



THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR
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AGENDA CITY COUNCIL MEETING

January 24, 2023
5:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities:**
4. **City Departments and Employees**
5. **Special Reports**
6. **Approval of Consent Agenda**
7. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
8. **Period for Hearing Visitors** (*3-minute time limit*)
9. **Comments from Public Officials and Contracted Services**
10. **Committee Reports:**
 - A. Budget and Finance
 - B. Personnel
 - C. Police and Fire
 - D. Planning (*Project Management, Code Enforcement, Permits and Inspections*)
 - E. Recreation
 - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
 - G. Government
11. **Personnel:**
12. **Public Safety:**
 - A. **Police Department:**
 - B. **Fire Department:**
13. **Community Development:**
14. **Infrastructure:**
15. **City Attorney:**

*Denotes material included in Council Packets or previously received material

16. **City Clerk:**
 - A. Discussion and approval to set regular meeting on February 14th and the Retreat for February 24th thru 26th in Cloudcroft, NM.
17. **Mayor:**
18. **New or other business from Councilors:**
19. **Adjournment**

CONSENT AGENDA
January 24, 2022

1. **Approval of Minutes** *January 10,2023
2. **Consideration of Bids:**
 - A. *Award of Bid for the City of Artesia Storage Pond Lining & Sludge Disposal to J & H Services, Inc.
3. **Contracts, Leases and Agreements:**
4. **Appointments:**
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

 - A. *Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Fire	Uncertified Firefighter Step 1	\$4264.91 p/mo.
2. _____	Fire	Uncertified Firefighter Step	\$4264.90 p/mo.
3. _____	Fire	Uncertified Firefighter Step 1	\$4264.91 p/mo.
4. _____	Fire	Uncertified Firefighter Step 1	\$4264.91 p/mo.
5. _____	Fire	Uncertified Firefighter Step 1	\$4264.91 p/mo.
6. **Dates of Hearing:**
7. ***Travel and Training:**
8. **Routine Requests for City Facilities:**
9. **Routine Resolutions (to be assigned a number by staff):**
10. **Budgeted Items:**
11. **Quarterly Journal Entries:**
12. **Non-budgeted Items:**
13. ***Payment of Bills**

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
January 10, 2023**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, January 10, 2023 at 5:00 p.m. in regular session with Mayor Jonathan Henry presiding, and the following present to wit:

Ignacio Mariscal	Sam Hagelstein
George Mullen	Raul Rodriguez
Jarrold Moreau	Wade Nelson
Jeff Youtsey	Richard Townley

Also present:
Summer Valverde, City Clerk/Treasurer
Cass Tabor, City Attorney

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez with all joining in the Pledge of Allegiance.

New Requests for City Facilities:

None

City Departments and Employees

Community Development Director Jim McGuire and Councilor Rodriguez presented a plaque for appreciation of over 40 years of outstanding service with the City of Artesia on the Planning and Zoning Commission from April 8, 1982, thru August 2022 to Mr. Mike Dean and an extended appreciation went out to Mrs. Dean as well.

Mr. Mike Dean accepted the plaque and stated, it's been an honor to have worked for North Eddy County for over 40 years. My health has begun to fail and it's time to take a break and pass on to the next young generation. I hope to see more involvement in doing the things that several of us have been able to do for many years. Stay with it young ones, be ready.

Councilor Rodriguez congratulated Mr. Dean on his years of service. Councilor Rodriguez also stated volunteer service is very rare now-a-days and hard to find. Councilor Rodriguez thanked Mr. Dean for all his years of service and experience and knowledge that he has given the city.

Police Chief Roberts stood before the mayor and council to give recognition to a couple of employees in his department, or at least past the recognition on from the Office of the Special Agent in charge of the Office of the FBI. Over the last year we began to assist the FBI in an outreach program to the school, cities, other police departments, and basically to anyone that wants to learn on how to create preventative measures and respond to mass casualty events. They are now asking us to join them in to go to neighboring states and around the country to present the

work we have accomplished. Chief Roberts read a letter from a Special Agent Raul Lejada and gave recognition to Commander Horrell and Commander Letcher.

Special Reports

None

Consent Agenda

HR Director Jerry Conde gave announcement of Ratification of Hires, Transfers within the city, and Resignations.

Councilor Rodriguez made a motion to approve the consent agenda as written. Motion was seconded by Councilor Mariscal, and upon vote, the motion carried. 8-0

CONSENT AGENDA January 10, 2022

1. **Approval of Minutes** *December 13, 2022
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
 - A. Consideration and approval for an agreement between the City of Artesia and the New Mexico State Library to administer grants in aid.
4. **Appointments:**
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. *Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
B. *Ratification of Hire			
1. <u>Justin Stoneman</u>	Streets	Equip. Op. II	\$2,700 per month CA25
2. <u>June Fisk</u>	Solid Waste	Equipment Operator	\$2,700 per month CA25
3. <u>Shawn Chazarreta</u>	Comm. On Aging	Van Driver I	\$2,253 per month CA12

C. *Transfer:

1. <u>Jenna Gonzales</u>	Police	Prof. Stand. & Train. Coord	\$2,636.40 CA15
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D. Resignation(s)

1. Accept the resignation of Maria C. Aguilar, Assistant Supervisor, Commission on Aging, effective February 3, 2023.
2. Accept the resignation of Stephanie Robinson, Museum Clerk, Museum, effective December 31, 2022.
3. Accept the resignation of Tyler Forrester, Certified Firefighter/EMTB effective November 26, 2022.

4. Accept the resignation of Jude Ruiz, Firefighter, Fire Department, effective January 12, 2023.
5. Accept the resignation of Christopher A. Miller, WW Assistant, Wastewater, effective December 30, 2022
6. **Dates of Hearing:**
 - A. *Approval to set a public hearing on January 10, 2023, on the question whether the Alcohol and Gaming Division of the NM Regulation and Licensing Department should approve or disapprove the transfer of ownership of Canopy Liquor License No. 1327 for:
 - 1) Name of Application: Touch Down Barbecue, LLC
 - Doing Business As: Touch Down Barbecue
 - Proposed Location: 811 W. Main St, Artesia, NM 88210
7. ***Travel and Training:**
 - A. Fire – Permission for one (1) employee to attend NM Fire Chiefs Association Board Meeting in Santa Fe, NM.
 - B. Finance – Permission for one (1) employee to attend NMEdge Online training through NMSU Edge.
 - C. P&Z – Permission for one (1) employee to attend the 2023 EduCODE Conference in Las Vegas, NV.
 - D. Police – Permission for one (1) employee to attend Forensic Technician in Fort Worth, TX.
8. **Routine Requests for City Facilities:**
9. **Routine Resolutions (to be assigned a number by staff):**
10. **Budgeted Items:**
11. **Quarterly Journal Entries:**
12. **Non-budgeted Items:**
13. ***Payment of Bills**

Public Hearings – including consideration of final passage of any ordinance as to which proper notice has been published.

Mayor Henry declared the meeting of public hearing for the following:

1. To hear and decide on the question whether the Alcohol and Gaming Division of the NM Regulations and Licensing Department should approve or disapprove the transfer of ownership of Canopy Liquor License No. 1327 for
 - a. Application Number:1246149
 - Name of Application: Los Agaves, LLC
 - Doing Business As: Los Agaves Restaurant
 - Proposed Location: 611 N 8th Street, Artesia, NM 88210

Councilor Rodriguez made motion to open the hearing. Motion was seconded by Jarrod Moreau and upon vote, motion passed. 8-0
2. Staff comments – City Clerk Summer Valverde announced that if the council had any questions for the owners, they were present for the hearing this evening. No question for the owners or from staff.
3. Public comments – Three-minute time limit – None
4. City Attorney comments/questions. - None
5. Council comments/questions. – Mayor Pro Tem Youtsey commented he will be voting no on this. He initially voted no once before because he felt like it was put too close to Community Center, nothing against the owners. No other comments.

6. Entertain a motion and second from Council.
 Councilor Mullens made a motion to approve Canopy Liquor License No. 1327 for Los Agave Restaurant, Application #1246149. Motion was seconded by Councilor Moreau and upon roll call vote, with the following cotes recorded:
 Aye: Townley, Mullen, Moreau, Rodriguez, Hagelstein, Mariscal
 Nay: Nelson, Youtsey
 The motion passed. 6-2

7. Action as a result of whether the Alcohol and Gaming Division of the NM Regulations and Licensing Department should approve or disapprove the transfer of Canopy Liquor License No. 1327 for
 - a. Application Number: 1246149
 Name of Application: Los Agaves, LLC
 Doing Business As: Los Agaves Restaurant
 Proposed Location: 611 N 8th Street, Artesia, NM 88210

 - b. Approve/Disapprove - Approved

Mayor Henry declared the meeting of public hearing for the following:

1. To hear and decide for an Ordinance to opt into the Election of the Municipal Officers of the City of Artesia in the Regular Local Election.
 Mayor Henry stated before this hearing moves forward; he asked to table this hearing until further notice. He believes there is further discussions on this matter and would like to have before this hearing goes further.
2. Staff comments
3. Public comments – Three-minute time limit
4. City Attorney comments/questions.
5. Council comments/questions.
6. Entertain a motion and second from Council.
7. Action as a result of ordinance
 - a. Approve/Disapprove an ordinance to opt into the Election of Municipal Officers of the City of Artesia in the Regular Local Election.
 Councilor Rodriguez made a motion to table this hearing until further notice. Motion was seconded by Councilor Mariscal and upon roll call vote, with the following cotes recorded:
 Aye: Nelson, Townley, Youtsey, Mullen, Moreau, Rodriguez, Hagelstein, Mariscal
 Nay: None
 The motion passed. 8-0

Mayor Henry declared all hearings closed. Councilor Rodriguez made a motion to close all public hearings. Motion was seconded by Councilor Mullen and upon vote. Motion passed. 8-0

Period for Hearing Visitors

None.

Comments from Public Officials and Contracted Services

None

Committee Reports:

- A. Budget and Finance – Councilor Moreau had nothing to reported and stated meeting being set for next week.
- B. Personnel – Councilor Mullen reported had nothing to report.
- C. Police and Fire – Councilor Nelson had nothing to report and stated meeting set for next Tuesday.
- D. Planning (*Project Management, Code Enforcement, Permits and Inspections*) – None.
- E. Recreation – None.
- F. Infrastructure (Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance) – Mayor Pro Tem Youtsey had nothing to report but stated there is a meeting set for January 19, 2023.
- G. Government – Mayor Pro Tem Youtsey stated they met before Christmas, and they discussed a few housekeeping items.

Personnel

- A. *Safety stats

HR Director Jerry Conde reported no reportable workers comp incidents and no reportable vehicle accidents for the month of December 2022.

- B. *Consideration and approval of Resolution 1815, amending the paid holidays for employees.

HR Director Jerry Conde explains this resolution is adding two more days to the nine days already given to the employees. One is Martin Luther King Jr. (MLK) Day and Veterans Day, giving the employees eleven holidays for the year.

Mayor Henry stated they reviewed a calendar against other business and other business have any where from 10 to 13 days of. So, adding MLK and Veterans Day seem to be a prominent one that most like to celebrate. Mayor Henry opened for discussion to council or any questions.

Councilor Rodriguez asked if this would affect employees that are on call or holiday pay or double time paid. City Clerk Summer Valverde gave clarification to Council about how employees are paid.

Councilor Rodriguez made motion to approve Resolution 1815. Mayor Pro Tem Youtsey seconded the motion and upon vote. Motion passed. 8-0

Public Safety

Police Department:

1) *Stats

Police Chief Kirk Roberts greeted mayor and council. Chief Roberts stated that from the last council meeting the auto burglaries started late. It come on heavy this year with auto, home and residential burglaries. Chief Roberts stated where down throughout the year. Calls of service where also down; its normally more than what is listed.

Councilor Nelson asked if any of the burglaries were for broken windows or unlocked vehicles. Chief Roberts responded with same thing year after year they are checking door handles to see if they are unlocked. Chief Roberts also stated they went out campaigning and putting out flyer to remind the public to keep doors locked, to take all valuables out of the car and try not to keep items in vehicles. Chief Roberts continue to review stats with council.

Fire Department:

A. *Stats

Fire Chief Hope greeted the mayor and council. Chief Hope went over stats. He explained this was a record month in history of Artesia Fire Department (AFD).

Chief Hope stated there was an item not on the agenda but would like to discuss. AFD had their testing this past weekend. There were seven applicants show but only six passed. A good turnout. Chief Hope went on to explain they have five positions open, and it was discussed about over hire and looking for some guidance of whether we want to do that. He explained we do have some retirement coming up this year and generally we will lose some during the academy. Chief Hope explained he was looking for guidance of hiring more or not. Councilor Nelson and Moreau both commented to hire more. Councilor Moreau commented if they would be over budget or under. City Clerk Summer Valverde stated they are under budget now and should be ok to hire.

Councilor Youtsey asked a couple years ago they were giving help for transfers, where are they with that. Chief Hope responded with there are no ground transfers due to a couple reasons (1) COVID change a lot of things and (2) due to staff shortage. With the program that we put together with the Flight Service it has helped tremendously. A lot of patients have been flown verses ground transfers.

Community Development

A. *Stats

Community Develop Director Jim McGuire greeted mayor and council. Mr. McGuire stated he only had stats on the agenda and stood for questions. There were none.

B. *Consideration and approval of Facilities Management Agreement between City of Artesia and Sports Facilities Management, LLC.

Facilities Management Agreement between City of Artesia and Sports Facilities Management, LLC. was not ready for approval.

- C. *Consideration and approval of Resolution 1816, approving the submission of the local government Planning Fund Grant application.

Community Develop Director Jim McGuire explained that we must do an updated resolution to add to the grant we are applying through the state. The state is requesting that we have an updated comprehensive plan updated every five years and a resolution stating an approval for the city to apply for the grant.

Councilor Rodriguez made a motion to approve Resolution 1816 the submission of the local government Planning Fund Grand application. Motion was seconded by Councilor Hagelstein and upon vote. Motion passed. 8-0

RESOLUTION 1816

Infrastructure

Infrastructure Director Byron Landfair greeted the mayor and council. Mr. Landfair stated he had nothing on the agenda tonight just a few quick updates. Mr. Landfair stated the infrastructure department had a tough week last week. An 18" line breached on us again, but it turned out to be an old repair. It was an old piece that rotted out. A couple of contractors came out and helped us out to where we were not of water for too long. Mr. Landfair state we had about 70 residents be with out water for two days. On Saturday a controller went out for a lift pump out at treatment plant went out. Wastewater employees were out most Saturday working on that. There was a communications issue but IT Supervisor Peter was able to get on that first thing on Monday. Mr. Lanfair thanked the staff from Wastewater for their hard work and long hours. Mr. Landfair updated the council on 20th Street. He stated he sat down with engineers, and they have eleven allotted days. He went on to say they have ten days for Ray and Briscoe, totally up to 21 days and they still have seventeen weather days. Mr. Landfair stated that we are looking at the middle of February before moving on to next phase. He stood for questions.

Councilor Hagelstein asked if there were any vouchers given for hotel rooms. Mr. Landfair responded with no; total rooms available for those two nights were about eight to nine rooms. So, we delivered water every morning to their doors and anytime they requested more. One resident did have to be put up in a hotel room due to resident fighting cancer and was in a medical phase. It was important for the resident to have running water.

Councilor Mariscal asked if this was the same one that broke out by Bulldog Bowl. Mr. Landfair responded with it is the same one. He explained the 18" goes West from 18th Street out to Bulldog Tank.

Councilor Nelson asked where we at on the lighting out at Jaycee Park. Mr. Landfair responded with all should be out except the ones that are on timers. The new stuff there is a work order out on it but they are waiting for part to come in.

Councilor Nelson asked if there is a plan for lighting around walking track. Mr. Landfair responded with not at this time. We are looking to finish the draw first before we move on to that.

Mr. Landfair gave an update on the chain link on First Street. He stated the first 500 feet has been installed. A private donor came in and matched us on some moneys to go a little further down from where we are having vandalism happening with the trees.

City Attorney

None

City Clerk

City Clerk Summer Valverde greeted the mayor and council and presented:

- A. *Consideration and approval of Resolution 1817, Adopting an Open Meetings Resolution and Rescinding Reso 1774.

City Clerk Summer Valverde stated resolution 1817 is to adopt an Open Meeting and rescind resolution 1774, which was last year's resolution. She stated all is the same the only changes are the dates from it being in July and now it will be in February to accommodate the retreat coming up in February.

Councilor Rodriguez made a motion to approve Resolution 1817, Adopting an Open Meetings Resolution and Rescinding Resolution 1774. The motion was seconded by Councilor Hagelstein, and upon vote. The motion carried. 8-0

RESOLUTION 1817

Mayor

None.

New or other business from Councilors

Mayor Henry looking forward to retreat. We have a lot to discuss.

Councilor Mullen commented Happy New Year.

Councilor Mariscal commented Happy New Year.

Adjournment

There being no further business, the meeting was adjourned at 5:56 p.m. January 10, 2023.

Jonathan Henry, Mayor

ATTEST:

Summer Valverde - City Clerk/Treasurer

January 20, 2023

Byron Landfair
Infrastructure Director
City of Artesia
15 E Compress Rd.
Artesia, NM 88210

**Re: Recommendation of Award Letter
City of Artesia Storage Pond Lining and Sludge Disposal, COA-23-0001
Smith #121111**

Dear Mr. Landfair:

A solicitation for bids for construction of the existing effluent storage pond at the City of Artesia's Wastewater Treatment Plant was advertised on December 16, 2022. Bids were received, opened, and read publicly on January 19, 2023. Two bids were received and were considered responsive. A summary of the two bid amounts, and the engineers opinion of cost, are as follows:

Bidder	Base Bid Schedule	NMGRT at 7.7708%	Total Bid
Engineers Opinion of Probable Cost	\$1,058,910.00	\$82,285.78	\$1,141,000.00
J&H Services, Inc.	\$866,289.00	\$67,317.59	\$933,606.59
AG Services Construction, Inc.	\$863,598.50	\$67,108.51	\$930,707.01

*Bid tabulation above is in order of low to high bidder when NM Resident or Native American Resident and NM Resident Veteran or Native American Resident Veteran Preferences are applied.

A complete tabulation of the bids is included herewith. Smith Engineering Company (Smith) reviewed the bids for general compliance with the bid requirements.

The apparent low bidder for the project is J&H Services, Inc. when the 8% New Mexico Resident Business Preference is applied. We have reviewed the bid provided by J&H for compliance with the bid requirements. We also checked to confirm that their licenses, NM Department of Workforce Solutions registrations and preferences are current.

Smith is not aware of any reasons that would preclude the City from awarding a contract to J&H Services, Inc. in the amount of \$933,606.59 (including NMGRT at 7.7708%) for the work included in the Bid Documents.

Included with this letter is a Notice of Award (NOA) for execution by the City. Upon receipt of the executed NOA by the City, Smith will then coordinate with J&H Services to obtain bonds and insurance and prepare contract documents for execution by the City and Contractor. Should the City reject all bids, Smith will notify the Bidders of the City's decision. Smith looks forward to working with the City in the future on this project.

Mr. Byron Landfair

Page 2 of 2

January 20, 2023

Sincerely,

Smith Engineering Company



Nancy Peay, PE
Project Manager

Enclosures: Affidavit of Advertisement for Bids
 Bid Tabulation (1-pages)
 Bid Opening Minutes (4-pages)
 Notice of Award (1-page)
 J&H Services, Inc., Bid (52-pages)

cc: Ms. Gabrielle Cronopulos, Purchasing Agent/ Chief Procurement Officer, City of Artesia
 Ms. Patsy Hernandez, WWTP Director, City of Artesia
 Ms. Anna Iglesias, Administrative Assistant, City of Artesia
 Mr. Scott Hicks, PE, Smith Engineering Company
 Mr. Cody Sipes, PE, Smith Engineering Company



City of Artesia
Position Hiring Process Review

Position: **Uncertified Firefighter**

Posting: Internal External

Newspaper Advertising

Artesia Daily Press Roswell Daily Record Carlsbad Current Argus
 Albuquerque Journal New Mexico Press Other (please list)

Other Recruiting City Website Other (please list) Indeed.com

Applications: Total Applicants: **26** Internal Applicants: External Applicants:

Interview: Total Interviews: **N/A** Internal Applicants: External Applicants:

Pay Scale: Requested Starting Salary **\$4,264.91 per month.**

Within Current Pay Scale? Yes No
(if no please explain)

Above Entry Step: Yes No
(if yes please explain)

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	General Fund	JJW DBA THE FITNESS SUPERSTORE	FITNESS EQUIPMENT	31,790.56
			TOTAL:	31,790.56
Municipal Court	General Fund	PILOT THOMAS LOGISTICS LLC	GASOLINE/MUNICIPAL COURT	0.00
		SANDERS BRUIN COLL & WORLEY	PUBLIC DEFENDER	2,695.83
		PVT (PENASCO VALLEY TELECOMMUNICATIONS	INTERNET SERVICE/DETECTIVE	119.74
		CENTURYLINK	CENTURYLINK	71.46
			TOTAL:	2,887.03
Finance & Admin	General Fund	PILOT THOMAS LOGISTICS LLC	GASOLINE/ART CLEAN & BEAUT	50.74
			GASOLINE/FIN & ADMIN	0.00
		NEW MEXICO GAS COMPANY	GAS BILL / 611 W. MISSOURI	123.75
		NM COMMISSION OF PUBLIC RECORDS	STORAGE FEES FOR DECEMBER	13.50
		ARTESIA SOFT WATER	DELIVERED BOTTLED WATER	76.61
		TABOR LAW FIRM, LLC	GENERAL LEGAL SERVICES	2,282.56
		NM MUNICIPAL LEAGUE	FY23 NMML DUES	33,250.00
		CENTURYLINK	CITY HALL FAX	230.15
		XCEL ENERGY	Electric/611 W. Missouri	38.21
		XCEL ENERGY	Electr-511 W Texas Ave	0.00
			Electr-511 W. Texas	0.00
			TOTAL:	36,065.52
Street Dep	General Fund	PILOT THOMAS LOGISTICS LLC	GASOLINE/STREET	0.00
		TERRA HAVEN LANDSCAPING & MAINTENANCE	JC PARK N BASEBALL RAMPS	6,500.00
			1105 RICHARDSON SIDEWALK/C	6,500.00
			4TH & MAIN SIDEWALKS	4,500.00
			MAIN STREET CLEANUP	2,500.00
		UNITED RENTALS (NORTH AMERICA), INC.	ROLLER 1.5 TON DBL DRUM SM	268.48
		CONSOLIDATED ELECTRICAL D	SUPPLIES	563.28
			SUPPLIES	29.39
		XCEL ENERGY	ROSELAWN & RICHEY	535.31
			JC PARK GURAD LIGHTS	530.98
			JC PARK GURAD LIGHTS	0.00
			ALLEY GUARD LIGHTS YUCCA	0.00
			Streetlight Bill 7/04	28.35
		XCEL ENERGY	Elect-310 W Main Traffic L	0.00
			Electr-410 W Kemp Unit Sig	0.00
			Electr-109 S 20th St Bldg	0.00
			Electr-101 1/2 S 1st St	0.00
			Electr-422 W Main	0.00
			Electr-Guadalupe Lites-Ros	0.00
			Electr-102 N 7th St Bldg T	0.00
			Electr-207 N 8th St.	0.00
			Electr-Lights @2 & Texas	0.00
			Electr-110 W Mahone	0.00
			Electr-1602 N. 1st	0.00
			Electr-503 W. Richardson	0.00
			Electr-1211 1/2 Main St.	0.00
			Electr-Area Lights	0.00
			TOTAL:	21,955.79
Police	General Fund	PAWS & CLAWS HUMANE SOCIETY, INC.	SHELTER CARE FOR JANUARY 2	14,039.40
		PILOT THOMAS LOGISTICS LLC	PILOT THOMAS LOGISTICS LLC	4,154.26
		NEW MEXICO GAS COMPANY	GAS BILL/712 W CHISUM	55.96
			GAS BILL/309 1/2 N 7TH	24.17
			GAS BILL/702 W CHISUM	465.53

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		EDDY COUNTY CENTRAL COMMUNINCATIONS AU	REIMBURSABLE EXPENSES	61,544.59
		JOEL'S HEAVY DUTY TOWING & RECOVERY LL	2014 CHEVY G-93159	175.00
		AMBITEC INC DBA RTS TACTICAL	SWAT BALLISTIC SHIELD	12,428.30
		BLAINE INDUSTRIAL SUPPLY	JANITORIAL SUPPLIES	64.71
		CENTURYLINK	ANIMAL SHELTER	148.49
			NO EDDY CRIME STOPPERS	58.36
		XCEL ENERGY	Electr-712 W Chisum Ave	0.00
			Electr-703 W Mahone (genera	0.00
			Electr-712 1/2 W Chisum	0.00
			Electr-301N7th/PoliceBldg	0.00
			TOTAL:	93,158.77
Fire	General Fund	PILOT THOMAS LOGISTICS LLC	DIESEL & GASOLINE/FIRE	1,658.76
		NEW MEXICO GAS COMPANY	GAS BILL/309 N 7TH	1,032.32
			GAS BILL/2601 W MENEFEE	24.17
		THE TRIZETTO GROUP, INC.	THE TRIZETTO GROUP, INC.	163.90
		TRITECH SOFTWARE SYSTEMS	TRITECH SOFTWARE SYSTEMS	636.02
		NM EMS BUREAU	EMS LICENSURE BROCKMANN, A	65.00
			EMS LICENSURE GRANADOS, RA	65.00
		XCEL ENERGY	Electr-402 S 26th St	0.00
			Electr-1212 N 8th (Sage)	0.00
			Electr-701 Mahon/Main Fire	0.00
			Electr-701 W Hermosa (Sage	0.00
			TOTAL:	3,645.17
Artesia Center	General Fund	PILOT THOMAS LOGISTICS LLC	GASOLINE/ART CTR	60.23
		NEW MEXICO GAS COMPANY	GAS BILL/610 N 8TH	1,423.13
		PVT (PENASCO VALLEY TELECOMMUNICATIONS	INTERNET SERVICE/ART CTR	226.21
		CENTURYLINK	ARTESIA CENTER	74.22
		S & S WORLDWIDE	AIR HOCKEY TABLE	779.99
		STARR JANITORIAL	JANITORIAL SUPPLIES	137.32
			JANITORIAL SUPPLIES	172.08
		XCEL ENERGY	Electr-612 N 8th	0.00
			3302 RW HARPER DR	0.00
			TOTAL:	2,873.18
Commission on Aging	General Fund	PILOT THOMAS LOGISTICS LLC	GASOLINE/COMM ON AGING	49.06
		NEW MEXICO GAS COMPANY	GAS BILL/202 W CHISUM/ SR	978.11
		LUIS J FLOREZ DBA FLOREZ MUSIC	ACES & 8'S BAND @ SENIOR C	450.00
		CENTURYLINK	COMM ON AGING	70.47
			TOTAL:	1,547.64
Library	General Fund	BLACKSTONE PUBLISHING	LIBRARY BOOKS	160.00
			LIBRARY CD BOOKS	136.53
		PILOT THOMAS LOGISTICS LLC	GASOLINE/LIBRARY	0.00
		NEW MEXICO GAS COMPANY	205 W. QUAY	1,660.99
		OCLC, Inc (flac OCLC Online Computer	CONTRACTUAL SERVICES	935.24
		BAKER & TAYLOR BOOKS	LIBRARY BOOKS	47.93
			LIBRARY BOOKS	359.15
			LIBRARY BOOKS	15.80
			LIBRARY BOOKS	32.69
			LIBRARY BOOKS	35.93
		EDDY COUNTY CLERK	ARTESIA DAILY PRESS 7/22-1	50.00
			ARTESIA DAILY PRESS 1/22-6	50.00
		CENTURYLINK	LIBRARY ALARM LINE	74.25
			ARTESIA PUBLIC LIBRARY	305.43

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		TEXAS INDUSTRIAL SERVICES	MATS	37.65
		XCEL ENERGY	Electr-205 W. Quay	176.41
			Electr-205 S. 2nd St.	<u>0.00</u>
			TOTAL:	4,078.00
Museum	General Fund	NEW MEXICO GAS COMPANY	GAS BILL/505 W RICHARDSON	205.66
			GAS BILL/503 RICHARDSON MU	264.17
		CENTURYLINK	HISTORICAL MUSEUM	80.47
			MUSEUM ANNEX	164.08
		XCEL ENERGY	Electr-507 Richardson Ave	0.00
			Electr-505 Richardson Ave	<u>0.00</u>
			TOTAL:	714.38
Garage	General Fund	TEXAS INDUSTRIAL SERVICES	UNIFORMS	72.16
			UNIFORMS	72.16
			UNIFORMS	80.16
			UNIFORMS	72.16
			UNIFORMS	76.27
			UNIFORMS	80.16
			UNIFORMS	76.27
			UNIFORMS	72.16
			UNIFORMS	80.16
			UNIFORMS	72.16
			UNIFORMS	80.16
			UNIFORMS	<u>72.16</u>
			TOTAL:	906.14
Planning	General Fund	PILOT THOMAS LOGISTICS LLC	GASOLINE/PLANNING	0.00
			GASOLINE/SUZAUNN FLORES	0.00
		ARTESIA SOFT WATER	PLANNING DEPT BOTTLED WTR	10.29
		CRM DISCOUNT AWARDS	CHERRY PLAQUE W/ GOLD PLAT	33.00
		XCEL ENERGY	Electr- 801 W. Bush	<u>0.00</u>
			TOTAL:	43.29
Personnel	General Fund	PILOT THOMAS LOGISTICS LLC	GASOLINE/HUMAN RESOURCE	175.76
		ORACLE AMERICA, INC.	CLOUD SERVICE	2,520.00
		TABOR LAW FIRM, LLC	PROSECUTION TIME	<u>4,865.05</u>
			TOTAL:	7,560.81
Facility Maintenance	General Fund	PILOT THOMAS LOGISTICS LLC	GASOLINE/FACILITIES MAINT	0.00
		CUSTOM CONSTRUCTION & ROOFING, LLC	PSC PATIO COVER REPLACEMEN	20,375.67
		ARTESIA BUILDING SUPPLY	PAINT SUPPLIES	18.07
			HARDWARE	10.48
			HARDWARE & SUPPLIES	30.03
			PLUG CLEANOUT PVC DWV 4"	13.58
			PLUMBING SUPPLIES	16.54
			STRAP HANGR GLV	3.99
		ARTESIA PLUMBING HEATING & COOLING	SEWER REPAIR & SUPPLIES JU	592.10
			BREAKROOM SINK REPAIR & SU	245.59
		COATS PLUMBING AND HVAC LLC	WATER SOFTENER SERVICE	61.70
			WATER SOFTENER SERVICE	26.94
			WATER SOFTENER SERVICE	131.21
			WATER SOFTENER SERVICE	73.28
			WATER SOFTENER SERVICE	61.70
			WATER SOFTENER SERVICE	182.13
			WATER SOFTENER SERVICE	131.21

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		WESSON ELECTRIC	ELECTRICAL & LIGHTING VARI	4,682.00
		XCEL ENERGY	Electr-1411 J J Clarke	0.00
			Electr-Jaycee Prk Shop RD5	0.00
			Electr-Jaycee Pk/GirlsSoft	215.00
			Electr-Jaycee Park RD53W	0.00
			Electr-802 N 5th St	0.00
			Electr-320 W Main St	0.00
			Electr-402 W Cannon Ave	0.00
			Electr-Davis Pk/Lowell Ave	0.00
			Electr-Jaycee Pk RD53W S M	0.00
			Electr-Jaycee Ind Ball Com	0.00
			Electr-702 Richardson	0.00
			Electr-602 W Mahone Dr	0.00
			Electr-Jaycee Park RD53W	0.00
			Electr-SWofArtesia RD53 La	0.00
			Electr-1103 N 5th	0.00
			Elec-SWofArtesia RD53W,Par	0.00
			Electr-Jaycee Prk PeeWee R	0.00
			Electr-911 N 10th/Roberts	0.00
			Electr-206 S 7th/Central P	0.00
			Electr-609 1/2 Washington	0.00
			Electr-Jaycee Park West RD	0.00
			Electr-SW of Artesia RD53W	0.00
			Electr-SWofArtesia RD53W P	0.00
			Elect-SWofArtesia RD53W R	0.00
			Electr-1112 W Mahone/Sprin	0.00
			Electr-Jayce Park RD53W	0.00
			Electr-Concession Jaycee P	0.00
			Electr-MLK Park 1202 N. 13	0.00
			Electr-1805 S 27TH/OFFICE	0.00
			Electr-1806 S 27TH/UTILITY	0.00
			Electr-1213 W. Richey Trfc	0.00
			Electr-1220 W. Grand Trfc	0.00
			Electr-106 N. 5th	0.00
			TOTAL:	26,871.22
NON-DEPARTMENTAL	Municipal Court Fe	NM EDUCATIONAL ASST FOUND NM ADMINISTRATIVE OFFICE	MNCPL COURT MNTHLY FEE RPT DWI PREVENTION	150.00 324.00
			TOTAL:	474.00
Municipal Court Fees D	Municipal Court Fe	ARTESIA GENERAL HOSPITAL	JAIL MEALS NOVEMBER 2022 JAIL MEALS DECEMBER 2022	1,459.50 1,336.00
			TOTAL:	2,795.50
Law Enforcement Asst D	Law Enforcement As	AMBITEC INC DBA RTS TACTICAL	SWAT BALLISTIC SHIELD	13,471.63
			TOTAL:	13,471.63
Recreation Dept	Recreation Fund	UNITED POOL MANAGEMENT OF AMERICA, LLC	JANUARY FIXED FEE PAYMENT	5,657.97
			TOTAL:	5,657.97
COA Grant Fund Dept	COA Grant Fund	XCEL ENERGY	Electr-204 W Mahone Dr/Sr	0.00
			TOTAL:	0.00
DOJ YOUTH GRANT	DOJ YOUTH	CHANGING LIVES COALITION, INC	COORDINATOR HOURS CIRCLE GROUPS & COUNCIL	330.00 5,775.00
			TOTAL:	6,105.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			UNIFORMS	169.00
			UNIFORMS	169.00
			UNIFORMS	169.00
			UNIFORMS	169.00
			UNIFORMS	169.00
			UNIFORMS	169.00
			UNIFORMS	169.00
		US POSTMASTER	UTILITY BILLING POSTAGE	1,000.00
		XCEL ENERGY	Electr-306 W Grand Ave	0.00
			Electr-107 W James Ave	0.00
			Electr-502 1/2 W Chisum(We	75.00
			Electr-612 N Roselawn Ave	0.00
			Elec-S 26th,250 HP Well@Ja	600.00
			Electr-26th&Menefee/waterw	0.00
			Electr-2400 W Ray Ave	800.00
			Electr-1212 N 8th St	0.00
			Electr-411 W. Centre	0.00
			Electr-2010 W. GRAND AVE	<u>0.00</u>
			TOTAL:	59,263.63
Airport Dept	Airport Fund	PILOT THOMAS LOGISTICS LLC	GASOLINE/AIRPORT	47.52
		ASCENT AVIATION GROUP, INC.	ASCENT AVIATION GROUP, INC	<u>31,031.63</u>
			TOTAL:	31,079.15
Cemetery Dept	Cemetery Fund	PILOT THOMAS LOGISTICS LLC	GASOLINE/CEMETARY	51.20
		SAN BAR CONSTRUCTION CORP.	GATE HOURS SIGN	144.02
		PILOT THOMAS LOGISTICS, LLC (BULK FUEL	PILOT THOMAS LOGISTICS, LL	1,291.07
		QWEST CORPORATION DBA CENTURYLINK	QWEST CORPORATION DBA CENT	92.59
		XCEL ENERGY	Electr-201 E Hermosa Dr Un	0.00
			Elect-201 E Hermosa/Area 1	<u>0.00</u>
			TOTAL:	1,578.88
NON-DEPARTMENTAL	Court Test Fund	NM ADMINISTRATIVE OFFICE	DWI LAB	148.00
			DWI PREVENTION	<u>142.00</u>
			TOTAL:	290.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
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===== FUND TOTALS =====
101 General Fund                234,097.50
201 Municipal Court Fees Fund    3,269.50
211 Law Enforcement Asst Fund   13,471.63
217 Recreation Fund             5,657.97
219 COA Grant Fund              0.00
220 DOJ YOUTH                   6,105.00
227 SPECIAL PARKS PROJECTS     82,414.57
300 Capital Improvement Fund   188,101.32
503 Waste Water Fund           579.09
504 Solid Waste Fund           28,202.44
505 Water Fund                 59,263.63
507 Airport Fund               31,079.15
510 Cemetery Fund              1,578.88
704 Court Test Fund            290.00
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                                GRAND TOTAL:    654,110.68
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TOTAL PAGES: 7

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Artesia
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 1/24/2023 THRU 1/24/2023
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO
