



THE CITY OF ARTESIA, NEW MEXICO
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MINUTES
CEMETERY BOARD MEETING
August 11, 2014
9:00 am

PRESENT: Sharon Snowden
Evolyn Terpening
Jimmy Bustamante
Epie Bustamante

ABSENT: Lynn Atteberry

OTHERS PRESENT: Mary Esquibel
Aubrey Hobson

It was determined a quorum was present and Sharon Snowden called the meeting to order at 9:10 am.

Jimmy Bustamante moved to approve the minutes from the April 28, 2014 meeting as written. Evolyn Terpening seconded the motion and upon vote, the motion passed.

There were no visitors.

Mary Esquibel and Sharon Snowden updated the Board on Phase I of the Woodbine Cemetery project sharing that the concrete borders will be covered up vs. removed due to budget constraints, dead/sick tree removal will begin after bid is awarded, and iron treatments for new and existing trees will also start at that time. It was stated that the project is expected to go out for bid this month.

Mary Esquibel stated that the award of bid for the Pavilion/Columbarium is on the August 12, 2014 Artesia City Council agenda. She stated that this bid came in under budget.

The quarterly report was discussed by Ms. Esquibel.

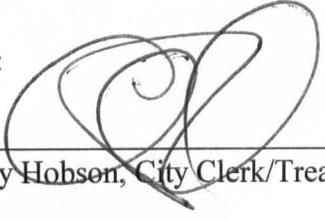
The Board directed Mary Esquibel to:

- Look into establishing a permit fee for Monument Companies (minimum fee- \$25.00)
- Evaluate current fee schedule
- Determine fees and procedures for use of Pavilion/Columbarium for funeral services

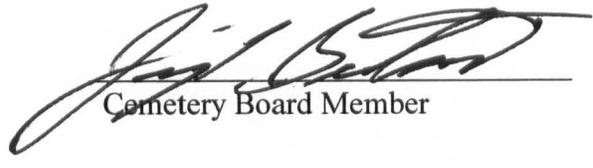
Aubrey Hobson reminded the Board and Ms. Esquibel that these would require amendments to the Cemetery Rules and Regulations.

There being no further business the meeting was adjourned at 10:03 am.

Attest:



Aubrey Hobson, City Clerk/Treasurer



Cemetery Board Member