

**MINUTES OF CITY COUNCIL MEETING  
ARTESIA, NEW MEXICO  
February 14, 2017**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, February 14, 2017 at 6:00 p.m. in regular session with Mayor Phillip Burch presiding, and the following present to wit:

Luis Florez	Bill Rogers
Terry Hill	Nora Sanchez
Manuel Madrid Jr.	Jeff Youtsey
Raul Rodriguez	

The following were absent:

Kent Bratcher

Also present:

Aubrey Hobson, City Clerk  
John Caraway, City Attorney

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez and all joined in the Pledge of Allegiance.

**New Requests for Facilities:** There were none

**City Departments and Employees** Public Works Director Byron Landfair presented the New Mexico Matt Summerlott award from the New Mexico Water and Wastewater Association for outstanding service for the Artesia Wastewater Treatment Plant. Employee LeDon Smith accepted the award.

Community Development Director Jim McGuire introduced the new recreation programmer, Ruben Sanchez.

**Consent Agenda**

**CONSENT AGENDA  
February 14, 2017**

1. **Approval of Minutes:** \* January 24, 2017
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
4. **Appointments:**
5. **Resignations:**
  - A. Accept the resignation of Charles Campbell, Solid Waste Department Equipment Operator, effective February 3, 2017
  - B. Accept the resignation of Dallas Garthwaite, Firefighter, effective February 9, 2017
6. **Dates of Hearing:**
7. **\*Travel and Training:**
  - A. Police – Permission for one (1) employee to attend the General Instructor Refresher course in Albuquerque, NM

- B. Executive – Permission for one (1) employee to attend the NMSIF/Safety Counselling annual safety training in Las Cruces, NM
- C. Police – Permission for one (1) employee to attend the National Child Passenger Safety Certification training in Roswell, NM
- D. Police – Permission for one (1) employee to participate in the Exploring Crime Analysis: Essential Skills I web based training
- E. Police – Permission for one (1) employee to attend the Stress Coach certification in Mesa, AZ
- F. Planning – Permission for one (1) employee to attend the 2017 Edu Code conference in Las Vegas, NV
- G. Fire – Permission for three (3) employees to attend the NM Firefighter Training Academy Instructor workshop in Socorro, NM
- H. Wastewater – Permission for one (1) employee to attend the NMWWA NW Section Workshop in Farmington, NM

**8. Routine Requests for City Facilities:**

- A. \*Artesia Police Department – Annual Child Safety Fair to be held on Saturday, April 8, 2017 from 10 am – 2 pm in Guadalupe Park
- B. Penny Youtsey representing Senior Salute has requested a waiver of fees for use of the Artesia Recreation Center the week of May 21-26, 2017 for the Annual Senior Salute after graduation celebration
- C. \*Artesia Car Enthusiasts and Artesia Main Street, Inc. have requested the use of Heritage Plaza from 1 pm Friday, March 31, 2017 to 5 pm Saturday, April 1, 2017 for their Annual Main Event Car Show. Request approval of use of city services and road closures as stated on application and waiver of fees.

**9 Budgeted Items:**

- A. \*Approval of General Ledger entries

**10. Non-budgeted Items:**

**11. \*Payment of Bills**

**Public Hearings:** There were none

**Visitors:** Ignacio Mariscal addressed the Council on the parking on Mahone Drive. Mr. Mariscal stated the prohibition of parking was dangerous.

**Personnel**

Councilor Rogers moved, upon recommendation of the Mayor, to hire Joanne Jones to the position of Records Supervisor at a salary of \$3,025 per month (CA30), subject to successful completion of required pre-employment testing. The motion was seconded by Councilor Madrid and upon vote, the motion passed 7-0. There was discussion about the hiring rate and whether the person would be under Clerk Hobson which was substantiated.

Mayor Pro Tem Hill moved, upon recommendation of the Mayor, to hire Thomas Lamb to the position of Uncertified Police Officer at a salary of \$3,178 per month (CA32), subject to successful completion of required pre-employment testing. The motion was seconded by Councilor Youtsey and upon vote, the motion passed 7-0. There was discussion about the hiring rate for the position.

Councilor Rogers moved, upon recommendation of the Mayor, to appoint Kevin Hope to the position of Fire Chief at a salary of \$7,000 per month (CA60), subject to successful completion of required pre-employment testing. The motion was seconded by Councilor Madrid and upon roll call vote, the motion failed.

Ayes: Councilors Youtsey, Sanchez, Rogers, and Madrid.

Nays: Mayor Protem Hill, Councilors Rodriguez, Florez

Personnel motion requires 5 affirmative votes for passage. There was discussion about the process and how the Council did not get to interview the Fire Chief Candidates. Mayor Burch explained that the Council interviewing the candidate before voting had not been done for the last several Department Head hirings.

Mayor Pro Tem Hill moved to advertise and fill the position of Solid Waste Equipment Operator. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed 7-0. Councilor Rodriguez moved to advertise and fill the position of Firefighter. The motion was seconded and upon vote, the motion passed 7-0.

### **Public Safety**

#### **Police**

Chief Raley presented stats and stood for questions.

#### **Fire**

Marc Nason presented stats and stood for questions.

### **Community Development**

Community Development Director Jim McGuire presented stats and stood for questions.

### **Infrastructure Department**

Public Works Director Byron Landfair gave progress reports on the ongoing City projects and stood for questions.

**City Attorney:** City Attorney Caraway reported he was looking at the contract between the City Court and Justice Systems for new software. The cost would be reimbursed by the State of New Mexico Court Computer Grant program.

#### **City Clerk**

City Clerk Hobson presented a list of records set for destruction the latter part of February. He stated the certification of destruction would be presented to the Council for approval at the first meeting in March.

Clerk Hobson presented the MidYear Budget adjustments. He stated that he was still working with the Fire Department, Wastewater Fund and Facility Maintenance Departments to work with their line items. He stated that because of the New Mexico's Legislature being in session, no adjustments were made to GRT revenues.

A motion was made by Councilor Rodriguez to pass the mid year budget adjustment resolution-Resolution 1626. The motion was seconded by Councilor Rogers and upon vote the motion passed 7-0.

### **RESOLUTION NO. 1626**

There being no further business, the meeting was adjourned at 7:15 p.m. on February 14, 2017.

  
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Mayor

ATTEST:

  
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City Clerk

