; character height not compliant	ADAAG 4.28	Replace exit signs with compliant ones		Jul. 2020	J. Anguiano		
	*Signage	X	No acessible signage	ADAAG 4.30	Install signs to direct to accessible programs		Jul. 2020	J. Anguiano		
	*Controls	N/A		ADAAG 4.27						
	*Seats/Tables/Counters	N/A		ADAAG 4.2, 4.32, 7.2						
	*Vertical Circulation			ADAAG 4.1.3(5), 4.3						
	*Stairs	N/A		ADAAG 4.9						
	*Elevators	N/A		ADAAG 4.10						
	*Lifts	N/A		ADAAG 4.2, 4.11						
	USABILITY OF REST ROOMS									
	*Getting to rest rooms	X	Signs directing to accessible	ADAAG 4.1	Install signs directing to accessible rest room		Jul. 2020	J. Anguiano		
	*Doorways & Passages	X	Pictograms/Braille not compliant	ADAAG 4.2, 4.13, 4.30	Install compliant doorway signage		Jul. 2020	J. Anguiano		
	*Stalls	N/A		ADAAG 4.17						
	*Lavatories	X	Mirror with bottom edge of reflecting surface, is not 40 inches high or lower	ADAAG 4.19, 4.24	Lower or tilt down mirror or add a larger mirror anywhere in the room		Jul. 2020	J. Anguiano		
	ADDITIONAL ACCESS									
	*Drinking Fountains	N/A		ADAAG 4.15						
	*Telephones	N/A		ADAAG 4.31						

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
Airport*	ACCESSIBLE APPROACH		*Airport was retrofitted in 2012 to be ADA compliant.							
702 Airport Rd.	*Route of Travel	X	Route of travel is not slip-resistant	ADAAG 4.3, 4.4, 4.5, 4.7	Install non-slip material to route surface		Jul. 2020	J. Anguiano		
	*Ramps	N/A		ADAAG 4.8						
	*Parking & Drop-off area	X	Need H/C spaces signed and striped (including an H/C van space	ADAAG 4.6	Sign and stripe H/C spaces		Jul. 2020	J. Anguiano		
	*Entrance			ADAAG 4.13, 4.14, 4.5						
	ACCESS TO GOODS/SERVICES									
	*Horizontal Circulation			ADAAG 4.3						
	*Doors			ADAAG 4.13						
	*Rooms & Spaces			ADAAG 4.2, 4.4, 4.5						
	*Emergency Egress		Exit signs are not flash & audible; character height not compliant	ADAAG 4.28	Replace exit signs with compliant ones		2012	A. Hobson	Retrofitted in 2012	2012
	*Signage			ADAAG 4.30						
	*Controls	N/A		ADAAG 4.27						
	*Seats/Tables/Counters			ADAAG 4.2, 4.32, 7.2						
	*Vertical Circulation	N/A		ADAAG 4.1.3(5), 4.3						
	*Stairs	N/A		ADAAG 4.9						
	*Elevators	N/A		ADAAG 4.10						
	*Lifts	N/A		ADAAG 4.2, 4.11						
	USABILITY OF REST ROOMS									
	*Getting to rest rooms			ADAAG 4.1						
	*Doorways & Passages			ADAAG 4.2, 4.13, 4.30						
	*Stalls		Wheelchair accessible stall	ADAAG 4.17	Compliant accessible stall		2012	A. Hobson	Retrofitted in 2012	2012
	*Lavatories			ADAAG 4.19, 4.24						
	ADDITIONAL ACCESS									
	*Drinking Fountains	N/A		ADAAG 4.15						
	*Telephones		Placement & compatibility not compliant	ADAAG 4.31	Remove phone or install compliant		2011	A. Hobson	Retrofitted in 2012	2012

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
Chamber of Commerce	ACCESSIBLE APPROACH									
107 N. 1st. St.	*Route of Travel	X	Route of travel is not slip-resistant	ADAAG 4.3, 4.4, 4.5, 4.7	Install non-slip material to route surface		Jul. 2020	J. Anguiano		
	*Ramps			ADAAG 4.8						
	*Parking & Drop-off area	X	Need H/C spaces signed and striped (including an H/C van space)	ADAAG 4.6	Sign and stripe H/C spaces		Jul. 2018	J. Anguiano	Complete	Dec. 2017
	*Entrance			ADAAG 4.13, 4.14, 4.5						
	ACCESS TO GOODS/SERVICES									
	*Horizontal Circulation			ADAAG 4.3						
	*Doors			ADAAG 4.13						
	*Rooms & Spaces			ADAAG 4.2, 4.4, 4.5						
	*Emergency Egress			ADAAG 4.28						
	*Signage			ADAAG 4.30						
	*Controls	N/A		ADAAG 4.27						
	*Seats/Tables/Counters			ADAAG 4.2, 4.32, 7.2						
	*Vertical Circulation	N/A		ADAAG 4.1.3(5), 4.3						
	*Stairs	N/A		ADAAG 4.9						
	*Elevators	N/A		ADAAG 4.10						
	*Lifts	N/A		ADAAG 4.2, 4.11						
	USABILITY OF REST ROOMS									
	*Getting to rest rooms			ADAAG 4.1						
	*Doorways & Passages			ADAAG 4.2, 4.13, 4.30						
	*Stalls	X	Need verticle grab bars	ADAAG 4.17	Install vertical grab bars		12/22/2017	J. Anguiano	Complete	Dec. 2017
	*Lavatories			ADAAG 4.19, 4.24						
	ADDITIONAL ACCESS									
	*Drinking Fountains			ADAAG 4.15						
	*Telephones			ADAAG 4.31						

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
Transfer Station 2507 N. Pecos Ave.	ACCESSIBLE APPROACH									
	*Route of Travel	X	Route is not travel stable, firm, or slip-resistant	ADAAG 4.3, 4.4, 4.5, 4.7	Install non-slip material to route surface/make firm walking surface		Jul. 2020	J. Anguiano		
	*Ramps	N/A		ADAAG 4.8						
	*Parking & Drop-off area	X	Need H/C spaces signed and striped (including an H/C van space)	ADAAG 4.6	Sign and stripe H/C spaces		Jul. 2018	J. Anguiano	Complete	Dec. 2017
	*Entrance			ADAAG 4.13, 4.14, 4.5						
	ACCESS TO GOODS/SERVICES									
	*Horizontal Circulation			ADAAG 4.3						
	*Doors	X	Door opening hardware needs to be repaired or replaced/Scale office door difficult to open	ADAAG 4.13	Repair or replace door hardware/Repair scale office door frame		Jul. 2018	J. Anguiano	Complete	Dec. 2017
	*Rooms & Spaces			ADAAG 4.2, 4.4, 4.5						
	*Emergency Egress			ADAAG 4.28						
	*Signage			ADAAG 4.30						
	*Controls	N/A		ADAAG 4.27						
	*Seats/Tables/Counters	N/A		ADAAG 4.2, 4.32, 7.2						
	*Vertical Circulation	N/A		ADAAG 4.1.3(5), 4.3						
	*Stairs	N/A		ADAAG 4.9						
	*Elevators	N/A		ADAAG 4.10						
	*Lifts	N/A		ADAAG 4.2, 4.11						
	USABILITY OF REST ROOMS									
	*Getting to rest rooms			ADAAG 4.1 ADAAG 4.2, 4.13, 4.30						
	*Stalls	X	Need vertical and back grab bars	ADAAG 4.17	Install vertical and back grab bars		12/22/2017	J. Anguiano	Complete	Dec. 2017
	*Lavatories	X	Need protection barrier around sink water heater	ADAAG 4.19, 4.24	Install protection barrier		Jul. 2020	J. Anguiano		
	ADDITIONAL ACCESS									
	*Drinking Fountains	N/A		ADAAG 4.15						
	*Telephones	N/A		ADAAG 4.31						

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
Infrastructure Department 612 N. Roselawn Ave.	ACCESSIBLE APPROACH									
	*Route of Travel			ADAAG 4.3, 4.4, 4.5, 4.7						
	*Ramps			ADAAG 4.8						
	*Parking & Drop-off area	X	H/C van space not striped correctly	ADAAG 4.6	Stripe H/C van space correctly and paint wheel stop blue		Jul. 2018	J. Anguiano	Complete	Dec. 2017
	*Entrance			ADAAG 4.13, 4.14, 4.5						
	ACCESS TO GOODS/SERVICES									
	*Horizontal Circulation			ADAAG 4.3						
	*Doors	X	Front door difficult to open/Need lever door handles	ADAAG 4.13	Readjust door for a pull of 5 pounds or less/Install lever door handles		Jul. 2018	J. Anguiano	Complete	Dec. 2017
	*Rooms & Spaces			ADAAG 4.2, 4.4, 4.5						
	*Emergency Egress	X	Exit signs are not flash & audible; character height not compliant	ADAAG 4.28	Replace exit signs with compliant ones		Jul. 2018	J. Anguiano	Complete	Dec. 2017
	*Signage			ADAAG 4.30						
	*Controls			ADAAG 4.27						
	*Seats/Tables/Counters			ADAAG 4.2, 4.32, 7.2						
	*Vertical Circulation	N/A		ADAAG 4.1.3(5), 4.3						
	*Stairs	N/A		ADAAG 4.9						
	*Elevators	N/A		ADAAG 4.10						
	*Lifts	N/A		ADAAG 4.2, 4.11						
	USABILITY OF REST ROOMS									
	*Getting to rest rooms			ADAAG 4.1						
	*Doorways & Passages			ADAAG 4.2, 4.13, 4.30						
	*Stalls	X	Need grab bars in H/C restroom	ADAAG 4.17	Install grab bars		12/22/2017	J. Anguiano	Complete	Dec. 2017
	*Lavatories			ADAAG 4.19, 4.24						
	ADDITIONAL ACCESS									
	*Drinking Fountains			ADAAG 4.15						
	*Telephones			ADAAG 4.31						

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
Artesia Center (Recreation Center) 612 N. 8th St.	ACCESSIBLE APPROACH									
	*Route of Travel			ADAAG 4.3, 4.4, 4.5, 4.7						
	*Ramps			ADAAG 4.8						
	*Parking & Drop-off area	X	Need H/C van sign and correct striping and additional H/C space	ADAAG 4.6	Sign and stripe correctly H/C spaces		Jul. 2018	J. Anguiano	Complete	Nov. 2017
	*Entrance			ADAAG 4.13, 4.14, 4.5						
	ACCESS TO GOODS/SERVICES									
	*Horizontal Circulation			ADAAG 4.3						
	*Doors			ADAAG 4.13						
	*Rooms & Spaces			ADAAG 4.2, 4.4, 4.5						
	*Emergency Egress			ADAAG 4.28						
	*Signage			ADAAG 4.30						
	*Controls	N/A		ADAAG 4.27						
	*Seats/Tables/Counters	N/A		ADAAG 4.2, 4.32, 7.2						
	*Vertical Circulation	N/A		ADAAG 4.1.3(5), 4.3						
	*Stairs	N/A		ADAAG 4.9						
	*Elevators	N/A		ADAAG 4.10						
	*Lifts	N/A		ADAAG 4.2, 4.11						
	USABILITY OF REST ROOMS									
	*Getting to rest rooms			ADAAG 4.1						
	*Doorways & Passages			ADAAG 4.2, 4.13, 4.30						
	*Stalls	X	Need grab bars	ADAAG 4.17	Install grab bars		12/22/2017	J. Anguiano	Complete	Dec. 2017
	*Lavatories			ADAAG 4.19, 4.24						
	ADDITIONAL ACCESS									
	*Drinking Fountains			ADAAG 4.15						
	*Telephones			ADAAG 4.31						

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
Animal Shelter*	ACCESSIBLE APPROACH		*The old animal shelter at 512 N. Roselawn was demolished and the new animal shelter opened in 2012 and is ADA compliant.							
501 N. Paddy Wagon Way	*Route of Travel	X	Route of travel is not slip-resistant	ADAAG 4.3, 4.4, 4.5, 4.7	Install non-slip material to route surface		Jul. 2020	J. Anguiano		
	*Ramps	N/A		ADAAG 4.8						
	*Parking & Drop-off area			ADAAG 4.6						
	*Entrance			ADAAG 4.13, 4.14, 4.5						
	ACCESS TO GOODS/SERVICES									
	*Horizontal Circulation			ADAAG 4.3						
	*Doors			ADAAG 4.13						
	*Rooms & Spaces			ADAAG 4.2, 4.4, 4.5						
	*Emergency Egress			ADAAG 4.28						
	*Signage			ADAAG 4.30						
	*Controls			ADAAG 4.27						
	*Seats/Tables/Counters			ADAAG 4.2, 4.32, 7.2						
	*Vertical Circulation			ADAAG 4.1.3(5), 4.3						
	*Stairs	N/A		ADAAG 4.9						
	*Elevators	N/A		ADAAG 4.10						
	*Lifts	N/A		ADAAG 4.2, 4.11						
	USABILITY OF REST ROOMS									
	*Getting to rest rooms	N/A		ADAAG 4.1						
	*Doorways & Passages	N/A		ADAAG 4.2, 4.13, 4.30						
	*Stalls	N/A		ADAAG 4.17						
	*Lavatories	N/A		ADAAG 4.19, 4.24						
	ADDITIONAL ACCESS									
	*Drinking Fountains			ADAAG 4.15						
	*Telephones	N/A		ADAAG 4.31						

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
WWP Administration Building 1702 N.	ACCESSIBLE APPROACH									
	*Route of Travel	X	Route of travel is not slip-resistant	ADAAG 4.3, 4.4, 4.5, 4.7	Install non-slip material to route surface		Jul. 2020	J. Anquiano		
	*Ramps	N/A		ADAAG 4.8						
	*Parking & Drop-off area	X	Need H/C van parking space with	ADAAG 4.6	Stripe and sign H/C space		Jul. 2018	J. Anquiano	Complete	Dec. 2017
	*Entrance			ADAAG 4.13, 4.14, 4.5						
	ACCESS TO GOODS/SERVICES									
	*Horizontal Circulation			ADAAG 4.3						
	*Doors			ADAAG 4.13						
	*Rooms & Spaces			ADAAG 4.2, 4.4, 4.5						
	*Emergency Egress			ADAAG 4.28						
	*Signage			ADAAG 4.30						
	*Controls	N/A		ADAAG 4.27						
	*Seats/Tables/Counters			ADAAG 4.2, 4.32, 7.2						
	*Vertical Circulation	N/A		ADAAG 4.1.3(5), 4.3						
	*Stairs	N/A		ADAAG 4.9						
	*Elevators	N/A		ADAAG 4.10						
	*Lifts	N/A		ADAAG 4.2, 4.11						
	USABILITY OF REST ROOMS									
	*Getting to rest rooms	N/A		ADAAG 4.1						
	*Doorways & Passages			ADAAG 4.2, 4.13, 4.30						
	*Stalls	X	Need vertical grab bar	ADAAG 4.17	Install grab bar		12/22/2017	J. Anquiano	Complete	Dec. 2017
	*Lavatories	X	Pipes exposed under sinks	ADAAG 4.19, 4.24	Install padded covers over pipes		12/22/2017	J. Anquiano	Complete	Dec. 2017
	ADDITIONAL ACCESS									
	*Drinking Fountains	N/A		ADAAG 4.15						
	*Telephones	N/A		ADAAG 4.31						

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
WWP Training Building 1702 N. Haldeman Rd.	ACCESSIBLE APPROACH									
	*Route of Travel			ADAAG 4.3, 4.4, 4.5, 4.7						
	*Ramps			ADAAG 4.8						
	*Parking & Drop-off area	X	Need H/C van parking space striped and signed	ADAAG 4.6	Stripe and sign H/C space		Jul. 2018	J. Anguiano	Complete	Dec. 2017
	*Entrance	X	Need signs directing to accessible entrance	ADAAG 4.13, 4.14, 4.5	Provide signs showing accessible entrance		Jul. 2018	J. Anguiano	Complete	Dec. 2017
	ACCESS TO GOODS/SERVICES									
	*Horizontal Circulation			ADAAG 4.3						
	*Doors			ADAAG 4.13						
	*Rooms & Spaces			ADAAG 4.2, 4.4, 4.5						
	*Emergency Egress			ADAAG 4.28						
	*Signage			ADAAG 4.30						
	*Controls	N/A		ADAAG 4.27						
	*Seats/Tables/Counters	N/A		ADAAG 4.2, 4.32, 7.2						
	*Vertical Circulation	N/A		ADAAG 4.1.3(5), 4.3						
	*Stairs	N/A		ADAAG 4.9						
	*Elevators	N/A		ADAAG 4.10						
	*Lifts	N/A		ADAAG 4.2, 4.11						
	USABILITY OF REST ROOMS									
	*Getting to rest rooms			ADAAG 4.1						
	*Doorways & Passages			ADAAG 4.2, 4.13, 4.30						
	*Stalls	X	Need vertical grab bar	ADAAG 4.17	Install grab bar		12/22/2017	J. Anguiano	Complete	Dec. 2017
	*Lavatories			ADAAG 4.19, 4.24						
	ADDITIONAL ACCESS									
	*Drinking Fountains			ADAAG 4.15						
	*Telephones	N/A		ADAAG 4.31						

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
Facilities/Streets/ Parks Departments 1805 S. 27th. St.	ACCESSIBLE APPROACH									
	*Route of Travel			ADAAG 4.3, 4.4, 4.5, 4.7						
	*Ramps			ADAAG 4.8						
	*Parking & Drop-off area	X	Need H/C van parking space with correct striping and sign	ADAAG 4.6	Stripe and sign H/C space		Jul. 2018	J. Anguiano	Complete	Dec. 2017
	*Entrance	N/A		ADAAG 4.13, 4.14, 4.5						
	ACCESS TO GOODS/SERVICES									
	*Horizontal Circulation			ADAAG 4.3						
	*Doors			ADAAG 4.13						
	*Rooms & Spaces			ADAAG 4.2, 4.4, 4.5						
	*Emergency Egress			ADAAG 4.28						
	*Signage			ADAAG 4.30						
	*Controls	N/A		ADAAG 4.27						
	*Seats/Tables/Counters			ADAAG 4.2, 4.32, 7.2						
	*Vertical Circulation	N/A		ADAAG 4.1.3(5), 4.3						
	*Stairs	N/A		ADAAG 4.9						
	*Elevators	N/A		ADAAG 4.10						
	*Lifts	N/A		ADAAG 4.2, 4.11						
	USABILITY OF REST ROOMS									
	*Getting to rest rooms			ADAAG 4.1						
	*Doorways & Passages			ADAAG 4.2, 4.13, 4.30						
	*Stalls			ADAAG 4.17						
	*Lavatories			ADAAG 4.19, 4.24						
	ADDITIONAL ACCESS									
	*Drinking Fountains	N/A		ADAAG 4.15						
	*Telephones	N/A		ADAAG 4.31						

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
J. C. Park	ACCESSIBLE APPROACH									
1800 S. 26th. St.	*Route of Travel			ADAAG 4.3, 4.4, 4.5, 4.7						
	*Parking & Drop-off area	X	Need H/C parking spaces with	ADAAG 4.6	Stripe and sign H/C spaces		Jul. 2018	J. Anguiano	Complete	Dec. 2017
	ACCESS TO GOODS/SERVICES									
	*Signage			ADAAG 4.30						
	USABILITY OF REST ROOMS									
	*Getting to rest rooms	X	South concession stand walkway	ADAAG 4.1	Remove divider		12/22/2017	J. Anguiano	Complete	Dec. 2017
	*Doorways & Passages			ADAAG 4.2, 4.13, 4.30						
	*Stalls	X	Not accessible at walking track restroom	ADAAG 4.17	Either retrofit restroom or install one porta potty accessible restroom		Jul. 2018	J. Anguiano	Complete	Dec. 2017
	*Lavatories			ADAAG 4.19, 4.24						

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
Artesia Public Safety Complex 3300 W. Main St.	ACCESSIBLE APPROACH									
	*Route of Travel			ADAAG 4.3, 4.4, 4.5, 4.7						
	*Ramps	N/A		ADAAG 4.8						
	*Parking & Drop-off area			ADAAG 4.6						
	*Entrance			ADAAG 4.13, 4.14, 4.5						
	ACCESS TO GOODS/SERVICES									
	*Horizontal Circulation			ADAAG 4.3						
	*Doors			ADAAG 4.13						
	*Rooms & Spaces			ADAAG 4.2, 4.4, 4.5						
	*Emergency Egress			ADAAG 4.28						
	*Signage			ADAAG 4.30						
	*Controls			ADAAG 4.27						
	*Seats/Tables/Counters			ADAAG 4.2, 4.32, 7.2						
	*Vertical Circulation			ADAAG 4.1.3(5), 4.3						
	*Stairs			ADAAG 4.9						
	*Elevators			ADAAG 4.10						
	*Lifts			ADAAG 4.2, 4.11						
	USABILITY OF REST ROOMS									
	*Getting to rest rooms			ADAAG 4.1						
	*Doorways & Passages	X	Restroom doors betweeen PD and	ADAAG 4.2, 4.13, 4.30	Adjust doors to pull 5 pounds or less		Jul. 2018	J. Anguiano	Complete	Dec. 2017
	*Stalls			ADAAG 4.17						
	*Lavatories			ADAAG 4.19, 4.24						
	ADDITIONAL ACCESS									
	*Drinking Fountains			ADAAG 4.15						
	*Telephones	N/A		ADAAG 4.31						

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
Woodbine Cemetery 201 E. Hermosa Dr.	ACCESSIBLE APPROACH									
	*Route of Travel			ADAAG 4.3, 4.4, 4.5, 4.7						
	*Ramps	N/A		ADAAG 4.8						
	*Parking & Drop-off area	X	Need H/C van parking space with correct striping and sign	ADAAG 4.6	Stripe and sign H/C space		Jul. 2018	J. Anguiano	Complete	Dec. 2017
	*Entrance			ADAAG 4.13, 4.14, 4.5						
	ACCESS TO GOODS/SERVICES									
	*Horizontal Circulation			ADAAG 4.3						
	*Doors			ADAAG 4.13						
	*Rooms & Spaces			ADAAG 4.2, 4.4, 4.5						
	*Emergency Egress			ADAAG 4.28						
	*Signage			ADAAG 4.30						
	*Controls	N/A		ADAAG 4.27						
	*Seats/Tables/Counters			ADAAG 4.2, 4.32, 7.2						
	*Vertical Circulation	N/A		ADAAG 4.1.3(5), 4.3						
	*Stairs	N/A		ADAAG 4.9						
	*Elevators	N/A		ADAAG 4.10						
	*Lifts	N/A		ADAAG 4.2, 4.11						
	USABILITY OF REST ROOMS									
	*Getting to rest rooms			ADAAG 4.1						
	*Doorways & Passages			ADAAG 4.2, 4.13, 4.30						
	*Stalls	N/A		ADAAG 4.17						
	*Lavatories			ADAAG 4.19, 4.24						
	ADDITIONAL ACCESS									
	*Drinking Fountains	N/A		ADAAG 4.15						
	*Telephones	N/A		ADAAG 4.31						

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
Planning Department 801 W. Bush Ave.	ACCESSIBLE APPROACH									
	*Route of Travel			ADAAG 4.3, 4.4, 4.5, 4.7						
	*Ramps			ADAAG 4.8						
	*Parking & Drop-off area	X	Need H/C van parking space with correct striping and sign	ADAAG 4.6	Stripe and sign H/C space		Jul. 2018	J. Anguiano	Complete	Nov. 2017
	*Entrance			ADAAG 4.13, 4.14, 4.5						
	ACCESS TO GOODS/SERVICES									
	*Horizontal Circulation			ADAAG 4.3						
	*Doors			ADAAG 4.13						
	*Rooms & Spaces			ADAAG 4.2, 4.4, 4.5						
	*Emergency Egress			ADAAG 4.28						
	*Signage			ADAAG 4.30						
	*Controls	N/A		ADAAG 4.27						
	*Seats/Tables/Counters			ADAAG 4.2, 4.32, 7.2						
	*Vertical Circulation	N/A		ADAAG 4.1.3(5), 4.3						
	*Stairs	N/A		ADAAG 4.9						
	*Elevators	N/A		ADAAG 4.10						
	*Lifts	N/A		ADAAG 4.2, 4.11						
	USABILITY OF REST ROOMS									
	*Getting to rest rooms			ADAAG 4.1						
	*Doorways & Passages			ADAAG 4.2, 4.13, 4.30						
	*Stalls	X	Need grab bars	ADAAG 4.17	Install grab bars		Jul. 2018	J. Anguiano		
	*Lavatories			ADAAG 4.19, 4.24						
	ADDITIONAL ACCESS									
	*Drinking Fountains	N/A		ADAAG 4.15						
	*Telephones	N/A		ADAAG 4.31						

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
Changing Lives Coalition (7024U) 702 W. Chisum Ave.	ACCESSIBLE APPROACH									
	*Route of Travel			ADAAG 4.3, 4.4, 4.5, 4.7						
	*Ramps			ADAAG 4.8						
	*Parking & Drop-off area	X	Need H/C van parking space with correct striping and sign	ADAAG 4.6	Stripe and sign H/C space		Jul. 2018	J. Anguiano	Complete	Dec. 2017
	*Entrance			ADAAG 4.13, 4.14, 4.5						
	ACCESS TO GOODS/SERVICES									
	*Horizontal Circulation			ADAAG 4.3						
	*Doors	X	Doors hard to open	ADAAG 4.13	Adjust doors to pull 5 pounds or less		Jul. 2018	J. Anguiano	Complete	Dec. 2017
	*Rooms & Spaces			ADAAG 4.2, 4.4, 4.5						
	*Emergency Egress			ADAAG 4.28						
	*Signage			ADAAG 4.30						
	*Controls	N/A		ADAAG 4.27						
	*Seats/Tables/Counters			ADAAG 4.2, 4.32, 7.2						
	*Vertical Circulation	N/A		ADAAG 4.1.3(5), 4.3						
	*Stairs	N/A		ADAAG 4.9						
	*Elevators	N/A		ADAAG 4.10						
	*Lifts	N/A		ADAAG 4.2, 4.11						
	USABILITY OF REST ROOMS									
	*Getting to rest rooms			ADAAG 4.1						
	*Doorways & Passages			ADAAG 4.2, 4.13, 4.30						
	*Stalls	X	H/C stalls not large enough and need vertical grab bars	ADAAG 4.17	Enlarge H/C stalls and install grab bars		12/22/2017 for grab bars; Jul. 2018 for stalls	J. Anguiano	Complete	Dec. 2017
	*Lavatories	X	Pipes exposed under sinks	ADAAG 4.19, 4.24	Install padded covers over pipes		12/22/2017	J. Anguiano	Complete	Dec. 2017
	ADDITIONAL ACCESS									
	*Drinking Fountains	N/A		ADAAG 4.15						
	*Telephones	N/A		ADAAG 4.31						

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
Eddy County			*CASA moved to a different building that is not owned or leased by the City in Nov. 2018. This building does not meet ADA requirements, will not be used, and will be scheduled for demolition.							
	ACCESSIBLE APPROACH									
CASA*										
405 S. 2nd St.	*Route of Travel			ADAAG 4.3, 4.4, 4.5, 4.7						
	*Ramps	X		ADAAG 4.8						
	*Parking & Drop-off area	X		ADAAG 4.6						
	*Entrance	X		ADAAG 4.13, 4.14, 4.5						
	ACCESS TO GOODS/SERVICES	X								
	*Horizontal Circulation			ADAAG 4.3						
	*Doors	X		ADAAG 4.13						
	*Rooms & Spaces	X		ADAAG 4.2, 4.4, 4.5						
	*Emergency Egress	X		ADAAG 4.28						
	*Signage			ADAAG 4.30						
	*Controls	N/A		ADAAG 4.27						
	*Seats/Tables/Counters			ADAAG 4.2, 4.32, 7.2						
	*Vertical Circulation	N/A		ADAAG 4.1.3(5), 4.3						
	*Stairs	N/A		ADAAG 4.9						
	*Elevators	N/A		ADAAG 4.10						
	*Lifts	N/A		ADAAG 4.2, 4.11						
	USABILITY OF REST ROOMS	X								
	*Getting to rest rooms	X		ADAAG 4.1						
	*Doorways & Passages	X		ADAAG 4.2, 4.13, 4.30						
	*Stalls	X		ADAAG 4.17						
	*Lavatories	X		ADAAG 4.19, 4.24						
	ADDITIONAL ACCESS									
	*Drinking Fountains	N/A		ADAAG 4.15						
	*Telephones	N/A		ADAAG 4.31						

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
Art Center (Museum Annex)* 503 W. Richardson Ave.	ACCESSIBLE APPROACH		*The Art Center (Museum Annex) opened 10/3/2015 and is ADA compliant.							
	*Route of Travel			ADAAG 4.3, 4.4, 4.5, 4.7						
	*Ramps			ADAAG 4.8						
	*Parking & Drop-off area			ADAAG 4.6						
	*Entrance			ADAAG 4.13, 4.14, 4.5						
	ACCESS TO GOODS/SERVICES									
	*Horizontal Circulation			ADAAG 4.3						
	*Doors			ADAAG 4.13						
	*Rooms & Spaces			ADAAG 4.2, 4.4, 4.5						
	*Emergency Egress			ADAAG 4.28						
	*Signage			ADAAG 4.30						
	*Controls	N/A		ADAAG 4.27						
	*Seats/Tables/Counters			ADAAG 4.2, 4.32, 7.2						
	*Vertical Circulation	N/A		ADAAG 4.1.3(5), 4.3						
	*Stairs	N/A		ADAAG 4.9						
	*Elevators	N/A		ADAAG 4.10						
	*Lifts	N/A		ADAAG 4.2, 4.11						
	USABILITY OF REST ROOMS									
	*Getting to rest rooms			ADAAG 4.1						
	*Doorways & Passages			ADAAG 4.2, 4.13, 4.30						
	*Stalls			ADAAG 4.17						
	*Lavatories			ADAAG 4.19, 4.24						
	ADDITIONAL ACCESS									
	*Drinking Fountains			ADAAG 4.15						
	*Telephones	N/A		ADAAG 4.31						

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
Artesia Vocational Training Center 3205 W. Main St.	ACCESSIBLE APPROACH									
	*Route of Travel			ADAAG 4.3, 4.4, 4.5, 4.7						
	*Ramps			ADAAG 4.8						
	*Parking & Drop-off area	X	Need new H/C sign	ADAAG 4.6	Replace H/C sign		Jul. 2018	J. Anguiano	Complete	Dec. 2017
	*Entrance			ADAAG 4.13, 4.14, 4.5						
	ACCESS TO GOODS/SERVICES									
	*Horizontal Circulation	X	Passageway to east training room too narrow	ADAAG 4.3	Widen passageway or install a ramp to the east door		Jul. 2028	J. Anguiano		
	*Doors	X	Doors hard to open	ADAAG 4.13	Adjust doors to pull 5 pounds or less		Jul. 2018	J. Anguiano	Complete	Dec. 2017
	*Rooms & Spaces			ADAAG 4.2, 4.4, 4.5						
	*Emergency Egress			ADAAG 4.28						
	*Signage			ADAAG 4.30						
	*Controls	N/A		ADAAG 4.27						
	*Seats/Tables/Counters			ADAAG 4.2, 4.32, 7.2						
	*Vertical Circulation	N/A		ADAAG 4.1.3(5), 4.3						
	*Stairs	N/A		ADAAG 4.9						
	*Elevators	N/A		ADAAG 4.10						
	*Lifts	N/A		ADAAG 4.2, 4.11						
	USABILITY OF REST ROOMS									
	*Getting to rest rooms			ADAAG 4.1						
	*Doorways & Passages			ADAAG 4.2, 4.13, 4.30						
	*Stalls	X	H/C stalls not large enough and need vertical grab bars	ADAAG 4.17	Enlarge H/C stalls and install grab bars		12/22/2017 for grab bars; Jul. 2018 for stalls	J. Anguiano	Complete	Dec. 2017
	*Lavatories			ADAAG 4.19, 4.24						
	ADDITIONAL ACCESS									
	*Drinking Fountains			ADAAG 4.15						
	*Telephones	N/A		ADAAG 4.31						

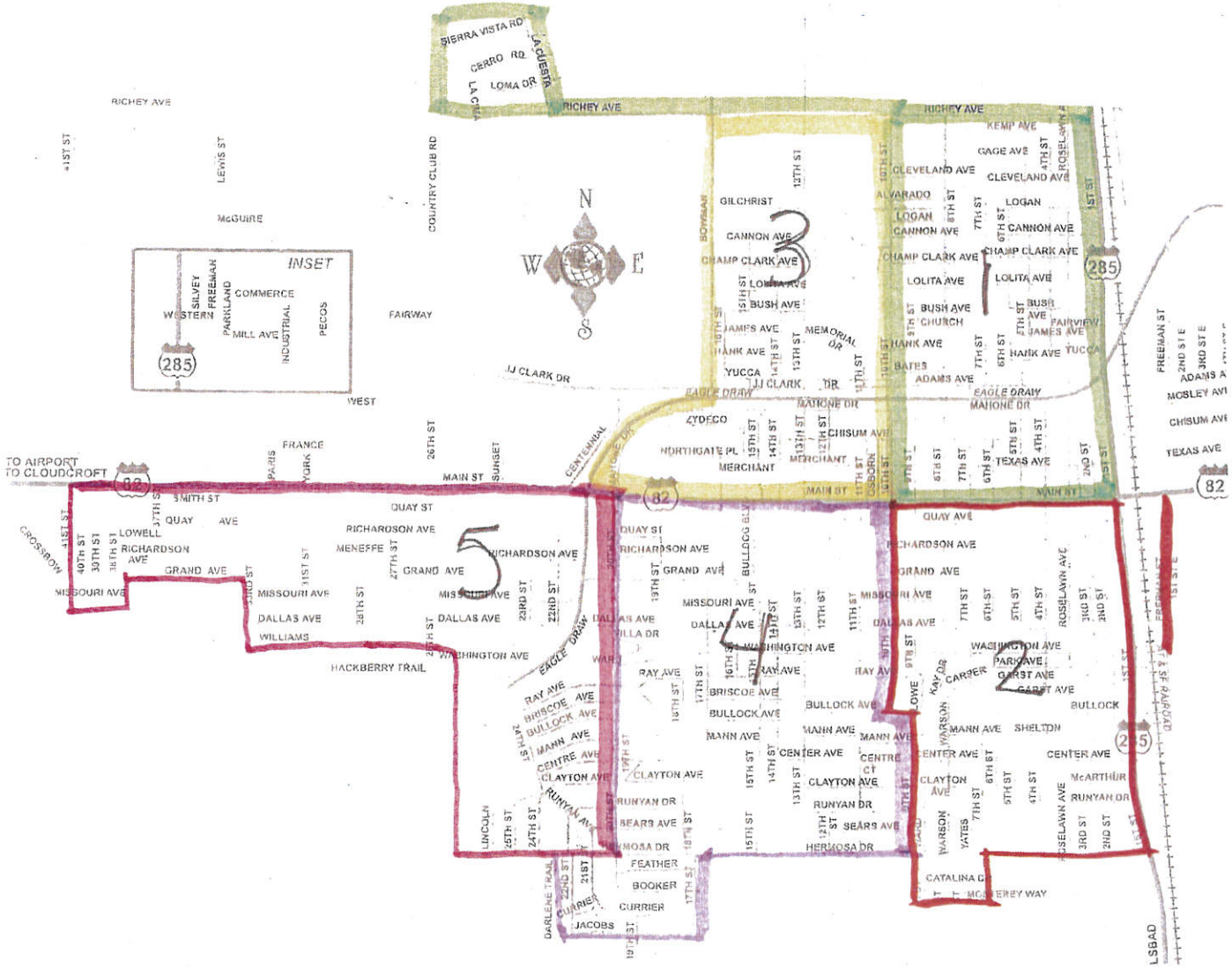
LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
Martin Luther King, Jr. Park 902 N. 13th St.	ACCESSIBLE APPROACH									
	*Route of Travel			ADAAG 4.3, 4.4, 4.5, 4.7						
	*Parking & Drop-off area			ADAAG 4.6						
	ACCESS TO GOODS/SERVICES									
	*Signage			ADAAG 4.30						
	USABILITY OF REST ROOMS									
	*Getting to rest rooms			ADAAG 4.1						
	*Doorways & Passages			ADAAG 4.2, 4.13, 4.30						
	*Stalls			ADAAG 4.17						
	*Lavatories			ADAAG 4.19, 4.24						

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
Artesia Family Health Center (Presbyterian Medical Services) 1105 W. Memorial Dr.	ACCESSIBLE APPROACH									
	*Route of Travel			ADAAG 4.3, 4.4, 4.5, 4.7						
	*Ramps			ADAAG 4.8						
	*Parking & Drop-off area	X	Need H/C van parking space with correct striping and sign	ADAAG 4.6	Stripe and sign H/C space		Jul. 2018	J. Anguiano	Complete	Dec. 2017
	*Entrance			ADAAG 4.13, 4.14, 4.5						
	ACCESS TO GOODS/SERVICES									
	*Horizontal Circulation			ADAAG 4.3						
	*Doors			ADAAG 4.13						
	*Rooms & Spaces			ADAAG 4.2, 4.4, 4.5						
	*Emergency Egress			ADAAG 4.28						
	*Signage			ADAAG 4.30						
	*Controls	N/A		ADAAG 4.27						
	*Seats/Tables/Counters			ADAAG 4.2, 4.32, 7.2						
	*Vertical Circulation	N/A		ADAAG 4.1.3(5), 4.3						
	*Stairs	N/A		ADAAG 4.9						
	*Elevators	N/A		ADAAG 4.10						
	*Lifts	N/A		ADAAG 4.2, 4.11						
	USABILITY OF REST ROOMS									
	*Getting to rest rooms			ADAAG 4.1						
	*Doorways & Passages			ADAAG 4.2, 4.13, 4.30						
	*Stalls			ADAAG 4.17						
	*Lavatories			ADAAG 4.19, 4.24						
	ADDITIONAL ACCESS									
	*Drinking Fountains			ADAAG 4.15						
	*Telephones	N/A		ADAAG 4.31						

LOCATION	PRIORITY DETAIL	DEFICIENCY	DESCRIPTION OF DEFICIENCY	CODE REFERENCE	COMPLIANCE ACTION/ CORRECTION	CRITERIA	TARGET DATE	ASSIGNED TO	FOLLOW-UP/ FINAL ACTION	FINAL DATE
Old National Guard Armory and Warehouse* 409 W. Centre Ave.	ACCESSIBLE APPROACH		* The City just acquired the property on October 18, 2016. The buildings are only being used for storage at this time until it is decided whether the City will retain the property and remodel or demolish the buildings, or sell the property.							
	*Route of Travel			ADAAG 4.3, 4.4, 4.5, 4.7						
	*Ramps			ADAAG 4.8						
	*Parking & Drop-off area			ADAAG 4.6						
	*Entrance			ADAAG 4.13, 4.14, 4.5						
	ACCESS TO GOODS/SERVICES									
	*Horizontal Circulation			ADAAG 4.3						
	*Doors			ADAAG 4.13						
	*Rooms & Spaces			ADAAG 4.2, 4.4, 4.5						
	*Emergency Egress			ADAAG 4.28						
	*Signage			ADAAG 4.30						
	*Controls	N/A		ADAAG 4.27						
	*Seats/Tables/Counters			ADAAG 4.2, 4.32, 7.2						
	*Vertical Circulation	N/A		ADAAG 4.1.3(5), 4.3						
	*Stairs	N/A		ADAAG 4.9						
	*Elevators	N/A		ADAAG 4.10						
	*Lifts	N/A		ADAAG 4.2, 4.11						
	USABILITY OF REST ROOMS									
	*Getting to rest rooms			ADAAG 4.1						
	*Doorways & Passages			ADAAG 4.2, 4.13, 4.30						
	*Stalls			ADAAG 4.17						
	*Lavatories			ADAAG 4.19, 4.24						
	ADDITIONAL ACCESS									
	*Drinking Fountains	N/A		ADAAG 4.15						
	*Telephones	N/A		ADAAG 4.31						

Exhibit "B"

Sidewalk and Curb Ramp Inventory


INSET
N
W
E
S
RICHEY AVE
SIERRA VISTA RD
CERRO RD
LOMA DR
LA CUESTA
LEWIS ST
McGUIRE
COUNTRY CLUB RD
FAIRWAY
WEST
WESTERN
SILVEY
FREEMAN
PARKLAND
COMMERCE
MILL AVE
INDUSTRIAL
PECOS
285
J.J. CLARK DR
EAGLE DRAW
MAHONE DR
GILCHRIST
CANNON AVE
CHAMP CLARK AVE
LOMA AVE
BUSH AVE
JAMES AVE
HANK AVE
YUCCA
MEMORIAL DR
ZYDECO
NORTHGATE PL
MERCHANT
CHISUM AVE
TEXAS AVE
KEMP AVE
GAGE AVE
CLEVELAND AVE
ALVARADO
LOGAN
LOLITA AVE
CHURCH
BATES
ADAMS AVE
FAIRVIEW
FREEMAN ST
MOSLEY AVE
TO AIRPORT
TO CLOUDCROFT
82
SMITH ST
QUAY AVE
QUAY ST
LOWELL
RICHARDSON AVE
GRAND AVE
MISSOURI AVE
DALLAS AVE
WILLIAMS
HACKBERRY TRAIL
WASHINGTON AVE
MAIN ST
PARIS
FRANCE
YORK
SUNSET
CENTENNIAL
MENEFEE
CROSSROW
BULLOCK AVE
MANN AVE
CENTER AVE
CLAYTON AVE
RUNYAN DR
SEARS AVE
HERMOSA DR
FEATHER
BOOKER
CURRIER
JACOBS
DARLENE TRAIL
LINCOLN
RAY AVE
BRISCOE AVE
CARRIER
PARK AVE
CARST AVE
SHELTON
McARTHUR
CATALINA DR
MONTEREY WAY
ROSELAWN AVE
LSBAD
3
1
5
4
2

STREET	INTERSECTION	TYPE OF INTERSECTION	EXISTING BARRIER(s)	MODIFICATION NEEDED	EST. TARGET DATE	DATE COMPLETED
QUINATE 1						
N. 1ST STREET/ US 285	Chisum NE, SE, NW	4-Leg	Curb & Gutter	Add Ramp	2018-2019	
	Mahone	T	Curb & Gutter	Add Ramp	2018-2019	
	JJ Clark	T	Curb & Gutter	Add Ramp	2018-2019	
	Yucca	T	Curb & Gutter	Add Ramp	2018-2019	
	Fairview	T	Curb & Gutter	Add Ramp	2018-2019	
	Champ Clark	T	Curb & Gutter	Add Ramp	2018-2019	
	Cannon	T	Curb & Gutter	Add Ramp	2018-2019	
	Logan	4-Leg	Curb & Gutter	Add Ramp	2018-2019	
	Cleveland	T	Curb & Gutter	Add Ramp	2018-2019	
	Gage	T	Curb & Gutter	Add Ramp	2018-2019	
	Kemp	T	Curb & Gutter	Add Ramp	2018-2019	
N. 2ND STREET	Mahone	T	Curb & Gutter	Add Ramp	2020	
N. ROSELAWN	Kemp	4-Leg	Curb & Gutter	Add Ramp	2020	
	Gage NW, SE	4-Leg	Curb & Gutter	Add Ramp	2020	
	Cleveland	4-Leg	Curb & Gutter	Add Ramp	2020	
	Logan NW	4-Leg	Curb & Gutter	Add Ramp	2020	
	Cannon SW, SE	4-Leg	Curb & Gutter	Add Ramp	2020	
	Champ Clark	4-Leg	Curb & Gutter	Add Ramp	2020	
	Lolita	T	Curb & Gutter	Add Ramp	2020	
	Bush	T	Curb & Gutter	Add Ramp	2020	
	Fairview	T	Curb & Gutter	Add Ramp	2020	
	James	T	Curb & Gutter	Add Ramp	2020	
	JJ Clark NE	4-Leg	Curb & Gutter	Add Ramp	2020	
	Yucca	T	Curb & Gutter	Add Ramp	2020	
	Mahone SE, SW	4-Leg	Curb & Gutter	Add Ramp	2020	
	Chisum	4-Leg	Curb & Gutter	Add Ramp	2020	
N. 4th STREET	Kemp NW, SE	4-Leg	Curb & Gutter	Add Ramp	2022	
	Gage, NE, SE	4-Leg	Curb & Gutter	Add Ramp	2022	
	Cleveland SE	4-Leg	Curb & Gutter	Add Ramp	2022	
	Logan NE	4-Leg	Curb & Gutter	Add Ramp	2022	
	Cannon SW, SE	4-Leg	Curb & Gutter	Add Ramp	2022	
	Champ Clark	4-Leg	Curb & Gutter	Add Ramp	2022	
	Lolita	4-Leg	Curb & Gutter	Add Ramp	2022	
	Bush	4-Leg	Curb & Gutter	Add Ramp	2022	
	James NW, NE	T	Curb & Gutter	Add Ramp	2022	
	Mahone	T	Curb & Gutter	Add Ramp	2022	
	Chisum	4-Leg	Curb & Gutter	Add Ramp	2022	
N. 5TH STREET	Kemp, NW, NE, SE	4-Leg	Curb & Gutter	Add Ramp	2027	
	Gage	4-Leg	Curb & Gutter	Add Ramp	2027	
	Cleveland NW	4-Leg	Curb & Gutter	Add Ramp	2027	
	Logan SW, SE	T	Curb & Gutter	Add Ramp	2027	
	Cannon	T	Curb & Gutter	Add Ramp	2027	
	Champ Clark	4-Leg	Curb & Gutter	Add Ramp	2027	
	Lolita	4-Leg	Curb & Gutter	Add Ramp	2027	

STREET	INTERSECTION	TYPE OF INTERSECTION	EXISTING BARRIER(s)	MODIFICATION NEEDED	EST. TARGET DATE	DATE COMPLETED
	Bush	4-Leg	Curb & Gutter	Add Ramp	2027	
	James	4-Leg	Curb & Gutter	Add Ramp	2027	
	Hank	3-Leg	Curb & Gutter	Add Ramp	2027	
	JJ Clark	T	Curb & Gutter	Add Ramp	2027	
	Mahone	T	Curb & Gutter	Add Ramp	2027	
	Chisum	4-Leg	Curb & Gutter	Add Ramp	2027	
N. 6TH STREET	Logan SW	T	Curb & Gutter	Add Ramp	2032	
	Cannon SW, SE, NW	4-Leg	Curb & Gutter	Add Ramp	2032	
	Champ Clark	4-Leg	Curb & Gutter	Add Ramp	2032	
	Lolita	4-Leg	Curb & Gutter	Add Ramp	2032	
	Bush	T	Curb & Gutter	Add Ramp	2032	
	James	3-Leg	Curb & Gutter	Add Ramp	2032	
	Hank	T	Curb & Gutter	Add Ramp	2032	
	Mahone	T	Curb & Gutter	Add Ramp	2032	
	Chisum	4-Leg	Curb & Gutter	Add Ramp	2032	
N. 7TH STREET	Kemp	T	Curb & Gutter	Add Ramp	2032	
	Gage	T	Curb & Gutter	Add Ramp	2032	
	Cleveland	2-Ts	Curb & Gutter	Add Ramp	2032	
	Logan SE	2-Ts	Curb & Gutter	Add Ramp	2032	
	Cannon	2-Ts	Curb & Gutter	Add Ramp	2032	
	Champ Clark	2-Ts	Curb & Gutter	Add Ramp	2032	
	Lolita	2-Ts	Curb & Gutter	Add Ramp	2032	
	Bush	T	Curb & Gutter	Add Ramp	2032	
	James	4-Leg	Curb & Gutter	Add Ramp	2032	
	JJ Clark NE	T	Curb & Gutter	Add Ramp	2032	
	Chisum	4-Leg	Curb & Gutter	Add Ramp	2032	
	Texas NW, SW	4-Leg	Curb & Gutter	Add Ramp	2032	
CANNON COURT	Cannon	T	Curb & Gutter	Add Ramp	2037	
N. 8TH STREET	Cleveland	4-Leg	Curb & Gutter	Add Ramp	2037	
	Alvarado	T	Curb & Gutter	Add Ramp	2037	
	Logan	T	Curb & Gutter	Add Ramp	2037	
	Cannon	4-Leg	Curb & Gutter	Add Ramp	2037	
	Champ Clark	4-Leg	Curb & Gutter	Add Ramp	2037	
	Lolita NW, SW, SE	4-Leg	Curb & Gutter	Add Ramp	2037	
	Bush	T	Curb & Gutter	Add Ramp	2037	
	James	4-Leg	Curb & Gutter	Add Ramp	2037	
	Hank	2-Ts	Curb & Gutter	Add Ramp	2037	
	Bates	T	Curb & Gutter	Add Ramp	2037	
	JJ Clarke	T	Curb & Gutter	Add Ramp	2037	
	Mahone	T	Curb & Gutter	Add Ramp	2037	
	Chisum	4-Leg	Curb & Gutter	Add Ramp	2037	
	Texas	4-Leg	Curb & Gutter	Add Ramp	2037	
CANNON PLACE	Cannon	T	Curb & Gutter	Add Ramp	2037	
N. 9TH STREET	Bush	2-Leg	Curb & Gutter	Add Ramp	2037	
	James	2-Leg	Curb & Gutter	Add Ramp	2037	
	Mahone	T	Curb & Gutter	Add Ramp	2037	

STREET	INTERSECTION	TYPE OF INTERSECTION	EXISTING BARRIER(s)	MODIFICATION NEEDED	EST. TARGET DATE	DATE COMPLETED
	Chisum	4-Leg	Curb & Gutter	Add Ramp	2037	
	Texas	4-Leg	Curb & Gutter	Add Ramp	2037	
N. 10TH STREET	Cleveland	T	Curb & Gutter	Add Ramp	2037	
	Alvarado	T	Curb & Gutter	Add Ramp	2037	
	Gilchrist	T	Curb & Gutter	Add Ramp	2037	
	Cannon	T	Curb & Gutter	Add Ramp	2037	
	Champ Clark	T	Curb & Gutter	Add Ramp	2037	
	Lolita SE	T	Curb & Gutter	Add Ramp	2037	
	Hank/Memorial	4-Leg	Curb & Gutter	Add Ramp	2037	
	Bates	T	Curb & Gutter	Add Ramp	2037	
	Yucca	T	Curb & Gutter	Add Ramp	2037	
	JJ Clarke (North)	T	Curb & Gutter	Add Ramp	2037	
	JJ Clarke (South) NE, NW	4-Leg	Curb & Gutter	Add Ramp	2037	
	Mahone SE, SW	4-Leg	Curb & Gutter	Add Ramp	2037	
	Chisum	4-Leg	Curb & Gutter	Add Ramp	2037	
	Texas SE	T	Curb & Gutter	Add Ramp	2037	
LA CUESTA	Sierra Vista	T	Curb & Gutter	Add Ramp	2037	
	Cerro	4-Leg	Curb & Gutter	Add Ramp	2037	
	Loma	4-Leg	Curb & Gutter	Add Ramp	2037	
	Richey	T	Curb & Gutter	Add Ramp	2037	
LA CIMA	Cerro	T	Curb & Gutter	Add Ramp	2037	
	Loma	T	Curb & Gutter	Add Ramp	2037	
	Richey	T	Curb & Gutter	Add Ramp	2037	
N. 26TH STREET	Sierra Vista	T	Curb & Gutter	Add Ramp	2037	
	Cerro	T	Curb & Gutter	Add Ramp	2037	
	Richey	4-Leg	Curb & Gutter	Add Ramp	2037	

STREET	INTERSECTION	TYPE OF INTERSECTION	EXISTING BARRIER(s)	MODIFICATION NEEDED	EST. TARGET DATE	DATE COMPLETED
QUINATE 2						
S. 1ST STREET/ US 285	Hermosa NW	T	Curb & Gutter	Add Ramp	2018-2019	
	Runyan	T	Curb & Gutter	Add Ramp	2018-2019	
	Centre	4-Leg	Curb & Gutter	Add Ramp	2018-2019	
	Bullock SW	T	Curb & Gutter	Add Ramp	2018-2019	
	Park	T	Curb & Gutter	Add Ramp	2018-2019	
	Richardson SW	4-Leg	Curb & Gutter	Add Ramp	2018-2019	
	Quay NW	T	Curb & Gutter	Add Ramp	2018-2019	
S. 2ND STREET	Hermosa	T	Curb & Gutter	Add Ramp	2021	
	Centre	4-Leg	Curb & Gutter	Add Ramp	2021	
	Bullock	4-Leg	Curb & Gutter	Add Ramp	2021	
	Park NE, SE	4-Leg	Curb & Gutter	Add Ramp	2021	
	Washington NE, SE	4-Leg	Curb & Gutter	Add Ramp	2021	NWC 2014
	Richardson NE, SW, SE	4-Leg	Curb & Gutter	Add Ramp	2021	

STREET	INTERSECTION	TYPE OF INTERSECTION	EXISTING BARRIER(s)	MODIFICATION NEEDED	EST. TARGET DATE	DATE COMPLETED
	Quay SE	4-Leg	Curb & Gutter	Add Ramp	2021	2014
S. 3RD STREET	Centre NE	T	Curb & Gutter	Add Ramp	2021	
	Missouri	4-Leg	Curb & Gutter	Add Ramp	2021	
	Grand	4-Leg	Curb & Gutter	Add Ramp	2021	
	Richardson	T	Curb & Gutter	Add Ramp	2021	
S. ROSELAWN	Hermosa NW	T	Curb & Gutter	Add Ramp	2021	
	McArthur	T	Curb & Gutter	Add Ramp	2021	
	Centre	4-Leg	Curb & Gutter	Add Ramp	2021	
	Park NE, SE	4-Leg	Curb & Gutter	Add Ramp	2021	
S. 4TH STREET	Centre NW, NE	T	Curb & Gutter	Add Ramp	2023	
	Dallas	4-Leg	Curb & Gutter	Add Ramp	2023	
	Missouri	4-Leg	Curb & Gutter	Add Ramp	2023	
	Shelton	T	Curb & Gutter	Add Ramp	2023	
	Garst SE	T	Curb & Gutter	Add Ramp	2023	
S. 5TH STREET	Clayton	T	Curb & Gutter	Add Ramp	2023	
	Centre	4-Leg	Curb & Gutter	Add Ramp	2023	
	Shelton	T	Curb & Gutter	Add Ramp	2023	
	Garst SE	T	Curb & Gutter	Add Ramp	2023	
	Dallas	4-Leg	Curb & Gutter	Add Ramp	2023	
	Missouri NE, SE, SW	4-Leg	Curb & Gutter	Add Ramp	2023	
	Grand NE, SE	4-Leg	Curb & Gutter	Add Ramp	2023	
S. 6TH STREET	Centre	4-Leg	Curb & Gutter	Add Ramp	2028	
	Bullock SW, SE	4-Leg	Curb & Gutter	Add Ramp	2028	2014
	Washington	4-Leg	Curb & Gutter	Add Ramp	2028	
	Dallas	4-Leg	Curb & Gutter	Add Ramp	2028	
	Missouri	4-Leg	Curb & Gutter	Add Ramp	2028	
	Grand NW, SW	4-Leg	Curb & Gutter	Add Ramp	2028	
	Richardson NE, SE	4-Leg	Curb & Gutter	Add Ramp	2028	
	Quay	4-Leg	Curb & Gutter	Add Ramp	2028	
HEATH/S. 7TH STREET	Hermosa NW, NE	4-Leg	Curb & Gutter	Add Ramp	2028	
	Quay	4-Leg	Curb & Gutter	Add Ramp	2028	
	Catalina	T	Curb & Gutter	Add Ramp	2028	
YATES	Hermosa	T	Curb & Gutter	Add Ramp	2028	
	Runyan	4-Leg	Curb & Gutter	Add Ramp	2028	
SANDIA	Catalina	4-Leg	Curb & Gutter	Add Ramp	2033	
WATSON	Hermosa NE	T	Curb & Gutter	Add Ramp	2033	
	Clayton	T	Curb & Gutter	Add Ramp	2033	2014
	Centre	4-Leg	Curb & Gutter	Add Ramp	2033	2014
	Mann	4-Leg	Curb & Gutter	Add Ramp	2033	2014
	Carper	T	Curb & Gutter	Add Ramp	2033	2014
KAY	Carper	T	Curb & Gutter	Add Ramp	2033	2014
CLOWE	Carper	T	Curb & Gutter	Add Ramp	2033	2014
WARD	Hermosa	T	Curb & Gutter	Add Ramp	2033	
	Runyan	4-Leg	Curb & Gutter	Add Ramp	2033	
S. 8TH STREET	Washington	4-Leg	Curb & Gutter	Add Ramp	2033	

STREET	INTERSECTION	TYPE OF INTERSECTION	EXISTING BARRIER(s)	MODIFICATION NEEDED	EST. TARGET DATE	DATE COMPLETED
	Dallas	4-Leg	Curb & Gutter	Add Ramp	2033	
	Missouri	4-Leg	Curb & Gutter	Add Ramp	2033	
	Grand SW, SE	4-Leg	Curb & Gutter	Add Ramp	2033	
	Quay, NE, NW, SW	4-Leg	Curb & Gutter	Add Ramp	2033	
S. 9TH STREET	Carper/Wray	T	Curb & Gutter	Add Ramp	2038	2014
	Washington NW,SW,	4-Leg	Curb & Gutter	Add Ramp	2038	SEC 2014
	Dallas	4-Leg	Curb & Gutter	Add Ramp	2038	
	Missouri	4-Leg	Curb & Gutter	Add Ramp	2038	
	Grand	4-Leg	Curb & Gutter	Add Ramp	2038	
	Richardson	4-Leg	Curb & Gutter	Add Ramp	2038	
	Quay	4-Leg	Curb & Gutter	Add Ramp	2038	
	Main NE, SW, SE	4-Leg	Curb & Gutter	Add Ramp	2038	
	Catalina	4-Leg	Curb & Gutter	Add Ramp	2038	
	Monterrey	T	Curb & Gutter	Add Ramp	2038	2014
S. 10TH STREET	Washington NE, SE, NW	4-Leg	Curb & Gutter	Add Ramp	2038	SWC 2014
	Dallas NE, NW. SW	4-Leg	Curb & Gutter	Add Ramp	2038	SEC 2014
	Missouri	4-Leg	Curb & Gutter	Add Ramp	2038	
	Grand	4-Leg	Curb & Gutter	Add Ramp	2038	
	Richardson SW, SE	4-Leg	Curb & Gutter	Add Ramp	2038	
	Quay	T	Curb & Gutter	Add Ramp	2038	
	Main NW, SW, SE	4-Leg	Curb & Gutter	Add Ramp	2038	

STREET	INTERSECTION	TYPE OF INTERSECTION	EXISTING BARRIER(s)	MODIFICATION NEEDED	EST. TARGET DATE	DATE COMPLETED
QUINATE 3						
OSBORN	Main	T	Curb & Gutter	Add Ramp	2020	
	Chisum	T	Curb & Gutter	Add Ramp	2020	
N. 11TH STREET	Main	T	Curb & Gutter	Add Ramp	2020	
	Merchant NW	T	Curb & Gutter	Add Ramp	2020	
	Chisum	T	Curb & Gutter	Add Ramp	2020	
N. 12TH STREET	Main	4-Leg	Curb & Gutter	Add Ramp	2020	
	Merchant	4-Leg	Curb & Gutter	Add Ramp	2020	
	Chisum	4-Leg	Curb & Gutter	Add Ramp	2020	
	Mahone	T	Curb & Gutter	Add Ramp	2020	
	Yucca	4-Leg	Curb & Gutter	Add Ramp	2020	
N. 13TH STREET	Main NE, NW	4-Leg	Curb & Gutter	Add Ramp	2013	2015-2016
	Merchant NW, SW, SE	4-Leg	Curb & Gutter	Add Ramp	2013	2015-2016
	Chisum	4-Leg	Curb & Gutter	Add Ramp	2013	2015-2016
	Mahone	4-Leg	Curb & Gutter	Add Ramp	2013	2015-2016
	JJ Clarke	4-Leg	Curb & Gutter	Add Ramp	2013	2015-2016
	Yucca	4-Leg	Curb & Gutter	Add Ramp	2013	2015-2016
	Memorial	T	Curb & Gutter	Add Ramp	2013	2015-2016
	Bush	T	Curb & Gutter	Add Ramp	2013	2015-2016
	Lolita	4-Leg (T+Park)	Curb & Gutter	Add Ramp	2013	2015-2016

STREET	INTERSECTION	TYPE OF INTERSECTION	EXISTING BARRIER(s)	MODIFICATION NEEDED	EST. TARGET DATE	DATE COMPLETED
	Champ Clark	T	Curb & Gutter	Add Ramp	2013	2015-2016
	MLK	T	Curb & Gutter	Add Ramp	2013	2015-2016
	Canon	T	Curb & Gutter	Add Ramp	2013	2015-2016
	Gilchrist	5-Leg	Curb & Gutter	Add Ramp	2013	2015-2016
	Richey	5-Leg	Curb & Gutter	Add Ramp	2013	2015-2016
N. 14TH STREET	Main	4-Leg	Curb & Gutter	Add Ramp	2020	
	Chisum	4-Leg	Curb & Gutter	Add Ramp	2020	
	Mahone	T	Curb & Gutter	Add Ramp	2020	
	Yucca	T	Curb & Gutter	Add Ramp	2020	
	Hank	T	Curb & Gutter	Add Ramp	2020	
	James	T	Curb & Gutter	Add Ramp	2020	
	Bush	4-Leg	Curb & Gutter	Add Ramp	2020	
	Lolita	T	Curb & Gutter	Add Ramp	2020	
	Champ Clark	T	Curb & Gutter	Add Ramp	2020	
	Cannon	T	Curb & Gutter	Add Ramp	2020	
N. 15TH STREET	Main	4-Leg	Curb & Gutter	Add Ramp	2020	
	Merchant	T	Curb & Gutter	Add Ramp	2020	
	Chisum	T	Curb & Gutter	Add Ramp	2020	
	Mahone	T	Curb & Gutter	Add Ramp	2020	
	JJ Clarke	T	Curb & Gutter	Add Ramp	2020	
	Yucca	T	Curb & Gutter	Add Ramp	2020	
	Bush	T	Curb & Gutter	Add Ramp	2020	
	Lolita	4-Leg	Curb & Gutter	Add Ramp	2020	
	Champ Clark	4-Leg	Curb & Gutter	Add Ramp	2020	
	Cannon	T	Curb & Gutter	Add Ramp	2020	
N. 16TH STREET	Bush	T	Curb & Gutter	Add Ramp	2020	

STREET	INTERSECTION	TYPE OF INTERSECTION	EXISTING BARRIER(s)	MODIFICATION NEEDED	EST. TARGET DATE	DATE COMPLETED
QUINATE 4						
S. 11TH STREET	Main	4-Leg	Curb & Gutter	Add Ramp	2022	
	Quay	T	Curb & Gutter	Add Ramp	2022	
	Richardson	T	Curb & Gutter	Add Ramp	2022	
	Grand NW, SE	4-Leg	Curb & Gutter	Add Ramp	2022	
	Missouri	4-Leg	Curb & Gutter	Add Ramp	2022	
	Dallas	4-Leg	Curb & Gutter	Add Ramp	2022	
	Washington NW, NE	4-Leg	Curb & Gutter	Add Ramp	2022	SEC 2014
	Mann	4-Leg	Curb & Gutter	Add Ramp	2022	
	Centre	4-Leg	Curb & Gutter	Add Ramp	2022	
	Clayton	4-Leg	Curb & Gutter	Add Ramp	2022	
	Runyan	4-Leg	Curb & Gutter	Add Ramp	2022	
	Sears	4-Leg	Curb & Gutter	Add Ramp	2022	
	Hermosa	T	Curb & Gutter	Add Ramp	2022	
S. 12TH STREET	Main	4-Leg	Curb & Gutter	Add Ramp	2024	
	Missouri	4-Leg	Curb & Gutter	Add Ramp	2024	
	Dallas	4-Leg	Curb & Gutter	Add Ramp	2024	2014

STREET	INTERSECTION	TYPE OF INTERSECTION	EXISTING BARRIER(s)	MODIFICATION NEEDED	EST. TARGET DATE	DATE COMPLETED
	Washington NW, NE, SE	4-Leg	Curb & Gutter	Add Ramp	2024	2014 NW, NE
	Hermosa SW	T	Curb & Gutter	Add Ramp	2024	
S. 13TH STREET	Main SE, SW	4-Leg	Curb & Gutter	Add Ramp	2013	2016-2017
	Richardson	T	Curb & Gutter	Add Ramp	2015	2016-2017
	Grand	4-Leg	Curb & Gutter	Add Ramp	2015	2016-2017
	Missouri	T	Curb & Gutter	Add Ramp	2015	2016-2017
	Dallas	4-Leg	Curb & Gutter	Add Ramp	2015	2016-2017
	Washington	4-Leg	Curb & Gutter	Add Ramp	2015	2016-2017
	Ray	T	Curb & Gutter	Add Ramp	2015	2016-2017
	Briscoe	T	Curb & Gutter	Add Ramp	2015	2016-2017
	Bullock	4-Leg	Curb & Gutter	Add Ramp	2015	2016-2017
	Mann	T	Curb & Gutter	Add Ramp	2015	2016-2017
	Centre	4-Leg	Curb & Gutter	Add Ramp	2015	2016-2017
	Clayton	T	Curb & Gutter	Add Ramp	2015	2016-2017
	Runyan	4-Leg	Curb & Gutter	Add Ramp	2015	2016-2017
	Sears	4-Leg	Curb & Gutter	Add Ramp	2015	2016-2017
	Hermosa	4-Leg	Curb & Gutter	Add Ramp	2015	2016-2017
S. 14TH STREET	Main SE, SW	4-Leg	Curb & Gutter	Add Ramp	2024	
	Dallas	4-Leg	Curb & Gutter	Add Ramp	2024	
	Washington	T	Curb & Gutter	Add Ramp	2024	
S. 15TH STREET/ BULLDOG	Main	4-Leg	Curb & Gutter	Add Ramp	2029	
	Grand SE, SW	4-Leg	Curb & Gutter	Add Ramp	2029	
	Missouri	4-Leg	Curb & Gutter	Add Ramp	2029	
	Dallas	4-Leg	Curb & Gutter	Add Ramp	2029	
	Washington	4-Leg	Curb & Gutter	Add Ramp	2029	
	Ray NE, NW, SW	4-Leg	Curb & Gutter	Add Ramp	2029	
	Briscoe	4-Leg	Curb & Gutter	Add Ramp	2029	
	Bullock	4-Leg	Curb & Gutter	Add Ramp	2029	
	Mann	T	Curb & Gutter	Add Ramp	2029	
	Sears SE, SW, NW	4-Leg	Curb & Gutter	Add Ramp	2029	
	Hermosa	4-Leg	Curb & Gutter	Add Ramp	2029	
S. 16TH STREET	Main	4-Leg	Curb & Gutter	Add Ramp	2029	
	Grand	4-Leg	Curb & Gutter	Add Ramp	2029	
	Missouri	4-Leg	Curb & Gutter	Add Ramp	2029	
	Dallas	4-Leg	Curb & Gutter	Add Ramp	2029	
	Washington	T	Curb & Gutter	Add Ramp	2029	
	Mann	T	Curb & Gutter	Add Ramp	2029	
	Centre	T	Curb & Gutter	Add Ramp	2029	
	Hermosa	T	Curb & Gutter	Add Ramp	2029	
	Booker	T	Curb & Gutter	Add Ramp	2029	
S. 17TH STREET	Grand	T	Curb & Gutter	Add Ramp	2034	
	Missouri	T	Curb & Gutter	Add Ramp	2034	
	Dallas	T	Curb & Gutter	Add Ramp	2034	
	Washington	4-Leg	Curb & Gutter	Add Ramp	2034	

STREET	INTERSECTION	TYPE OF INTERSECTION	EXISTING BARRIER(s)	MODIFICATION NEEDED	EST. TARGET DATE	DATE COMPLETED
	Ray	T	Curb & Gutter	Add Ramp	2034	
	Briscoe	4-Leg	Curb & Gutter	Add Ramp	2034	
	Bullock	T	Curb & Gutter	Add Ramp	2034	
	Harrison Court	T	Curb & Gutter	Add Ramp	2034	
	Mann	T	Curb & Gutter	Add Ramp	2034	
	Centre	T	Curb & Gutter	Add Ramp	2034	
	Hermosa	T	Curb & Gutter	Add Ramp	2034	
	Feather	T	Curb & Gutter	Add Ramp	2034	
	Booker	4-Leg	Curb & Gutter	Add Ramp	2034	
	Currier	T	Curb & Gutter	Add Ramp	2034	
	Jacobs	T	Curb & Gutter	Add Ramp	2034	
S. 18TH STREET	Briscoe NE	T	Curb & Gutter	Add Ramp	2034	
	Clayton	4-Leg	Curb & Gutter	Add Ramp	2034	
	Runyan	4-Leg	Curb & Gutter	Add Ramp	2034	
	Sears	4-Leg	Curb & Gutter	Add Ramp	2034	
	Hermosa	T	Curb & Gutter	Add Ramp	2034	
S. 19TH STREET	Quay	T	Curb & Gutter	Add Ramp	2034	
	Centre	T	Curb & Gutter	Add Ramp	2034	
	Currier	T	Curb & Gutter	Add Ramp	2034	
	Jacobs	T	Curb & Gutter	Add Ramp	2034	
S. 20TH STREET	Main NE	4-Leg	Curb & Gutter	Add Ramp	2034	
	Quay	T	Curb & Gutter	Add Ramp	2034	
	Richardson	T	Curb & Gutter	Add Ramp	2034	
	Washington NW, SW	4-Leg	Curb & Gutter	Add Ramp	2034	
	Ray NE, SE	4-Leg	Curb & Gutter	Add Ramp	2034	
	Briscoe	T	Curb & Gutter	Add Ramp	2034	
	Bullock	T	Curb & Gutter	Add Ramp	2034	
	Mann	T	Curb & Gutter	Add Ramp	2034	
	Centre	4-Leg	Curb & Gutter	Add Ramp	2034	
	Clayton	4-Leg	Curb & Gutter	Add Ramp	2034	
	Runyan	4-Leg	Curb & Gutter	Add Ramp	2034	
	Sears	4-Leg	Curb & Gutter	Add Ramp	2034	
	Hermosa	4-Leg	Curb & Gutter	Add Ramp	2034	
	Feather	T	Curb & Gutter	Add Ramp	2034	

STREET	INTERSECTION	TYPE OF INTERSECTION	EXISTING BARRIER(s)	MODIFICATION NEEDED	EST. TARGET DATE	DATE COMPLETED
QUINATE 5						
S. 21ST STREET	Hermosa	4-Leg	Curb & Gutter	Add Ramp	2021	
S. 22ND STREET	Runyan	T	Curb & Gutter	Add Ramp	2021	
	Hermosa	T	Curb & Gutter	Add Ramp	2021	
S. 23RD STREET	Grand	T	Curb & Gutter	Add Ramp	2021	
	Runyan	4-Leg	Curb & Gutter	Add Ramp	2021	
	Hermosa	T	Curb & Gutter	Add Ramp	2021	
S. 24TH STREET	Ray	T	Curb & Gutter	Add Ramp	2021	
	Briscoe	T	Curb & Gutter	Add Ramp	2021	

STREET	INTERSECTION	TYPE OF INTERSECTION	EXISTING BARRIER(s)	MODIFICATION NEEDED	EST. TARGET DATE	DATE COMPLETED
	Bullock	T	Curb & Gutter	Add Ramp	2021	
	Mann NE, SE	4-Leg	Curb & Gutter	Add Ramp	2021	
	Centre NE, SE	4-Leg	Curb & Gutter	Add Ramp	2021	
	Runyan NE	4-Leg	Curb & Gutter	Add Ramp	2021	
S. 26TH STREET	Main SE, SW	4-Leg	Curb & Gutter	Add Ramp	2021	
	Quay	4-Leg	Curb & Gutter	Add Ramp	2021	
	Richardson	T	Curb & Gutter	Add Ramp	2021	
	Menefee	T	Curb & Gutter	Add Ramp	2021	
	Grand NW, SW	4-Leg	Curb & Gutter	Add Ramp	2021	
	Mann	T	Curb & Gutter	Add Ramp	2021	
	Centre SE	T	Curb & Gutter	Add Ramp	2021	
	Hermosa NE, NW, SE	4-Leg	Curb & Gutter	Add Ramp	2021	
S. 27TH STREET	Grand	T	Curb & Gutter	Add Ramp	2022	
S. 28TH STREET	Grand	4-Leg	Curb & Gutter	Add Ramp	2022	
	Missouri	T	Curb & Gutter	Add Ramp	2022	
	Dallas	T	Curb & Gutter	Add Ramp	2022	
S. 31ST STREET	Grand SW	T	Curb & Gutter	Add Ramp	2022	
S. 33RD STREET	Grand SE, SW	4-Leg	Curb & Gutter	Add Ramp	2022	
S. 37TH STREET	Smith	T	Curb & Gutter	Add Ramp	2022	
	Quay	T	Curb & Gutter	Add Ramp	2022	
	Lowell	T	Curb & Gutter	Add Ramp	2022	
	Richardson	T	Curb & Gutter	Add Ramp	2022	
	Grand NW	T	Curb & Gutter	Add Ramp	2022	

EXHIBIT "C"

COMMUNICATIONS BARRIERS

AUDIO -VISUAL	COMPLETION DATE
Council Chambers	1-1-2012
Agenda	8-1-2011
Public Telephones	8-1-2011
Remove or provide signage to use TDD	8-1-2011
City of Artesia Web Site	1-1-2012
TDD	8-1-2011

Exhibit "D"

Grievance Procedure and Grievance Form

The City of Artesia, New Mexico
Grievance Procedure Under
The Americans with Disabilities Act

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of Artesia, New Mexico. The City of Artesia's Personnel Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 30 calendar days after the alleged violation to:

Don Plotner
ADA Coordinator
PO Box 1310
Artesia, NM 88211

Within 15 calendar days after receipt of the complaint, Don Plotner or his designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, Don Plotner or his designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the City of Artesia and offer options for substantive resolution of the complaint.

If the response by Don Plotner or his designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the Community Development Director.

Within 15 calendar days after receipt of the appeal, the Community Development Director will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the Community Development Director will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by Don Plotner or his designee, appeals to the Community Development Director, and responses from these two officials will be retained by the City of Artesia for at least three years.

CITY OF ARTESIA

ADA Grievance Form

Name:_____

Address:_____

Phone Number:_____

Email Address:_____

Location of Problem:_____

Date of Notice:_____

Description of Problem:_____

_____

_____

_____

_____

Please attach additional pages if needed.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible, but no later than 30 calendar days after the alleged violation to:

Don Plotner
ADA Coordinator
PO Box 1310
Artesia, NM 88211-1310

801 W. Bush – PO Box 1310
Artesia, New Mexico 88211-1310
Phone – 575.748.8295 Email – dplotner@artesianm.gov Fax – 575.746.3886